



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2025 - 587

To : Assistant Schools Division Superintendent
CID Chief
Public Schools District Supervisors
Education Program Supervisor (SNED Focal)
School Heads
All Others Concerned

Subject : **ATTENDANCE TO THE CONDUCT OF THE REGIONAL CAPACITY BUILDING ON MULTI-FACTORED ASSESSMENT TOOL FOR GRADE 1 TEACHERS & ADMINISTRATION OF ECCD CHECKLIST FOR KINDERGARTEN**

Date : November 7, 2025

This is in pursuant to Regional Memorandum CLMD-2025-597, dated October 16, 2025, re: Conduct of the Regional Capacity Building on Multi-Factored Assessment Tool For Grade 1 Teachers & Administration of ECD Checklist for Kindergarten November 22-23, 2025, at the Ritz Hotel, Obrero Street, Davao City.

The participants in the training are listed in the attached document.

Service credits shall be granted to teachers and COC to non-teaching personnel during the conduct of the activity. It is emphasized that the COC is subject to the existing CSC and CSC-DBM Joint Circular No. 2, 2004, or non-monetary remuneration for the overtime service rendered.

Transportation and other incidental expenses of the participants shall be charged against local and PSF funds, while meals and accommodation are charged to regional PSF funds, subject to the usual accounting and auditing procedures.

Please refer to the enclosures for other important details.

For information, guidance and compliance.

Enclosed: As stated
CID/zms


MELANIE F. ESTACIO, PhD, CESO VI
Schools Division Superintendent
DepEd Schools Division of Digos City
RECORDS SECTION
RELEASED
70-70452
DATE: NOV 18 2025 TIME: 8:27 AM
BY: 



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Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

List of Participants	
NAME	School
1. Annaliza J. Ybanez	Casildo Nonol ES
2. Desie Jean B. Payan	Rizal Central ES
3. Divina B. Ruga	Pedro V.Basalan ES
4. Noreen V. Antonio	Remedios N. Saplala ES
5. Mila S. Hibaya	San Miguel ES
6. Mildred G. Pausta	Marawer ES
7. Mary Ann R. Suazo	Ramon Magsaysay CES
8. Justine C. Buenaventura	Don Mariano Marcos ES
9. Leah S. Torralba	Pedro V.Basalan ES
11. Almira O. Aguillar	Digos City CES
12. Mary Grace D. Hermosilla	Isaac Abalayan ES
13. Loida M. Remando	Don Mariano MES
14. Mae Anne L. Ursabia	Aplaya ES
15. Dama Glein R. Manlabe	Rizal Central ES
16. Analyn A. Baute	G. Reusora ES
17. Marichu I. Fuentes	Colorado ES
18. Alumna A. Senajon	Ramon Magsaysa ES
19. Maria Elena	Digos City CES
20. Evelyn A. Poncardas	Colorado ES
21. Cherrie Malaga	Aplaya ES
22. Sitty Nor M. Mampao	Badiang ES
23. Melodina G. Pamat	Jolencio Alberca ES
24. Zandria M. Sy	SDO-CID



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Republic of the Philippines
Department of Education
 DAVAO REGION

October 16, 2025

REGIONAL MEMORANDUM

CLMD-2025-597

**CONDUCT OF REGIONAL CAPACITY BUILDING ON MULTI- FACTORED
 ASSESSMENT TOOL FOR GRADE 1 TEACHERS AND ADMINISTRATION
 OF ECCD CHECKLIST FOR KINDERGARTEN**

To: Schools Division Superintendents

1. The Curriculum and Learning Management Division (CLMD) announces the Conduct of Regional Capacity Building on Multi-Factored Assessment Tool (MFAT) for Grade 1 Teachers and Administration of ECCD Checklist for Kindergarten teachers on November 22-23, 2025 at the Ritz Hotel, Obrero Street, Davao City.
2. The objectives are to:
 - a. Identify Learner Needs and gather comprehensive information on learners' strengths, weaknesses, and learning styles to inform individualized educational strategies.
 - b. Evaluate Developmental Progress for kinder and Grade 1 learners for developmental advancements or delays to identify those who may require additional support or interventions.
 - c. Detect Learning Disabilities for potential learning disabilities to facilitate timely and appropriate interventions, promoting equitable access to education.
3. Participants to the training are the untrained Grade 1 and Kindergarten teachers. Further, all are encouraged to bring laptop and extension wires.
4. Transportation and other incidental expenses of the participants shall be charged against local and PSF funds, subject to the usual accounting and auditing procedures.
5. Two days service credits is hereby granted to the teachers and COC to non-teaching personnel during the conduct of the activity. It is emphasized that the COC is subject to the existing CSC and CSC-DBM Joint Circular No. 2, 2004, or non-monetary remuneration for the overtime service rendered.
6. Enclosed are the Matrix of Activities and List of Trainers.
7. Immediate dissemination of this Memorandum is desired.

