



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2025-604

To : Assistant Schools Division Superintendent
CID Chief
Public Schools District Supervisors
Education Program Supervisor (Kindergarten Focal)
School Heads

Subject : **GRANTING OF SERVICE CREDITS TO KINDERGARTEN TEACHERS ON COMPLETION OF LESSON EXEMPLARS**

Date : November 11, 2025

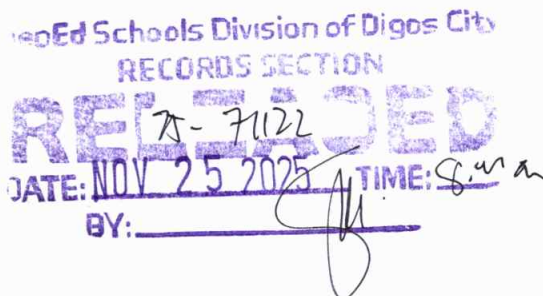
In reference to Division Memo CID-2025- 372, which aims to further enhance literacy and numeracy skills and address existing learning gaps, this office acknowledges the efforts of the Kindergarten teachers in integration literacy and numeracy activities into their assigned lesson exemplars, which were finalized on September 27, 2025.

In recognition of their effort and timely submission, the teachers concerned will be **granted one (1) day service credit** in accordance with existing guidelines as per DepEd Order No. 53, s. 2003, which stipulates that "Service credits shall be granted to all public-school teacher-participants for the services rendered during Saturdays, Sundays, holidays, or end of school year/summer."

For immediate dissemination and compliance.

Melanie P. Estacio
MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

Enclosed: As stated.
CID/zms



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