



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

OSDS-2025-740

To : MA. BERNADETTE V. PAGAYON, Administrative Officer II

Subject : COMPLIANCE OF MA. BERNADETTE V. PAGAYON,
ADMINISTRATIVE OFFICER II, WITH REGIONAL MEMORANDUM
AD-2025-157

Date : November 4, 2025

Pursuant to Regional Memorandum AD-2025-157, titled "Request for Extension of Services for Selected Technical Working Group for Evaluation of Reclassification of Position Documents – Batch 3," issued by the Department of Education Regional Office XI on October 30, 2025, the services of Ms. Ma. Bernadette V. Pagayon, Administrative Officer II of Cogon Elementary School, is hereby requested at the Regional Office.

Ms. Pagayon is directed to report to the DepEd Regional Office XI, Davao City, to participate as a member of the Technical Working Group (TWG) for the evaluation of reclassification of position documents, as indicated in the attached Regional Memorandum.

Travel and other incidental expenses shall be charged against local funds or other available funds subject to the usual accounting and auditing rules and regulations, while meals and accommodation shall be shouldered by the Regional Office, consistent with the provisions of the aforementioned memorandum.

Immediate dissemination of this memorandum is desired for the information, guidance, and compliance of all concerned.

MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION

RELEASED
DATE: NOV 10 2025 TIME: 7:20 PM
BY: [Signature]

Enclosure: As stated.

OSDS/ADMIN / HR/dbc



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

OSDS-2025-_____

To : MA. BERNADETTE V. PAGAYON, Administrative Officer II

Subject : COMPLIANCE OF MA. BERNADETTE V. PAGAYON,
ADMINISTRATIVE OFFICER II, WITH REGIONAL MEMORANDUM
AD-2025-157

Date : November 4, 2025

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MELANIE B. ESTACIO, PhD, CESO VI
Schools Division Superintendent

Enclosure: As stated.

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Republic of the Philippines
Department of Education
DAVAO REGION

October 15, 2025

REGIONAL MEMORANDUM
AD-2025-148

REQUEST FOR EXTENSION OF SERVICES FOR SELECTED TECHNICAL
WORKING GROUP FOR EVALUATION OF RECLASSIFICATION
OF POSITION DOCUMENTS – BATCH 2

To: Schools Division Superintendents
Davao del Norte, Davao City, Davao Oriental
Davao de Oro, Digos City, Mati City and Davao del Sur
Chief Administrative Officer - AD

1. In view of the Regional Memorandum AD-2025-142 dated October 2, 2025 relative to the Technical Working Group for Evaluation of Reclassification of Position Documents, and in exigency of the service, the following personnel are hereby requested to extend services at the Regional Office on the following schedules:

Date	Name	Designation	Office
October 16-17, 2025	Marivic S. Baco	AO II	Davao del Norte
	Lyndee M. Sagaral	AO II	Davao del Norte
	Joanna Marie C. Borbon	AO II	Davao del Norte
	Sarrah May N. Orellanida	AO II	Davao City
	Jade M. Silawan	ADAS II	Davao City
October 20-24, 2025	Miljun D. Ruelan	AO II	Davao Oriental
	Mark Gil D. Nunez	AO II	Davao Oriental
	Marivic S. Baco	AO II	Davao del Norte
	Lyndee M. Sagaral	AO II	Davao del Norte
	Joanna Marie C. Borbon	AO II	Davao del Norte
	Sarrah May N. Orellanida	AO II	Davao City
	Jade M. Silawan	ADAS II	Davao City
	Meah Fe D. Molina	AO II	Davao de Oro
	Donna Mae A. Tubil	AO II	Davao de Oro
	Ma. Bernadette V. Pagayon	AO II	Digos City
	Jocelyn G. Mag-aso	ADAS III	Mati City
	Teofilo P. Pinote, Jr.	Clerk II	Davao del Sur

2. Meals and accommodation expenses shall be charged to Regional Office Funds, while travel and other expenses shall be charged to local funds, subject to the existing budgeting, accounting and auditing rules and regulations.



Republic of the Philippines
Department of Education
DAVAO REGION

3. For information and compliance.

ALLAN G. FARNAZO
Director IV

Enclosed: As stated.

