

Department of Education

DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2025 - 582

To

Assistant Schools Division Superintendent

CID Chief

Public Schools District Supervisors

Education Program Supervisor (SNED Focal)

School Heads

All Others Concerned

Subject:

CONDUCT OF REGIONAL CAPACITY BUILDING ON THE USE OF

FILIPINO SIGN LANGUAGE (FSL) FOR UNTRAINED RECEIVING

TEACHERS

Date

November 10, 2025

Pursuant to Regional Memorandum CLMD-2025-635, dated October 29, 2025, re: Conduct of Regional Capacity Building on the Use of Filipino Sign Language (FSL) for Untrained Receiving Teachers on December 6-7, 2025, at the Ritz Hotel, Obrero Street, Davao City.

The participants in the training are listed in the attached enclosure.

Service credits shall be granted to teachers and COC to non-teaching personnel during the conduct of the activity. It is emphasized that the COC is subject to the existing CSC and CSC-DBM Joint Circular No. 2, 2004, or non-monetary remuneration for the overtime service rendered.

Transportation and other incidental expenses of the participants shall be charged against local and PSF funds, while meals and accommodation are charged to regional PSF funds, subject to the usual accounting and auditing procedures.

Please refer to the enclosures for other important details.

For information, guidance and compliance.

O, PhD, CESO VI 🔑 Division Superintendent

Enclosed: As stated

CID/zms

TepEd Schools Division of Digos City

Address: Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002 Telephone No: (082)553-8396 | (082)553-8376 | (082)553-9170 | (082)553-8375



Department of Education

DIGOS CITY DIVISION

Office of the Schools Division Superintendent

List of Partic	ipants
NAME	School
1. Zandria M. Sy	SDO- CID
2. Phyllisaide A. Biongan	Digos City National HS
3. Serena S. Ibao	Digos City National HS
4. Juliet J. Adolfo	Ramon Magsaysay CES
5. Kenneth G. Aldeguer	Ramon Magsaysay CES
6. Sherrie B. Ragus	Ramon Magsaysay CES
7. April K A. Gonzaga	Pedro V. Basalan ES
8. Karina P. Leopardas	Pedro V. Basalan ES
9. Cecilia S. Ramos	Remedios N. Saplala ES
10. Norma S. Baron	San Miguel ES
11. Mariejoy B. Carido	Don Mariani Marcos ES
12. Analiec. Orio	Don Mariani Marcos ES



Address: Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002 Telephone No: (082)553-8396 | (082)553-8376 | (082)553-9170 | (082)553-8375

Department of Education

DAVAO REGION

October 29, 2025

REGIONAL MEMORANDUM

CLMD-2025-635

CONDUCT OF REGIONAL CAPACITY BUILDING ON THE USE OF FILIPINO SIGN LANGUAGE (FSL) FOR UNTRAINED RECEIVING TEACHERS

To: Schools Division Superintendents

- 1. The Curriculum and Learning Management Division (CLMD) announces the Conduct of Regional Capacity Building on Filipino Sign Language (FSL for Untrained Teachers on December 6-7, 2025 at the Ritz Hotel, Obrero Street, Davao City.
- The objectives are:
 - a. to capacitate receiving teachers to learn the Filipino Sign Language;
- b. promote awareness and appreciation of Deaf culture, identity, and the use of sign language as a vital aspect of that culture; and
- c. facilitate effective and natural communication among Deaf individuals and between Deaf and hearing individuals.
- 3. Participants to the training are the untrained receiving teachers. Further, all are encouraged to bring laptop and extension wires.
- 4. Transportation and other incidental expenses of the participants shall be charged against local and PSF funds, subject to the usual accounting and auditing procedures.
- 5. Two days service credits is hereby granted to the teachers and COC to non-teaching personnel during the conduct of the activity. It is emphasized that the COC is subject to the existing CSC and CSC-DBM Joint Circular No. 2, 2004, or non-monetary remuneration for the overtime service rendered.
- Enclosed are the Matrix of Activities and List of Trainers.

