



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2025-762

To : Assistant Schools Division Superintendent
Chief Education Supervisors (CID&SGOD)
Division QMS Teams
All Division Personnel

Subject : AMENDMENT TO RM-QAD-2025-058 (QUALITY MANAGEMENT SYSTEM – INTERNAL QUALITY AUDIT TEAM ACTIVITIES AND PROVISION OF TECHNICAL ASSISTANCE FOR SCHOOLS DIVISION OFFICES IN REGION XI)

Date : November 20, 2025

1. Item No. 1 of RM-QAD-2025-0056 and RM-QAD-2025-058 “Quality Management System (QMS)- Internal Quality Audit Team (IQAT) Activities and Provision of Technical Assistance for Schools Division Offices (SDOs) in Region XI” is hereby modified as follows:

ACTIVITY	ORIGINAL SCHEDULE	ADJUSTED SCHEDULE	PARTICIPANTS/IN-CHARGE	MODALITY
Conduct od SDO Readiness Assessment	November 24-28, 2025	To be announced	RO and SDO IQAT Top Management QMS Teams Process Owners	In-person
Deliberation and Consolidation of Readiness Assessment Results	December 2, 2025		Readiness Assessment Team Leaders RO IQAT Lead and Deputy	virtual
Dissemination of SDO Results on the QMS Assessment	December 9, 2025		RO IQAT and Top Management	via Memo
Provision of Technical Assistance by RO QMS Teams to SDOs based on the Assessment Results	December 10, 2025 onwards	December 1-4, 2025	Regional Office QMS Teams and concerned process owners	Blended
Crafting of RXI IQA Handbook for the Readiness Assessment Tool Kit	November 17-21, 2025		RO IQAT Lead, Deputy, Selected Internal Auditors in RXI	In-person

2. Online submission of the updated and approved QMS Planning documents shall be on or before December 19, 2025 through <https://tinyurl.com/SDOplanningDOCS25>.



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396



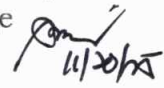
Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

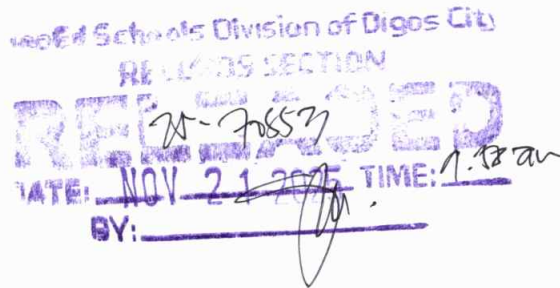
Office of the Schools Division Superintendent

3. Other provisions of Regional Memorandum QAD-2025-056 not affected by the aforementioned amendment remain in effect.
4. For information, guidance and compliance of all concerned.

For and in the absence of the
Schools Division Superintendent:


BEVERLY S. DAUGDAUG, EdD
Chief Education Supervisor – CID
Officer-In-Charge


11/20/25



SGOD/rom



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Republic of the Philippines
Department of Education
DAVAO REGION



November 12, 2025

REGIONAL MEMORANDUM
QAD-2025-066

AMENDMENT TO REGIONAL MEMORANDUM QAD-2025-058 (QUALITY
MANAGEMENT SYSTEM (QMS) - INTERNAL QUALITY AUDIT TEAM
(IQAT) ACTIVITIES AND PROVISION OF TECHNICAL ASSISTANCE
FOR SCHOOLS DIVISION OFFICES (SDOs) IN REGION XI)

To: Assistant Regional Director
Schools Division Superintendents
RO and SDO IQAT Leads

1. Item No. 1 of **RM-QAD-2025-056** and **RM-QAD-2025-058** “Quality Management System (QMS)-Internal Quality Audit Team (IQAT) Activities and Provision of Technical Assistance for Schools Division Offices (SDOs) in Region XI)” is hereby modified as follows:

