



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2025- 732

To : SGOD Chief
All Public Secondary School Heads
All Division Federated SSLG Teacher-Advisers
All Division Federated SSLG Officers
Division Learner Formation Coordinators

Subject : **CONDUCT OF DIVISION LEARNERS PARLIAMENT 2025**

Date : November 11, 2025

In line with the Department of Education's commitment to promote participatory governance, youth leadership, and democratic engagement among learners, the Schools Division Office will conduct the **Division Learners' Parliament 2025 on November 21-22, 2025 at Digos City National High School**. This activity aims to provide learners an avenue to express their views, propose initiatives, and actively participate in school and community development.

All Division Federated SSLG President, Vice-President and Secretary together with the BKD and YES-O Presidents shall participate in the above-mentioned activity. **The SSLG Teacher-Advisers shall act as the official chaperone of the learner participants** and is responsible for their guidance, welfare, and proper conduct throughout the activity.

Compensatory Overtime Credit (CTO) of 1 day shall be granted for the services rendered beyond regular hours and/or those rendered on Saturdays, Sundays, and Holidays, or scheduled days off without the benefit of overtime pay (CSC & DBM Joint Circular No. 2, s. 2004 "Non-Monetary Remuneration for Overtime Services Rendered" and DepEd Order Number 53 series 2003 "Updated guidelines on Grant of Vacation Service Credits to Teachers", attendance/participation in DepEd activities which are short-term duration if such are held during summer vacation or during weekends.

Travelling expenses relative to the conduct of the activity shall be charged against local funds, subject to the usual accounting and auditing rules and regulation.

Immediate dissemination of this Memorandum is desired.

For and in the absence of the
Schools Division Superintendent:

DepEd Schools Division of Digos City
RECORDS SECTION

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DATE: NOV 12 2024 TIME: 2:00 PM
BY: [Signature]

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