



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION



Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2025- 574

To : Public Schools District Supervisor
Private and Public Schools
Schools Heads
School Paper Advisers
Selected Campus Journalists

Subject : **ONLINE AND COLLABORATIVE DESKTOP PUBLISHING
TRAINING FOR CAMPUS JOURNALISTS**

Date : November 12, 2025

This is to announce a training session on Online and Collaborative Desktop Publishing for Campus Journalism, scheduled on November 15-16, 2025, at 8:00 am to 5:00 pm at Gloria's Function Hall. This training aims to equip campus journalists with the skills to create and publish engaging digital content using collaborative and desktop publishing tools.

The training will cover topics such as introduction to desktop publishing software, collaborative tools for team publishing, digital content creation and editing, online publishing platforms, and best practices for collaborative publishing. Participants will also engage in hands-on activities, including creating digital publications, collaborating on a digital article, and publishing a digital story on a campus journalism platform.

We highly encourage all campus journalists and advisers to participate in this training.

Below are the list of schools and number of participants:

Event	School	No. of participants
Collaborative Desktop Publishing	Don Mariano Marcos	14
	Ramon Magsaysay ES	14
	Digos City Central ES	14
	Cor Jesu College	14
Collaborative Desktop Publishing	Cor Jesu College	14
	Digos City NHS	14
Online Publishing	Cor Jesu College	10
	Digos City NHS	10



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396



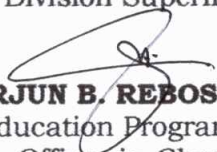
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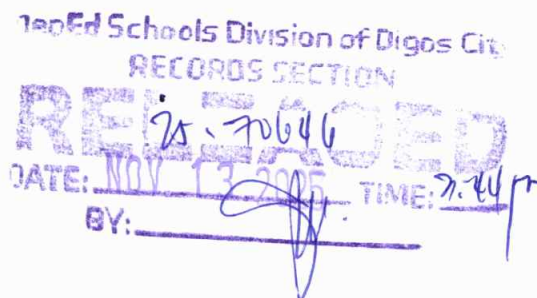
Snacks will be served during the training. All expenses incurred relative to the attendance of the conference shall be charged against local funds and other sources of funds, subject to the usual accounting and auditing rules and regulations.

For information and compliance.

For and in the absence of the
Schools Division Superintendent


MARJUN B. REBOSQUILLO
Senior Education Program Specialist
Officer-in-Charge 

Enclosed: As stated,
CID/LR/lts



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