ACTIVITY	Original Schedule	Adjusted Schedule	PARTICIPANTS/IN-CHARGE	MODAL-ITY
Conduct of SDO Readiness Assessment	November 24-28, 2025	To be announced	-RO and SDO IQAT -Top Management -QMS Teams -process owners	In-person
Deliberation and Consolidation of Readiness Assessment Results	December 2, 2025		-Readiness Assessment Team Leaders -RO IQAT Lead and Deputy	Virtual
Dissemination of SDO Results on the QMS Assessment	December 9, 2025		RO IQAT and Top Management	via memo
Provision of Technical Assistance by RO QMS Teams to SDOs based on the Assessment Results	December 10, 2025 onwards		Regional Office QMS Teams and concerned process owners	Blended
Crafting on RXI IQA Handbook for the Readiness Assessment Tool Kit	November 17-21, 2025	December 1-4, 2025	RO IQAT Lead, Deputy, selected Internal Auditors in RXI	In-person



Republic of the Philippines
Department of Education
DAVAO REGION

2. Online submission of the updated and approved QMS Planning documents shall be on or before **December 19, 2025** through **<https://tinyurl.com/SDOplanningDOCS25>**.
3. Other provisions of **Regional Memorandum QAD-2025-056** not affected by the amendment remain in effect.
4. For information, dissemination and compliance.

ALLAN G. FARNAZO
Director IV

ROQ4/bsb

DEPARTMENT OF EDUCATION BOX
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By: [Signature] Date: Nov. 17, 2025
Time: 11:28:44

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Republic of the Philippines
Department of Education
DAVAO REGION

September 29, 2025

REGIONAL MEMORANDUM
QAD-2025-058

AMENDMENT TO REGIONAL MEMORANDUM QAD-QAD-2025-056 (QUALITY
MANAGEMENT SYSTEM (QMS) - INTERNAL QUALITY AUDIT TEAM (IQAT)
ACTIVITIES AND PROVISION OF TECHNICAL ASSISTANCE FOR
SCHOOLS DIVISION OFFICES (SDOs) IN REGION XI)

To: Assistant Regional Director
Schools Division Superintendents
Chiefs of Functional Divisions

1. Item No. 1 of **RM-QAD-2025-056 "Quality Management System (QMS)-Internal Quality Audit Team (IQAT) Activities and Provision of Technical Assistance for Schools Division Offices (SDOs) in Region XI"** is hereby modified as follows:

ACTIVITY	DATE/S	PARTICIPANTS/IN-CHARGE	MODALITY
Pre-Planning Conference and Preparation of Training Materials on the Capacity Building by the Core Team and Technical Working Group	October 20-21, 2025	All RO Internal Quality Auditors	In-person
Planning Conference on SDO Readiness Assessment	October 28, 2025	-RO and SDO IQAT -Top Management	Virtual
Capacity Building on ISO 19011:2018, ISO 9001:2015, and DM 014, S. 2022 "The DepEd QMS Manual and PAWIM Cum Workshop on SDO Readiness Assessment	November 4-8, 2025	RO IQAT • Lead • Deputy • Members SDO IQAT • Lead • Deputy/Members	In-person No proxy allowed
Conduct of SDO Readiness Assessment	November 24-28, 2025	-RO and SDO IQAT -Top Management -QMS Teams -process owners	In-person



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Republic of the Philippines
Department of Education
DAVAO REGION

Deliberation and Consolidation of Readiness Assessment Results	December 2, 2025	-Readiness Assessment Team Leaders -RO IQAT Lead and Deputy	Virtual
Dissemination of SDO Results on the QMS Assessment	December 9, 2025	RO IQAT and Top Management	via memo
Provision of Technical Assistance by RO QMS Teams to SDOs based on the Assessment Results	December 10, 2025 onwards	Regional Office QMS Teams and concerned process owners	Blended
Crafting on RXI IQA Handbook for the Readiness Assessment Tool Kit	November 17-21, 2025	RO IQAT Lead, Deputy, selected Internal Auditors in RXI	In-person

2. Other provisions of Regional Memorandum **QAD-2025-056** not affected by the amendment remain in effect.
3. For information, dissemination and compliance.

ALLAN G. FARNAZO
Director IV

ROQ4/bsb

RECORDS SECTION
RELEASE

IN: *Oct. 01, 2025*
TIME: *925/21/511*