7. Immediate dissemination of this Memorandum is desired.

MEDALITATION BOX

ALLAN G. FARNAZO

Director IV

ROC3/jdc





Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-0051

Email Address: region11@deped.gov.ph

Website: www.depedroxi.ph





Department of Education

DAVAO REGION

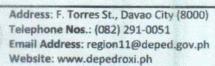
CONDUCT OF REGIONAL CAPACITY ON THE USE OF FILIPINO SIGN LANGUAGE (FSL) FOR UNTRAINED RECEIVING TEACHERS The Ritz Hotel, Davao City December 6-7, 2025

ACTIVITY MATRIX

Date and time	Activities	Person Involved	
Day 0 December 5, 2025 5:00 pm onwards	 Arrival of participants Registration First dinner 	Jeselyn B. dela Cuesta DepEd Regional Office X SNED Focal Person	
Day 1 December 6, 2025 6:00-7:45 am 8:00am – 8:30 am	 Breakfast at the hotel Opening Program 	Jeselyn B. dela Cuesta DepEd Regional Office X SNED Focal Person	
9:00–10:00 am	 Rationale Orientation on RA 11106 	Jeselyn B. dela Cuesta DepEd Regional Office XI SNED Focal Person	
10:00 – 11:00 AM	> Orientation on five (5) Parameters	Sheila O. Inid National Interpreter Davao City Special	
11:00-12:00 AM	 Basic Sign Language Alphabets Greetings and Polite Expression 	National High School, Davao City Maya D. Mosqueda Regional Interpreter Mintal National High School, Davao City	
12:00nn - 1:00pm	LUNCH BREAK		
1:00- 2:00 pm	 Numbers Family Members and Community Workers 	Hanna Mae T. Salvo Regional Interpreter Daniel L. Perez SPED Center Central School Davao City	
2:00-3:00 pm	> Places	Sheila O. Inid National Interpreter Davao City Special National High School, Davao City	
3:00- 5:00 pm	 Sign Language Interpretation for prefatory and other songs 	All Resource Speakers	
2 nd Day December 7, 2025, 6:30 am- 7:45 am 8:00 8:30 am	 Breakfast Management of Learning 	At the restaurant	











Department of Education

DAVAO REGION

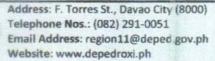
8:30-9:30 pm	> Pronoun and Action Words	Maya D. Mosqueda Resource Speaker	
9:30- 10:30 AM	> Review of Basic Sign language	All Trainers	
10:30- 12:00 NN	> Breakout Session/Video Making	All Trainers (Assigned Task)	
	LUNCH BREAK		
1:00 -2:00 PM	 Continuation of group practice for the closing performance 	All Trainers	
4:00 - 5:00 pm	> Closing Program	HOST/ Regional TWGs	
	> IT/Facilitator	Annaliza M. Sarabia	
	> Certificates and Awards	Sofia T. Salvo Cherry P. Canda	
	> Documentations/Attendance/Host	Rizza C. Merto	

Prepared by:

JESELYN B DELA CUESTA RO XI SNED Focal Person











Department of Education

DAVAO REGION

CAPACITY BUILDING ON THE USE OF FILIPINO SIGN LANGUAGE (FSL) FOR UNTRAINED TEACHERS

NO. OF PARTICIPANTS PER SDOs/ And TECHNICAL WORKING GROUP

DIVISION	NO. OF PAX	TRAINERS	EPS	Teachers	TOTAL
Chief	1				1
RO XI SPED Focal	1	Resident of			1
TWG	4				4
Trainers		3			3
QATAME	1				1
Davao City			1	14	15
Davao de Oro			1	14	15
Davao del Norte			1	14	15
Davao del Sur			1	14	15
Davao Occidental			1	14	15
Davao Oriental			1	14	15
Digos City			1	11	12
IGACOS			1	11	12
Mati City			1	11	12
Panabo City			1	11	12
Tagum City			1	11	12
Total	7	3	11	139	160

Prepared by:

JESELYN B DELA CUESTA SNED Focal Person

ROC3/jbdc





Address: F. Torres St., Davao City (8000) Telephone Nos.: (082) 291-0051

Email Address: region11@deped.gov.ph

Website: www.depedroxi.ph

