



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2025- 761

To : Chiefs, CID & SGOD
Public Schools District Supervisors
Education Program Supervisor – MAPEH
Sports Management Team
Concerned School Heads
Concerned Teachers

Subject : PLANNING CONFERENCE WITH THE WORKING COMMITTEES OF
OF THE 2026 DIGOS CITY ATHLETIC ASSOCIATION MEET

Date : November 14, 2025

In preparation for the smooth conduct of the 2025 Sports Clinic and Accreditation of Coaches, Tournament Managers, and Technical Officials, and the 2026 Digos City Athletic Association Meet, the chairpersons and co-chairpersons of the working committees are directed to attend a Planning Conference on **November 28, 2025 (9:00 AM) at the Digos City NHS Audio-Visual Room.**

Teacher-participants shall adhere to the policy on "No Disruption of Classes" as per DepEd Order No. 9, s. 2005 entitled "Institutionalizing Measures to Increase Engaged Time-on-task and Ensuring Compliance Therewith".

School heads are expected to make necessary arrangements to ensure that other teachers will cover classes handled by teacher-participants.

Attached is the list of the attendees of the said conference.

Travel expenses shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.

For information, guidance, and compliance.

MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

For and in the absence of the SDS:

MARJUN B. REBOSQUILLO
SEPS – Planning and Research
Officer-In-Charge

DepEd Schools Division of Digos City
RECORDS SECTION
RELEASED
DATE: NOV 20 2025 TIME: 2:52pm
BY: [Signature]



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Enclosed: As stated.
SGOD/pjs

ENCLOSURE NO. 1

LIST OF ATTENDEES FOR THE PLANNING CONFERENCE
(Chairpersons and Co-Chairpersons of Different Committees)

NAME	SCHOOL/OFFICE	COMMITTEE
1. Maria Genevieve T. Francisquete	SDO	Execom
2. Sollie B. Oliver	SDO	Execom
3. Peter-Jason Senarillos	SDO	Management Team
4. Eleser D. Mateo	SDO	Management Team
5. Angel Bisaga, Jr.	SDO	Management Team
8. Mark C. Castañares	SDO	Management Team
9. Jeryl S. Meriones	SDO	Management Team
10. Atty. Clarisse A. Llaban	SDO	DSAC
11. Norwenda Hairil	Pedro Garcia ES	DSAC
12. Micah Fuentes	SDO	Medical
13. Russel Kevin Maurin	SDO	Medical
14. Cherrie Anne Bohol	SDO	Secretariat
15. Ruben Evarretta	SDO	Secretariat
16. Leilani Señires	SDO	Documentation
17. Rowena M. Magdayao	SDO	Documentation
18. Ronald B. Dedace	SDO	Food
19. Atty. Rodel Pagayon	SDO	Food
20. Melvin A. Sabio	SDO	Stage/Area
21. John Millan	DiCNHS	Stage/Area
22. Juvic Sucayre	Matti NHS	Security/Safety/ICS
23. Jayzon Cardines	SDO	Security/Safety/ICS
24. Juvy Salise	Aplaya ES	Billeting
25. Edsel Nacua	RMCES	Billeting
26. Heidi Escalona	SDO	Supplies
27. April Rose Alcala	SDO	Anchors
28. Charlon Ypil	Balabag NHS	Anchors
29. Jayson Abellon	Aplaya ES	Production/Parade
30. Shayne Sorongon	DiCNHS	Production/Parade
31. Reyzen O. Monserate	SDO	M & E
32. Cecile Uy	SDO	M & E
33. Johannes Sabio	DiCNHS	Ways & Means
34. Sheena Asarak	SDO	Ways & Means
35. Ma. Florinel Gallardo	SDO	Ways and Means



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