



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM

OSDS-2025- 747

To : **RAQUEL L. CEDENO**
School Principal II
Dawis National High School

Subject : **Provincial Council of Human Resource Management Practitioners of
Davao del Sur and Davao Occidental Meeting**

Date : **11 November 2025**

1. This has reference to the letter dated November 5, 2025 signed by Mary Catherine A. Llanos-Cobias, President of the Provincial Council of the Human Resource Management Practitioners of Davao del Sur and Davao Occidental indicating that the officers of the PCHRMP will hold a meeting on November 12, 2025 at 10:00 in the morning to be held in Hotel de Crisbelle, Digos City.
2. In view of the foregoing, you are hereby enjoined to attend the said PCHRMP meeting on **November 12, 2025** on Official Time.
3. For immediate dissemination and compliance.

For and in absence of:

MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

MARJUN B. REBOSQUILLO
Senior Education Program Specialist
Officer-In-Charge

DepEd Schools Division of Digos City
RECORDS SECTION

RELEASED
DATE: NOV 12 2025 TIME: 3:44
BY: [Signature]





Republic of the Philippines
PROVINCIAL COUNCIL OF HUMAN RESOURCE MANAGEMENT PRACTITIONERS
(P C H R M P)

Davao del Sur and Davao Occidental
Civil Service Commission – Davao del Sur Provincial Office, Digos City



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1124070520

5 November 2025

MELANIE P. ESTACIO, Ph.D., CESO VI
Schools Division Superintendent
Department of Education Digos City Division
Roxas corner Lopez Jaena Streets, Zone I, Digos City

Dear Dr. Estacio,

The Officers of the **Provincial Council of Human Resource Management Practitioners (PCHRMP)** of Davao del Sur and Davao Occidental will hold a meeting on **November 12, 2025, 10:00AM at Hotel de Crisbelle, Digos City.**

Anent hetero, may we respectfully request for the presence of **RAQUEL L. CEDEÑO** (Board of Director), to attend the said meeting.

The following matters will be taken up:

- a) Treasurer's Report
- b) 3N1 Year-End Convergence
- c) Bank Requirement
- d) BIR Concern

May this request merit your kind approval.

Thank you and warm regards.

Respectfully,


MARY CATHERINE A. LLANOS-COBIAS
President

Noted:


RICHARD T. ORTIZ
Director II
CSC Provincial Office for Davao del Sur & Davao Occidental