



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

November 5, 2025

DIVISION MEMORANDUM

SGOD-2025-729

To : Assistant Schools Division Superintendent
Division Chiefs
Public Schools District Supervisors
Education Program Supervisors
Public School Heads
All Others Concerned

Subject: **ATTENDANCE IN THE REGIONAL TRAINING WORKSHOP ON SCHOOL AND DIVISION PROCUREMENT**

1. This is in reference to Regional Memorandum ORD-2025-125 dated November 3, 2025, signed by Allan G. Farnazo, Director IV, re: **Regional Workshop on School and Division Procurement**. This Office hereby directs all identified participants to participate in the scheduled training on November 29, 2025 to be held at the Waterfront Insular Hotel, Davao City.
2. A registration fee of Two Thousand Five Hundred Pesos (P2,500.00) per participant shall be collected to cover expenditures for venue, meals, accommodation, and honoraria. The said registration fee shall be charged against SDO MOOE/local funds subject to the usual accounting and auditing rules and regulations.
3. Travel and other incidental expenses of school-based participants shall be charged against their respective School MOOE/local funds, while those of SDO personnel shall be charged against the SDO MOOE/local funds, also subject to the usual accounting and auditing rules and regulations.
4. Attendance to this activity shall be granted Service Credits or Compensatory Time-Off in accordance with DepEd Order No. 53, s. 2003, particularly if the training is conducted on weekends, holidays, or class suspensions.
5. Refer to the enclosure for the list of participants.
6. Widest and immediate dissemination of this Memorandum is highly enjoined.

DepEd Schools Division of Digos City

RECORDS SECTION

RELEASED

DATE: NOV 10 2025 TIME: 4:16 PM
BY: [Signature]

MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

NOV 10 2025
11/6/25

Enclosed: As stated.
SGOD/jsa



Address: Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002
Telephone No: (082)553-8396 | (082)553-8376 | (082)553-9170
| (082)553-8375

Enclosure 1

LIST OF PARTICIPANTS FOR THE TRAINING ON THE NEW GOVERNMENT PROCUREMENT ACT (RA 12009)

Balabag Elementary School	1	Jacqueline Jaum	1	Albino, Tiffany T.
Damñas Elementary School	2	Jerwin Granada	2	Ortiz, Irene B.
Digos City Central Elementary School	3	Aldin Jr. J. Barsalote	3	Ymalay, Alnie Fe
	4	Flora May Cadungog		
Dulangan Elementary School	5	Elecel Adam	4	Altamera, Chariss
Federico Alferez Elementary School	6	Angelito Villagonzalo		
Mahayahay Elementary School	7	Jonathan Almacin		
Pedro Basalan Elementary School	8	Eduardo Paller Jr	5	Dalumatan, Maylove B.
Ranao Elementary School	9	Prince Alfred Marzon		
Ruparan Elementary School	10	Antonia Jumawan		
Jolencio R. Alberca Elementary School	11	Jonathan Rellon	6	Arevalo, De Jean G.
Aplaya Elementary School	12	Juvy Salise	7	Acedilla, Danica
Badiang Elementary School	13	Renato Calipayan		
Cogon Elementary School	14	Abdul Gapor De Guzman		
Dawis Elementary School	15	Allen Joseph Malahay	8	Moral, Claire Marriz N.
Don Mariano Marcos Elementary School	16	Mylene Samonte	9	Alcaide, Roseter C.
Pedro S. Garcia Elementary School	17	Norwenda Hairil		
Isaac Abalayan Elementary School	18	Rex Sayson	10	Magdadaro, Ferdinand
Kibanban Elementary School	19	Rowelem Rosima	11	Rivas, Recyl V.
Ramon Magsaysay CElementary School	20	Edsel Nacua	12	Ranara, Geraldine M.
Arcaflor Maniapao Elementary School	21	Nedymar Andrade	13	Gonzales, Giselle
Colorado Elementary School	22	Melacres Campomayor	14	Repollo, Arlen D.
Domingo Abawag ES	23	Tita Heramiz	15	Evarretta, Karyl Antonio
Lungag ES	24	Joy Baulete		
Remedios N. Saplala Elementary School	25	Merilyn Salboro		
Casildo B. Nonol, Sr. Elementary School	26	Marife Bohol	16	Duran, Ina Abegail
Igpit Elementary School	27	Joel Cartajena	17	Castañares, Mark V.
San Miguel Elementary School	28	Mario Andales	18	ROJO, Niño Vincent
Bagumbuhay Elementary School	29	Nelson Lucero		
Apolandia Elementary School	30	Lloyd Cervantes	19	Camingawan, John Paul
Binaton Elementary School	31	Al Fernandez	20	Galaraga, Lily Katherine
Gaudioso Reusora Central Elementary School	32	Rebecca Lorelie Deiparine		
Marawer Elementary School	33	Cesar Gevera, Jr		
Matti Elementary School	34	Emily Igcailinos	21	Ibañez, Mariflor
Necencio A. Isidro Elementary School	35	Dann Becamon	22	Iglesias, Jay-Ar S.
Rizal Central Elementary School	36	Jay Paul Cabural	23	Amigo, Diana Grace
Soong Elementary School	37	Peter Paul Deiparine		
Kapatagan NHS	38	Aimee Amor Porto	24	Dugasa, Geralyn
	39	Michael Cometa		
Ruparan NHS	40	Eugene Sayson	25	Bongcayao, Rizalien Jane
Igpit NHS	41	Julius Castanares	26	Cosono, Eljane Ghol
Matti NHS	42	Juvic Sucayre	27	Magbanua, Rose Sarah Mae T.
Balabag NHS	43	Marvin Padillo	28	Gundaya, Eleora Cecilia
Soong NHS	44	Jessie Balorio	29	Magdadaro, Glory Jene A.
Goma NHS	45	King Devesfruto	30	Lagare, Sushmita Sarah Joy
Dawis NHS	46	Raquel Cedeño	31	Mabini, Mark Jayson
PALAN-BAGOBO-TAGABAWA NHS	47	Jave Endar	32	Romaguera, Kristel Joy
SHS in Digos City	48	Rizza Villaluna	33	Gloria, Norbelith
San Roque NHS	49	Allan B. Tizon		
Digos City National High School	50	Noba Rubion	34	Demi Moore G. Tagalog
	51	Rachel R. Pogoy		
DiCNHS-Aplaya Extension	52	Rotshen Casilac		

