



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2025-722

To : **HEALTH AND NUTRITION UNIT**
Digos City Senior High School – School Head

Subject : **PARTICIPATION IN THE BI-ANNUAL CONSULTATION MEETING AMONG HIV SERVICE DELIVERY NETWORK**

Date : November 6, 2025

1. Attached is the letter from the Alliance Against AIDS in Mindanao, Inc dated November 3, 2025 regarding the Bi-annual Consultation Meeting among HIV Service Delivery Network on **November 11, 2025** at **Fair Crown Hotel, Champaca St., Juna Subdivision, Davao City.**
2. The agenda of this meeting are the following:
 - a. Project Assessment of the services provided to MSM and PLHIV
 - b. Identify factor that facilitates or hinders the achievement of the project objectives and indicators
 - c. Final planning for the World AIDS Day 2025 Program of the 6 LGUs.
3. In this connection, the following personnel are hereby directed to attend and participate on the said meeting:
 - a. **Kristin Marie Y. Bejarin, RN** – Nurse II/HIV Focal Person
 - b. **Robin Charles Ramos** – HIV Advocate/Consultant of Digos City PLHIV Support Group
4. Travel and other incidental expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
5. For strict compliance.

MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

NOV 10 2025

11/7/25

DepEd Schools Division of Digos City
RECORDS SECTION

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DATE: NOV 10 2025 TIME: 4:00 PM
BY: [Signature]

MAF-HNU/SGOD



Alliance Against AIDS in Mindanao, Inc.

Lot 1, Door 1, Orchids St. Juna Subdivision, Matina 8000 Davao City; Telefax: (082) 291-1248

e-mail: alagadmindanao@gmail.com



1125070089

Nov.3, 2025

Dr. Melanie Plenos- Estacio
Schools Division Superintendent
DepEd- Digos City Division Office

Attention : Kristin Marie Bejarin ,RN
Nurse II

Dear Ms Estacio,

Good Day!

The Alliance Against AIDS in Mindanao, Inc. (ALAGAD-Mindanao, Inc.) will have a Bi-Annual Consultation Meeting among Service Providers this coming November 11, 2025 (Tuesday). The venue of the meeting **Fair Crown Hotel, Champaca St., Juna Subdivision, Davao City**. The meeting will start at 9:00 a.m. and hope to close at 5:00 in the afternoon.

This regular meeting will be attended by the Service Delivery Network (SDN) coming from the six areas (Mati, Lupon, Tagum, Panabo, Digos, Bansalan).

Agenda of the meeting are the following:

- a. Project Assessment of the services provided to MSM and PLHIV
- b. Identify factor that facilitates or hinders the achievement of the project objectives and indicators
- c. Final planning for the World AIDS Day 2025 Program of the 6 LGUs.

In line with this, we would like to invite **Kristin Marie Bejarin ,RN** to attend the aforementioned meeting on November 11, 2025.

For further inquiry, please contact Ms. Concepcion Actub, Advocacy and Networking Officer with her mobile number, 09602781235.

We are looking forward to your favorable response to the invitation.

For the Alliance,

Jeanethe Cagas-Tolop, RSW

Project Officer

Noted by:

Michael Jesus A. Mahinay

Executive Director



Alliance Against AIDS in Mindanao, Inc.

Lot 1, Door 1, Orchids St. Juna Subdivision, Matina 8000 Davao City; Telefax: (082) 2911111
e-mail: alagadmindanao@gmail.com



Nov.3, 2025

Melanie Plenos- Estacio, PhD,CESO VI
Schools Division Superintendent
DepEd-DigosCity

Attention : Robin Charles O. Ramos
HIV Advocates/ Consultant of Digos City PLHIV Support Group

Dear Ms. Estacio,

Good Day!

The Alliance Against AIDS in Mindanao, Inc. (ALAGAD-Mindanao, Inc.) will have a Bi-Annual Consultation Meeting among Service Providers this coming November 11, 2025 (Tuesday). The venue of the meeting **Fair Crown Hotel, Champaca St., Juna Subdivision, Davao City**. The meeting will start at 9:00 a.m. and hope to close at 5:00 in the afternoon.

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In line with this, we would like to invite **Roben Charles Ramos** to attend the aforementioned meeting on November 11, 2025.

For further inquiry, please contact Ms. Concepcion Actub, Advocacy and Networking Officer with her mobile number, 09602781235.

We are looking forward to your favorable response to the invitation.

For the Alliance,

Jeanethe Cagas-Tolop, RSW

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