



PURCHASE ORDER

Department of Education SCHOOLS DIVISION OF DIGOS CITY Agency / Procuring Entity

Supplier Address Contact No.

MEGAN FUNCTION HALL
Corner Lim Bataan Aplaya, Digos City

P.O. No.: Date:

25-09-124 25-09-0164

September 25, 2025 Lease of Real Property and Venue Mode of Procurement:

Please furnish this office the following articles subject to the terms and conditions contained herein.

DEPED DIGOS CITY DIVISION

COR. ROXAS & LOPEZ JAENA STS., DIGOS CITY Place of Delivery

Date of Delivery As per schedule needed

TEM NO.	UNIT	DESCRIPTION	QTY	UNIT	AMOUNT
lot 2		Lease of Real Property and Venue, and Catering Services for the Academic Recovery and Accessible Learning (ARAL) Program Activities Batch 3, 4 and 5 on September 29-30, October 1-2, 2025, October 7-8, 2025			
		'Batch 3 - September 29-30, 2025 - Capacity Building of Teachers in the SDO Level (Roll-out) for ARAL Program			
	head	Day 1 Lunch: Chicken afritada, beef bola-bola, fish fillet, chopseuy, sotanghon, buko salad, pineapple, and mango juice Morning snacks: Pie and lemon juice Afternoon snacks: Creamy carbonara with garlic bread and cucumber juice	186	594.00	110,484.00
	head	Day 2 Lunch: Beef with broccoli, chicken bola-bola, sweet and sour fish, law-uy, corn soup, strawberry smoothies, watermelon, and calamnsi juice Morning snacks: Durian pie and cucumber lemonade Afternoon snacks: Batchoy with toasted bread and iced tea	186	594.00	110,484.00
		Type of serving: Buffet Inclusions: 6ft by 8ft tarpaulin with layout provided by the ARAL TWG, free pika-pika, free coffee and free water in water dispenser The venue will be divided into two (2) breakout rooms - for Key Stages 1 and 2 Batch 4 - October 1-2, 2025 - Capacity Building of Teachers in the SDO Level (Roll-out) for ARAL Program			
	head	Day 1 Lunch: Garlic chicken, fish fillet, beef caldereta, chopseuy, mushroom soup, macaroni dessert, pineapple, and orange juice Morning snacks: Binignit and mango juice Afternoon snacks: Banana loaf with almonds and cucumber juice	215	594.00	127,710.0
	head	Day 2 Lunch: Chicken afritada, beef bola-bola, sweet ad sour fish, law-uy, sotanghon, mango tapioca, watermelon, and cucumber calamansi juice Morning snacks: Spaghetti and pineapple juice Afternoon snacks: Special empanada and lemon juice	215	594.00	127,710.00
		Type of serving: Buffet Inclusions: 6ft by 8ft tarpaulin with lavout provided by the ARAL TWG. free pika-pika. free coffee and free water in water dispenser The venue will be divided into two (2) breakout rooms - for Key Stages 1 and 2	,		
		SUBJECT TO WITHHOLDING TAX	SUB-	TOTAL	
otal Amour	nt in	Four Hundred Seventy Six Thousand Three Hundred Eighty Eight Pesos Only			₱476,388.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

Conforme

Signature over printed na

ESTACIO, PhD, CESO VI

Funds Available:

MA. FLORINEL GALLARDO, CPA Accountant III

ORS No: Amount:

1508

595,188

COMMISSION ON AUDIT DATE: 10-04-25 TIME:





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Department of Education SCHOOLS DIVISION OF DIGOS CIT Agency / Procuring Entity

Agency /
MEGAN FUNCTION HALL
Corner Lim Bataan Aplaya, Digos City

P.R. No.: P.O. No.: Date: Mode of

Procurement

25-09-124 25-09-0164 September 25, 2025 Lease of Real Property and Venue

Gentlemen:

Supplier

Address Contact No.

TIN

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Place of Delivery DEPED DIGOS CITY DIVISION

COR. ROXAS & LOPEZ JAENA STS., DIGOS CITY

Date of Delivery : As per schedule needed

ITEM NO.	UNIT	DESCRIPTION	QTY	COST	AMOUNT
lot 2	head	'Lease of Real Property and Venue, and Catering Services for the Academic Recovery and Accessible Learning (ARAL) Program Activities Batch 3, 4 and 5 on September 29-30, October 1-2, 2025, October 7-8, 2025 'Batch 5 - October 7-8, 2025 - Capacity Building of Teachers in the SDO Level (Roll-out) for ARAL Program Day 1 Lunch: Beef with broccoli, garlic chicken, fish fillet, chopseuy, egg soup, fruit salad, pineapple, and cucumber lemonade Morning snacks: Tuna sandwich and orange juice Afternoon snacks: Creamy lasagna and calamansi juice Day 2 Lunch: Chicken bola-bola, beef caldereta, sweet and sour fish, law-uy, corn soup, buko pandan, watermelon, and iced tea Morning snacks: Cheesy baked mac and mango juice Afternoon snacks: Palabok with toasted bread and pineapple juice Type of serving: Buffet Inclusions: 6ft by 8ft tarpaulin with layout provided by the ARAL TWG, free pika-pika, free coffee and free water in water dispenser The venue will be divided into two (2) breakout rooms - for Key Stages 1 and 2	100	594.00 594.00	59,400.00 59,400.00
		SUBJECT TO WITHHOLDING TAX	Gran	Sub-Total d-Total	118.800.0
Total Amount in words: Five Hundred Ninety Five Thousand One Hundred Eighty Eight Pesos Only.					₽595,1

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be im seed.

Very truly yours,

Conforme:

ENTOW MAN CAN
Signature over printed name of Supplier

Funds Available:

MA. FLORINEL GALLARDO, CPA

ORS No:

Amount

538

STACIO, PhD, CESO VI

vision Superintendent

595,188



MELANIE F.