ROA2/jtg

DEPARTMENT OF EDUCATION
RECORDS SECTION
RELEASED

By: [Signature]
Date: October 16, 2025 Time:

RS 1025120189



Republic of the Philippines
Department of Education
DAVAO REGION

October 2, 2025

REGIONAL MEMORANDUM
AD-2025-142

TECHNICAL WORKING GROUP FOR EVALUATION OF
RECLASSIFICATION OF POSITION DOCUMENTS

To: Schools Division Superintendents
Davao City, Davao del Norte, Davao del Sur
Davao Occidental, Panabo City, Tagum City
Island Garden City of Samal and Mati City Divisions
Chief Administrative Officer - AD

1. In the exigency of the service and in view of DepEd Order No. 24, s. 2025 relative to the Guidelines on the Implementation of the Expanded Career Progression System (ECPS) for Teachers and School Heads in the Department of Education, this Office hereby directs the following personnel to be part of the Regional Office Technical Working Group to assist in the evaluation of the reclassification documents on October 6-10, 2025 at the Administrative Division, Regional Office XI.

Name	Designation	Office
Sarrah May N. Orellanida	Administrative Officer II	Davao City Division
Jade M. Silawan	Administrative Assistant II	Davao City Division
Joanna Marie C. Borbon	Administrative Officer II	Davao del Norte Division
Nathaniel Jr. B. Inutan	Administrative Officer II	Davao del Norte Division
Teofilo Pinote Jr.	Clerk II	Davao del Sur Division
Christian B. Macabutas	Administrative Officer II	Davao del Sur Division
Maricel Maluenda	Administrative Assistant III	Davao Occidental Division
Loida S. Dalisay	Administrative Officer II	IGACOS Division
Minerva R. Jandayan	Administrative Officer II	IGACOS Division
Edmar E. Warain	Master Teacher I	Panabo City Division
Maureen Lowie G. Salahid	Master Teacher II	Panabo City Division
Kent Darius F. Batingal	Administrative Officer II	Tagum City Division
Jobert P. Ramos	Administrative Officer II	Tagum City Division
Jocelyn G. Mag-aso	Administrative Assistant III	Mati City Division
Genamie G. Solitario	Teacher Credentials Evaluator II	AD, RO XI
Agnes A. Sagsagat	Administrative Officer V/ HRMO III	AD, RO XI



Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-0051
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Website: www.depedroxi.ph





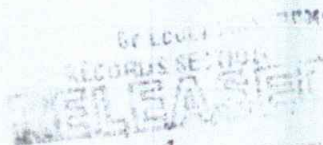
Republic of the Philippines
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DAVAO REGION

2. Meals and accommodation expenses shall be charged to Regional Office Funds, while travel and other expenses shall be charged to local funds, subject to the existing budgeting, accounting and auditing rules and regulations.
3. For information and compliance.

ALLAN G. FARNAZO
Director IV

Enclosed: As stated.

ROA2/jtg



W: *[Signature]* Date: Oct. 06, 2011
1025/20187



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Republic of the Philippines
Department of Education
DAVAO REGION

October 30, 2025

REGIONAL MEMORANDUM
AD-2025-157

REQUEST FOR EXTENSION OF SERVICES FOR SELECTED TECHNICAL
WORKING GROUP FOR EVALUATION OF RECLASSIFICATION
OF POSITION DOCUMENTS – BATCH 3

To: Schools Division Superintendents
Davao Occidental, Davao de Oro, Davao del Sur, Digos City, Mati City
Davao City, Davao Oriental, Davao del Norte & IGACOS Divisions
Chief Administrative Officer – AD

1. In view of the Regional Memoranda AD-2025-142 and 148, relative to the Technical Working Group for Evaluation of Reclassification of Position Documents, and in exigency of the service, the following personnel are hereby requested to extend services at the Regional Office:

Name	Designation	Office
Sarrah May N. Orellanida	AO II	Davao City
Meah Fe D. Molina	AO II	Davao de Oro
Teofilo P. Pinote, Jr	Clerk II	Davao del Sur
Analyn C. Alday	AO II	Davao del Norte
Lorelyn P. Depra	AO II	Davao del Norte
Miljun D. Ruelan	AO II	Davao Oriental
Mark Gil D. Nuñez	AO II	Davao Oriental
Maricel N. Maluenda	ADAS III	Davao Occidental
Ma. Bernadette V. Pagayon	AO II	Digos City
Cheene J. Canencia	AO II	IGACOS
Manilyn C. Pacay	AO II	IGACOS
Jocelyn G. Mag-aso	ADAS II	Mati City
Leah E. Llorca	AdA VI	Tagum City

2. Meals and accommodation expenses shall be charged to Regional Office Funds, while travel and other expenses shall be charged to local funds, subject to the existing budgeting, accounting and auditing rules and regulations.

3. For information and compliance.


ALLAN C. FARNAZO
Director IV

Digitally signed by
Farnazo Allan
Gabriel

Enclosed: As stated.
ROA2/jtg



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