



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM

No. 625, s. 2025

To: **CID and SGOD Chiefs
Concerned CID and SGOD Personnel**

Subject: **ORIENTATION ON THE PACKAGING OF DOCUMENTS FOR THE CIVIL SERVICE COMMISSION'S SEARCH FOR OUTSTANDING WORKERS**

Date: **November 11, 2025**

In our continuing effort to strengthen the Division's recognition and reward system, the Schools Division of Digos City will be conducting an Orientation on the Packaging of Documents for the Civil Service Commission's Search for Outstanding Government Workers on November 17, 2025 (Monday), 1:30PM onwards at the SDO Conference Room. This orientation is going to be facilitated by Director Richard T. Ortiz, CSC Field Office, Davao del Sur.

The activity primarily targets Division-based writers and focal persons who are involved in preparing and organizing the nomination documents for the CSC Search for Outstanding Government Workers. It aims to enhance their capability in producing well-documented, comprehensive, and competitive nomination packages aligned with CSC standards.

The participants of the activity are:

Names	Office
EPS, Leilani T. Señires	CID
EPS, Rowena M. Magdayao	CID
PSDS, Ronald B. Dedace	CID
EPS, Cherry Anne B. Bohol	SGOD
SEPS, Peter-Jason C. Senarillos	SGOD
SEPS, Marjun Rebosquillo	SGOD
EPS II, Janice S. Alquizar	SGOD

For information, guidance, and compliance.

For and in the absence of the Schools Division Superintendent:

DepEd Schools Division of Digos City
RECORDS SECTION

RECEIVED
DATE: NOV 12 2025 TIME: 7:50 PM
BY: [Signature]

MARJUN B. REBOSQUILLO
Senior Education Program Specialist
Officer-In-Charge