BAC Member		Number of Participants		
Cherrie Anne B. Bohol				
Neil D. Bongcayao		School Head	52	
Ida I. Juezan		AO II / ADAS	34	
Jessica G. Lucero		BAC Member	6	
Inda D. Nacua		Secretariat	1	
Janice S. Alquizar		TWG	5	
Secretariat		Program Holder	2	
Peter-Jason C. Senarillos				
TWG				
Reyzen O. Monserate		Total	100	
Stephen R. Pascual				
Ruben Evarretta				
Francis Millecent Durano				
Jem Boy B. Cabrella				
Program Holder				
Gervasio R. Salina Jr.				
Daissy P. Sanoy				



Republic of the Philippines
Department of Education
DAVAO REGION

November 3, 2025

REGIONAL MEMORANDUM
ORD-2025-125

REGIONAL TRAINING WORKSHOP ON SCHOOL
AND DIVISION PROCUREMENT

To: Schools Division Superintendents

1. With the enactment of the Republic Act 12009, otherwise known as the “New Government Procurement Act”, the Davao Region Association of School Superintendents will conduct the **Regional Training Workshop on School and Division Procurement** in three separate batches from **November 27-29, 2025**.
2. Participants to this training are identified members of the Bids and Awards Committee, BAC Secretariat, Technical Working Group and the Head of Procuring Entity.
3. A registration fee of Two Thousand Five Hundred (Php 2,500.00) per participant will be collected to cover expenditures for venue, meals and resource person’s travel expenses, accommodation, and honoraria.
4. The payment of registration fee is in compliance with the regulations set forth in the National Budget Circular No. 596 s. 2025, otherwise known as Updated Guidelines on Participation of Government Officials and Employees in Conventions, Seminars, Conferences, Symposia and Similar Non-Training Gatherings Sponsored by Non-Government Organizations or Private Institutions which stipulated the allowable cost and payment of registration fees in the amount not to exceed Php 2,800.00 per day.
5. For accuracy, convenience and smooth issuance of receipts, each Schools Division is requested to pay as one except for those participants from the Implementing Units which shall be issued with separate receipts.
6. The registration fee of Php2,500.00 per participant is taxable at 2% which shall automatically be deducted by the Division Finance Section. The net registration fee shall be paid by the Schools Division Office at:

Bank Name: Bank of the Philippine Islands

Account Number: 008093-0417-72

Account Name: DVO REGL ASSN OF SCHOOLS SUPERINTENDENTS INC

7. Below is the list of batches of participants with the corresponding training dates and venues.



Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-0051
Email Address: region11@deped.gov.ph
Website: www.depedoxi.ph





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Department of Education
DAVAO REGION

DATE	VENUE	PARTICIPANTS	No. of Participants
November 27, 2025	Big 8 Hotel, Tagum City	SDO-Davao de Oro	510
		SDO-Davao Oriental (Group A)	400
		SDO-Tagum City	100
TOTAL PARTICIPANTS (BATCH 1)			1010
November 28, 2025	Big 8 Hotel, Tagum City	SDO-Mati City	100
		SDO-Davao del Norte	350
		SDO-Davao Oriental (Group B)	100
		SDO-Panabo City	120
		SDO-IGACOS	100
		SDO-Davao City (Group B)	230
TOTAL PARTICIPANTS (BATCH 2)			1000
November 29, 2025	Waterfront Hotel, Davao City	SDO-Davao City (Group A)	250
		SDO-Davao Occidental	250
		SDO-Davao del Sur	400
		SDO-Digos City	100
TOTAL PARTICIPANTS (BATCH 3)			1000

8. Registration fee, travel, meals (breakfast and dinner), accommodation, and other incidental expenses shall be charged to school MOOE, division MOOE and/or other local funds subject to the usual accounting and auditing rules and regulations.
9. Widest and immediate dissemination of this Memorandum is highly enjoined.

Digitally signed by Farnazo Allan Gabriel
Date: 2025.11.04 09:26:42 +08'00'
ALLAN G. FARNAZO
Director IV

Encl.: As stated
OASDS/jtb



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