



PURCHASE ORDER

Department of Education
SCHOOLS DIVISION OF DIGOS CITY
Agency / Procuring Entity



Supplier : **PRINTAHAN DIGITAL MARKETING SERVICE**
Address : **Dofia Aurora Ext., Digos City**
Contact No. :
TIN :

P.R. No.: **25-07-092**
P.O. No.: **25-08-0131**
Date: **August 5, 2025**
Mode of Procurement: **Small Value Procurement**

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery : **DEPED DIGOS CITY DIVISION**
COR. ROXAS & LOPEZ JAENA STS., DIGOS CITY
Date of Delivery : **Within 15 calendar days upon receipt of PO.**
Payment Term : **WITHIN 30 DAYS**

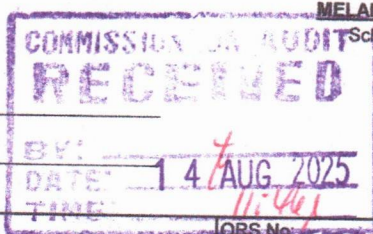
ITEM NO.	UNIT	DESCRIPTION	QTY	UNIT COST	AMOUNT
lot 1		Procurement and Delivery of Services for the Printing of Philippine Informal Reading Inventory Assessment Tool Manual			
	piece	'Phil-IRI Manual 2018, with specifications: Book size: A4 No. of pages: 720 Excluding cover Cover stock Foldcote Cal. 12 solid white 236gsm Inside pages: Uncoated text paper Basis wt. 70gsm with 3% tolerance Opacity: 90% with 3 tolerance Brightness: 80% with 3% tolerance Cover: Full colors with 1 side UV coating Inside pages: 10 pages colored, the rest black only, back-to-back print Finish/Binding: Perfect binding	470	487.00	228,890.00
	piece	'Phil-IRI Manual 2024, with specifications: Book size: A4 No. of pages: 280 Excluding cover Cover stock Foldcote Cal. 12 solid white 236gsm Inside pages: Uncoated text paper Basis wt. 70gsm with 3% tolerance Opacity: 90% with 3% tolerance Brightness: 80% with 3% tolerance Cover: Full colors with 1 side UV coating Inside pages: 12 pages colored, the rest black only, back-to-back print Finish/Binding: Perfect binding	370	240.00	88,800.00
SUBJECT TO WITHHOLDING TAX			TOTAL		
Total Amount in words: Three Hundred Seventeen Thousand Six Hundred Ninety Pesos Only.					P317,690.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

Conforme:

LOSTY GIERBA
Signature over printed name of Supplier
Date: **8/14/2025**



MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

Funds Available:

MA. FLORINEL GALLARDO, CPA
Accountant III

ORS No. **1028**
Amount: **317,690**