



Republic of the Philippines
Department of Education

DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2025-792

To : ASDS
Division Chiefs
PSDSs
Identified Public Elementary School Heads
SELG and SSLG Teacher Advisers

Subject : **CONDUCT OF EMPOWERED LEADERS, INCLUSIVE VOICES: A DIVISION-WIDE LEADERSHIP TRAINING FOR LEARNER GOVERNMENT OFFICERS**

Date : November 27, 2025

Pursuant to **DepEd Order No. 47, s. 2014 (Constitution and By-Laws of the Supreme Pupil Government and Supreme Student Government Association)** and **DepEd Order No. 34, s. 2022** emphasizing meaningful learner participation, leadership development, and learner-led governance in schools, this Office, through the Learner Formation Program, shall conduct an **Empowered Leaders, Inclusive Voices: A Division-wide Leadership Training for Learner Government Officers** on **December 12-14, 2025** at **Kapatagan National High School, Digos City**.

Participants to this activity are the Division Federated SELG and SSLG Officers, Barkada Kontra Droga Officers, YES-O Secondary and Identified YES-O Elementary Officers. Further, the DFSELG and SSLG Teacher-Advisers shall serve as the chaperone of the learner participants.

All learner-participants shall accomplish and submit their Parents Consent and Media Release Form to their respective Teacher Advisers on or before the activity date.

Schools must use the Automated Class and Teacher Scheduler (ACTS) as per Regional Memorandum No. 025 s. 2023 titled Regional Policy Guidelines in the Substitution of Classes and Grant of Service Credits during their participation in this activity. Learner-leaders must be on alternative delivery modality scheme to comply requirements while participating in the activities.

Compensatory Overtime Credit (CTO) of 1 day shall be granted for the services rendered beyond regular hours and/or those rendered on Saturdays, Sundays, and Holidays, or scheduled days off without the benefit of overtime pay (CSC & DBM Joint Circular No. 2, s. 2004 "Non-Monetary Remuneration for Overtime Services Rendered" and DepEd Order Number 53 series 2003 "Updated guidelines on Grant of Vacation Service Credits to Teachers", attendance/participation in DepEd activities which are short-term duration if such are held during summer vacation or during weekends.



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)

Telephone Nos.: (082) 553-8375; (082) 553-8396



Republic of the Philippines
Department of Education

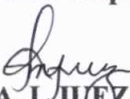
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

Travel and incidental expenses shall be charged against downloaded or local funds subject to the usual accounting and auditing rules and regulation.

For information, guidance, and compliance.

**For and in the absence of the
Schools Division Superintendent:**


IDA I. JUEZAN, EdD

Public Schools District Supervisor
Officer-In-Charge


11/27/25

DepEd Schools Division of Digos City

RECORDS SECTION

RECEIVED
7-71487

DATE: NOV 28 2025 TIME: 10:00 AM

BY: 

SGOD/araa



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)

Telephone Nos.: (082) 553-8375; (082) 553-8396