



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

OSDS-2025- 760

To : **ALSER VONNE P. SERION** *Asst. S.*

Subject : **DESIGNATION ORDER**

Date : **NOVEMBER 24, 2025**

1. In the exigency of the service, the undersigned hereby **designates** you as **Member** of the **Bids and Awards Committee – Secretariat** of the Schools Division Office.
2. In view hereof, you shall perform the functions, duties and responsibilities stipulated in Republic Act No. 1984 otherwise known as Government Procurement Reform Act, DepEd Order No. 74, s. 2016, Republic Act No. 12009 or the New Government Procurement Act, and other issuances pertaining these function.
3. This shall take effect immediately upon issuance unless appropriately revised or revoked by a competent authority through the issue of an order/memorandum.
4. For your information and compliance.

[Signature]
MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

DepEd Schools Division of Digos City
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