DEPARTMENT OF EDUCATION RO3
 RECORDS SECTION
RELEASED

By:
 Date: Nov. 03, 2024

ALLAN G. FARNAZO
 Director IV

ROC3/jdc



Republic of the Philippines
Department of Education
DAVAO REGION

CONDUCT OF REGIONAL CAPACITY BUILDING ON MULTI- FACTORED
ASSESSMENT TOOL FOR GRADE 1 TEACHERS AND ADMINISTRATION
OF EECD CHECKLIST FOR KINDERGARTEN

ACTIVITY MATRIX

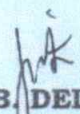
Date / Time	Topic	Resource Speaker
Day 0- November 21, 2025 1 ST Dinner	Arrival of Participants/Registration	Regional TWGs
Day 1 November 22, 2025 8:00-9:00am	Opening Program QATAME ORIENTATION	Jeselyn B. dela Cuesta Regional TWGs Brenda
9:00 -9:30 am	Training Proper: Rationale of the Training Overview of Multi-Factored Assessment Tool	Jeselyn B. dela Cuesta RO XI SNED Focal Person
9:30 10:00 am	Rationale of the Training Overview of ECCD	Michael S. Anoda RO XI Kindergarten Focal Person
10:00 am- 10- 30am	Breakout Session (SNED and KINDERGARTEN) 30 min. Break	
10:30-12:00 nn	Let's Talk	Andy P. Cabodoc- EPS, Davao de Oro
LUNCH BREAK		
1:00-3:00 pm	Let's Get Physical	Leah B. Fariolen EPS, Mati City
3:00-5:00 pm	Treasure Box	Jaime C. Carlom – EPS, Panabo City
Day 2 November 23, 2025		
8:00-8:15 am	Preliminaries/ MOL	Regional TWGs
8:15-9:45 am	My Daily Routine	Luis G. Culaba EPS Davao Oriental
9:45- 11:00 am	Whether Weather	Johnito O. Galan EPS, Davao City
11:00-12:00 am	Work of Hands	Nila L. Digal EPS, Tagum City
	LUNCH BREAK	Facilitators
1:00-3:00 pm	Demonstration of Learning	Zandria M. Sy EPS, Digos City



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	LUNCH BREAK	Facilitators
1:00-3:00 pm	Demonstration of Learning	Zandria M. Sy EPS, Digos City Irine C. Mahinay EPS, Dvo. Occidental Lourdes C. Manlapus EPS IGACOS Adones P. Layaguin EPS, Davao del Norte Rovelyn M. Moreno EPS, Davao del Sur
3:00-4:00	Critiquing and Validation	Zandria M. Sy EPS, Digos City Irine C. Mahinay EPS, Dvo. Occidental Lourdes C. Manlapus EPS, IGACOS Adones P. Layaguin EPS, Davao del Norte Rovelyn M. Moreno EPS, Davao del Sur
4:00-5:00	Closing Program IT/Facilitator Certificates and Awards Documentations/Attendance/Host	Regional TWGs Hanna Mae T. Salvo Annaliza M. Sarabia Maya D. Mosqueda Sofia T. Salvo Maya D. Mosqueda Sheila O. Inid Cherry P. Canda Rizza C. Merto

Prepared by:


JESELYN B. DELA CUESTA
RO XI SPED Focal Person

ROC3/jbdc



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ASSESSMENT TOOL FOR GRADE 1 TEACHERS AND ADMINISTRATION
OF EECD CHECKLIST FOR KINDERGARTEN
November 22-23, 2025

NO. OF PARTICIPANTS PER SDOs/ REGIONAL PERSONNEL
AND TECHNICAL WORKING GROUP (**MFAT**)

