



Republic of the Philippines  
**Department of Education**  
REGION XI  
**SCHOOLS DIVISION OF DIGOS CITY**

**Bids and Awards Committee**

**BID BULLETIN NO. 2025-10**  
**(1<sup>st</sup> for PBD-2025-10-155)**  
**December 3, 2025**

**PBD-2025-10-155: Procurement of Supplies, Materials, and Equipment for the Implementation of Academic Recovery and Accessible Learning (ARAL) Program of SDO Digos City**

Please be informed of the following amendments on the Bidding Documents:

**AMENDMENT NO. 1 - Revision of the Technical Specifications of Lot 1 - Laptops:**

**FROM:**

**Reference: Annex A and C – Lot 1**

**Annex A**

**Laptop**

NTC Approval: Brand/model must be NTC type approved with certificate and applicable registration number

Ecolabel: At least ECMA 370 or its equivalent

Certifications: On device ISO/SEC 11889:2015 (Information technology - Trusted platform module library), TCO Certified 9.0, EPEAT Gold Tier, FSC Certification

Processor: At least Intel Core i5 13th gen; or At least AMD Ryzen 5 7500 series

Memory (RAM): At least 8GB RAM

Storage: At least 500GB SSD

Screen Size: At least 13"

Screen Resolution: Minimum (Full HD), 1080p LED

Screen Mirroring: Must be wireless and built-in

Weight: Maximum weight of 2.2 kg

Keyboard: US English (QWERTY); built-in standard size, backlit

Battery Life: 5 hours minimum run time when tested via continuous video playback

Ports: At least 1x USB - Type C, At least 1x USB 3.0 or 3.1, At least 1 x standard 3.5 mm audio, At least 1 x HDMI or Micro HDMI. *The ports must be directly accessible from the device as opposed to requiring a separate adapter or converter.*

Speakers: Built-in stereo speakers

Camera: Built-in 720 HD (minimum)

Network: 802.11 b/g/n; Wi-Fi 4; 802.11 ac; Wi-Fi 5; 802.11

x; Wi-Fi 6

Bluetooth: At least Bluetooth 5.0

Please see attached the Annex C - Laptop for Non-Teaching (L4NT) Minimum Technical Specifications



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**Annex C**  
**On Brand**

Spec	Value	Evidence of Compliance
Standards Certifications	Bidders must submit <u>during post-qualification</u> certified true copies from the brand manufacturer to validate that the latter is: <ul style="list-style-type: none"> <li>• ISO 9001:2015 (Quality Management System) certified</li> <li>• ISO 14001:2015 (Environmental Management System) certified</li> </ul>	
Authorized Dealer	Brand manufacturer: <ol style="list-style-type: none"> <li>1. Should be a Microsoft authorized Direct OEM Partner with Global Partner Agreement</li> <li>2. Holds a License Confirmation issued by Microsoft indicating the model and product being offered to DepEd are authentic and the manufacturer was given the right to preinstall and distribute the Microsoft Licenses under the GPA terms.</li> </ol>	Certification from Microsoft and/or the brand manufacturer confirming the aforesaid partner status.
Global Proven Quality	The manufacturer laptop line (a) has existed for at least (3) years; and (b) maintains physical offices, service centers, or distribution hubs in at least five (5) countries other than the Philippines, with at least one (1) country from North America, one (1) country from Western Europe, and one (1) country from Asia-Pacific.	Manufacturer Documentary Proof
International Warranty	The manufacturer laptop product line maintains sites that address warranty concerns in the locations previously specified (i.e. global quality) that exist for the purpose of facilitating warranty claims and technical assistance.	Manufacturer Documentary Proof
Comprehensive Global Review	Brand manufacturer laptop line has been comprehensively reviewed as shown by at least five (5) active URLs of positive, technical reviews published, representing every year in the last three (3) years (from the time of bid submission), of any model of the manufacturer's laptop line from at least five (5) different laptop review sites of the ten (10) sites enumerated below: <ol style="list-style-type: none"> <li>1. tomguide.com</li> <li>2. arstechnica.com</li> <li>3. wirecutter.com</li> <li>4. engadget.com</li> <li>5. laptopmag.com</li> <li>6. cnet.com</li> <li>7. notebookcheck.net</li> <li>8. anandtech.com</li> <li>9. theverge.com</li> <li>10. At least one Philippine-based site (e.g. yugatech.com, unbox.ph, noyptgeek.com, etc.)</li> </ol> <p>Technical review, for purposes of the above paragraph, shall refer to written commentary on actual performance and industry-based benchmarking of a brand manufacturer's laptop as opposed to a mere marketing spiel.</p> <p>In the absence of an active URL, a reference to the original URL via <a href="https://web.archive.org/">https://web.archive.org/</a> shall be allowed.</p>	Bidders must submit 5 clickable links showing technical reviews of the laptop line of the manufacturer, representing every year in the last 3 years, from 5 of the aforementioned websites. Print-out of the 5 technical reviews indicating the URL of the websites from which these were printed from.



