svpm

PURCHASE ORDER

Department of Education
SCHOOLS DIVISION OF DIGOS CITY
Agency / Procuring Entity

Supplier	:	**CLEAREX GENERAL MERCHANDISE**	P.R. No.:	**25-08-119**
Address	:	**Jose Abad Santos St., Digos City**	P.O. No.:	**25-09-0149**
Contact No.	:	[redacted]	Date:	**September 17, 2025**
TIN	:	[redacted]	Mode of Procurement:	**Small Value Procurement**

~~Gentlemen~~:
Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery	:	**DEPED DIGOS CITY DIVISION**
		COR. ROXAS & LOPEZ JAENA STS., DIGOS CITY
Date of Delivery	:	**Within 15 calendar days upon receipt of PO.**
Payment Term	:	**WITHIN 30 DAYS**

ITEM NO.	UNIT	DESCRIPTION	QTY	UNIT COST	AMOUNT
lot 1		Procurement and Delivery of Services for the Printing of Test Booklets and Answer Sheets for the Dynamic Learning Program Assessment (DLPA)			
		'Test Booklet (TB),			
		Technical specifications:			
		Bond paper: A4 size, 80-100 gsm			
		Ink: Black ink only			
		Print quality: Standard clear			
		Binding: Perfect bind			
		Back & Front cover: Hard			
	set	Grade 7 (67 pages per TB)	531	38.86	**20,634.66**
	set	Grade 8 (65 pages per TB)	465	37.70	**17,530.50**
	set	Grade 9 (65 pages per TB)	408	37.70	**15,381.60**
	set	Grade 10 (67 pages per TB)	411	38.86	**15,971.46**
	copy	'Answer Sheet,	1815	0.58	**1,052.70**
		Technical specifications:			
		Bond paper: 8.5" x 13" size, 80-100 gsm			
		Ink: Black ink only			
		Print quality: Standard clear			
		Binding: Stapled			
		SUBJECT TO WITHHOLDING TAX	TOTAL		
Total Amount in words:		***Seventy Thousand Five Hundred Seventy Pesos and 92/100***			**₱70,570.92**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

Conforme:

BELEN H. GOMEZ
Signature over printed name of Supplier
9-29-25
Date

Funds Available:	ORS No: 1479
MA. FLORINEL GALLARDO, CPA Accountant III	Amount: 70,570.92

COMMISSION ON AUDIT
RECEIVED
BY:
DATE: 29 SEP 2025
TIME: 4:47