DIVISION	NO. OF PAX	EPS	Teachers	TOTAL
Chief	1			1
RO XI SPED Focal Person	1			1
Technical Working Group	4			4
QAD	1			
Davao City		1	13	14
Davao de Oro		1	13	14
Davao del Norte		1	13	14
Davao del Sur		1	13	14
Davao Occidental		1	13	14
Davao Oriental		1	13	14
Digos City		1	11	12
IGACOS		1	11	12
Mati City		1	11	12
Panabo City		1	11	12
Tagum City		1	11	12
Total	7	11	133	150

Prepared by: \


JESELYN B. DELA CUESTA
SNED Focal Person

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ASSESSMENT TOOL FOR GRADE 1 TEACHERS AND ADMINISTRATION
OF EECD CHECKLIST FOR KINDERGARTEN
November 22-23, 2025

NO. OF PARTICIPANTS PER SDOs/ REGIONAL PERSONNEL
AND TECHNICAL WORKING GROUP (EECD)

DIVISION	NO. OF PAX		EPS	Teachers	TOTAL
Chief	1				1
Regional SPED Focal Person	1				1
Technical Working Group	4				4
Davao City			1	13	14
Davao de Oro			1	13	14
Davao del Norte			1	13	14
Davao del Sur			1	13	14
Davao Occidental			1	13	14
Davao Oriental			1	13	14
Digos City			1	11	12
IGACOS			1	11	12
Mati City			1	11	12
Panabo City			1	11	12
Tagum City			1	11	12
Total	6		11	133	150

Prepared by:


MICHAEL S. ANODA
Kindergarten Focal Person

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OF EECD CHECKLIST FOR KINDERGARTEN
November 22-23, 2025

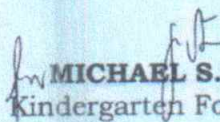
Date / Time	Topic	Resource Speaker
Day 0 – November 21, 2025		
5:00–7:00 PM	Arrival of Participants / Registration	Regional TWGs
7:00–8:00 PM	1st Dinner / Fellowship	Regional TWGs
Day 1 – November 22, 2025		
8:00–9:00 AM	Opening Program & QATAME Orientation (<i>Program flow, QA/TA/ME protocols, orientation objectives</i>)	Jeselyn B. dela Cuesta; Regional TWGs; Brenda
9:00–9:30 AM	Training Proper: Rationale & Orientation to the ECCD Checklist (<i>Purpose, structure, domains, scoring overview</i>)	Michael S. Añoda – RO XI Kindergarten Focal Person
9:30–10:00 AM	Context & Alignment: ECCD Checklist vis-à-vis Kindergarten Standards & Classroom Assessment	Michael S. Añoda – RO XI Kindergarten Focal Person
10:00–10:30 AM	Health Break	—
10:30 AM– 12:00 NN	Breakout Session: SNED & Kindergarten Tracks (<i>Inclusive assessment adaptations; environment & routines mapping</i>)	Track Leads: Regional TWGs
12:00–1:00 PM	LUNCH BREAK	
1:00–3:00 PM	Let's Get Physical (<i>Gross & fine motor; health, nutrition, safety indicators; observation tips</i>)	Amelie A. Ihalas EPS, Tagum City
3:00–5:00 PM	Treasure Box (<i>Cognitive, early math concepts, executive function; task samples & evidence capture</i>)	Ritchelle D. Guimte EPS, IGACOS



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Day 2 – November 23, 2025		
8:00–8:15 AM	Preliminaries / Morning Opener & MOL	Regional TWGs
8:15–9:45 AM	My Daily Routine (<i>Self-help, routines, approaches to learning; rating consistency & time-sampling</i>)	Jonathan Campo EPS, Davao Occidental
9:45–11:00 AM	Whether Weather (<i>Scientific inquiry, observation & language; recording authentic evidence</i>)	Iryhn Petalcorin PSDS, Panabo City
11:00 AM– 12:00 NN	Work of Hands (<i>Fine-motor, creativity, emergent writing; portfolio artifacts</i>)	Nila L. Digal – EPS, Tagum City
12:00–1:00 PM	LUNCH BREAK	Facilitators
1:00–3:00 PM	Demonstration of Learning (<i>Live/ Video demo of ECCD rating; inter-rater calibration</i>)	All Kindergarten EPS
3:00–4:00 PM	Critiquing & Validation (<i>Panel feedback, reliability checks, action points per SDO</i>)	Same Panel as Above
4:00–5:00 PM	Closing Program (<i>Synthesis, data encoding guide, reporting timeline, next steps</i>)	Regional TWGs

Prepared by:


MICHAEL S. ANODA
Kindergarten Focal Person