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**On Hardware**

Spec	Value	Evidence of Compliance
NTC Approval	Brand / model must be NTC type approved with certificate and applicable registration number	Manufacturer Documentary Proof
Ecolabel	At least ECMA 370 or its equivalent	
Certifications	On device ISO/SEC 11889:2015 (Information technology - Trusted platform module library) TCO Certified 9.0 EPEAT - Gold Tier FSC Certification	
Processor	At least Intel Core i5 13th gen; or At least AMD Ryzen 5 7500 series	
Memory	At least 8GB RAM	
Storage	At least 500GB SSD	
Screen Size	Minimum 13"	
Screen Resolution	Minimum 1920 x 1080 (Full HD), 1080p LED	
Screen Mirroring	Must be wireless and built-in <sup>5</sup>	
Weight	Maximum weight of 2.2kg	
Keyboard	US English Layout (QWERTY); Built-in standard size; Backlit	
Battery life	5 hours minimum run time <u>when tested via continuous video playback</u>	
Ports	At least 1 x USB - Type C At least 1 x USB 3.0 or 3.1 At least 1 x standard 3.5mm audio port At least 1 x HDMI or Micro HDMI <i>The ports must be directly accessible from the device as opposed to requiring a separate adapter or converter.</i>	
Speakers	Built-in stereo speakers	
Camera	Built-in 720 HD (minimum)	
Network	802.11 b/g/n: Wi-Fi 4; 802.11 ac: Wi-Fi 5; 802.11 ax: Wi-Fi 6	
Bluetooth	At least Bluetooth 5.0	

**On Software**

Spec	Value	Evidence of Compliance
Operating System	Windows 11 Pro Education ("Shape the Future") SKU	Manufacturer Documentary Proof
Applications	Pre-installed applications based on DepEd instructions such as but not limited to Adobe and InTune	
Recovery Key	There must be a designated function key to restore the laptop in its original system state in case of breakdown or desire to factory reset. <sup>6</sup>	

**On Accessories**

Spec	Value	Evidence of Compliance
Power Adapter	Type-C or standard Auto Volt AC/DC Adapter Compatible with Philippine standard electrical outlets	Manufacturer Documentary Proof
Headset	Either regular earphones or over-the-ear headphones 3.5mm standard audio jack Built-in microphone	
Mouse	Wireless, optical, must be rechargeable. If the mouse requires physical batteries, batteries must be included.	
Laptop Bag	Must fit the associated device	
Copy of Software	In USB Format (bootable and capable of restoring the original system state to another hard disk) to be provided to:  (a) One (1) USB each per Regional office and Schools Division Office (thru IT officer); and (b) One (1) USB per recipient school.	



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**Post Award Activities**

**Deployment**

1. Pre-Delivery Inspection shall adhere to DO 041, s.2021 "Inspection and Acceptance Protocols for the Procurement of Goods in the Department of Education" and shall use the recommended test procedure provided by the ICTS as included in the attached Annex D - Test Procedure.
2. **Laptop for Non-Teaching** shall be delivered directly to Schools Division Offices.
3. The Delivery, Inspection, Acceptance, and Documentation of the items shall be done by authorized personnel:
  - a. School Division Office
    - i. School Division Superintendent
    - ii. Inspectorate Team
    - iii. Supply Officer
4. All acts of third-party agents of the Supplier (such as forwarder / courier employed by the Supplier) shall be deemed acts of the Supplier.
5. The Supplier shall be responsible for informing both the RPO and the Central Office of the expected date of delivery of the goods.
  - a. The responsibility of notification shall be on the part of the Supplier and not of the latter's third-party agent.
  - b. The RPO contacts details shall be indicated by the RPO in the bid docs.
  - c. The Central Office email addresses shall be:
    - i. ICTS - Office of the Director via [icts.od@deped.gov.ph](mailto:icts.od@deped.gov.ph)
    - ii. Copy furnished: ICTS - Technology Infrastructure Division via [icts.tid@deped.gov.ph](mailto:icts.tid@deped.gov.ph)
  - d. The notification shall be sent at least thirty (30) calendar days prior to the date of delivery.
  - e. Should there be delay in the expected date of delivery of the goods, the Supplier should inform the RPO and the Central Office, accordingly.
  - f. The RPO shall be responsible for informing the Inspectorate Team and Supply Officer/Property Custodian of the expected date of delivery.
  - g. The Inspectorate Team and Supply Officer/Property Custodian shall inform the RPO of the Supplier's compliance with the notification requirement.
6. The Inspectorate Team shall inspect 100% of the delivered goods assessing the physical form, condition and quantity, while the Supply Officer/Property Custodian shall accept the same, in accordance with the process/procedure under applicable government and DepEd rules. Please refer to the attached Annex D - Test Procedure.
7. In case there are item/s is/are missing or damaged, the Supplier should:
  - a. Replace the missing/damaged items; or
  - b. Opt to restrict further opening of the boxes pending an investigation of the incident for the protection of the Supplier and the Recipient.
8. Inspection and Acceptance Report (IAR) shall only be signed by the SDO Inspectorate Team if the delivery complies with the requirements.
9. The deliveries should be rejected if found to be NOT in accordance with conditions stated in the Inspection and Acceptance Report (IAR).



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**TO:**

**Amendment/Change/Clarification**

**Annex A**

**Laptop**

NTC Approval: Brand/model must be NTC type approved with certificate and applicable registration number

Processor: At least Intel Core i3 13th gen; or At least AMD Ryzen 5 7500 series

Memory (RAM): At least 8GB RAM

Storage: At least 500GB SSD

Screen Size: At least 13"

Screen Resolution: Minimum (Full HD), 1080p LED

Screen Mirroring: Must be wireless and built-in

Weight: Maximum weight of 2.2 kg

Keyboard: US English (QWERTY); built-in standard size, backlit

Battery Life: 5 hours minimum run time when tested via continuous video playback

Ports: At least 1x USB - Type C, At least 1x USB 3.0 or 3.1, At least 1 x standard 3.5 mm audio, At least 1 x HDMI or Micro HDMI. *The ports must be directly accessible from the device as opposed to requiring a separate adapter or converter.*

Speakers: Built-in stereo speakers

Camera: Built-in 720 HD (minimum)

Network: 802.11 b/g/n: Wi-Fi 4; 802.11 ac: Wi-Fi 5; 802.11

x: Wi-Fi 6

Bluetooth: At least Bluetooth 5.0

Operating System: Windows 11 Home or higher

**On Brand**

Global and Local Proven Quality: The manufacturer laptop line (a) has existed for at least (3) years; and (b) maintains physical offices, has service centers within Davao Region, and have distribution hubs in at least five (5) countries outside the Philippines.

**On Accessories**

Power Adapter: Type-C or standard Audio Volt AC/DC Adapter Compatible with Philippine standard electrical outlets

Laptop Bag: Must fit the associated device

1 year warranty on parts and services

Replacement of units if defective within 7 days upon delivery



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**AMENDMENT NO. 2 – Adjustment on the Delivery Period / Contract Duration of Lot 1  
– Laptops and Lot 2 – Office Supplies and Equipment:**

**FROM:** Delivery Period / Contract Duration – 15 days

**TO:** Delivery Period / Contract Duration – 30 calendar days

This bid bulletin is issued to clarify necessary specifications and the schedule stipulated in the Bidding Documents of **PBD-2025-10-155: Procurement of Supplies, Materials, and Equipment for the Implementation of Academic Recovery and Accessible Learning (ARAL) Program of SDO Digos City** posted in PhilGEPS on November 17, 2025.

For your information and guidance.

  
**MARIA GENEVIEVE T. FRANCISQUETE, Ed.D.**  
*Chairperson, Bids and Awards Committee*



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