



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2025- 628

To : Noba J. Rubion – DiCNHS, Principal II
May Rose Aldeguer – DiCNHS-Aplaya Ext. Digos City, Head Teacher

Attention: Chona A. Lasib-DiCNHS, Guidance Coordinator
Mae Rose Navarro- DiCNHS-Aplaya Ext. Digos City,
Guidance Designate
Divina Orge- DiCNHS Guidance Counselor
Maria Layda S. Sagolili-DiCNHS Guidance Counselor
Mae Laarni L. Torres-DiCNHS-Guidance Counselor

Subject : **PARTICIPATION TO THE NETWORK OF GUIDANCE COUNSELORS' ASSOCIATION (NGCCA) SEMI-ANNUAL PROVINCIAL COORDINATION MEETING**

Date : December 01, 2025

In reference to the Letter Communication dated November 24, 2025, received from the Department of Labor and Employment XI-Davao del Sur Field Office (DOLE XI-DSFO), your school is hereby requested to send participants to the Network of Guidance Counselors Association (NGCCA) Semi-Annual Provincial Coordination Meeting on December 16, 2025 (Tuesday), at G & Co., Quezon Avenue, Digos City.

The following Guidance counselors are requested to :

Name	NGCCA Position
Chona A. Lasib	President
Mae Rose Navarro	Secretary
Divina Orge	Business Manager
Maria Layda S. Sagolili	PIO
Mae Laarni Torres	Assistant PIO

For inquiries, you may coordinate directly with **Ms. Sharnette S. Lucero**, DOLE Employment Focal Person, at (082) 553-2597.

Travel and incidental expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

For information, guidance, and compliance.

For and in the absence of the
Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION

RECEIVED
DATE: DEC 02 2025 TIME: 10:11 AM
BY: [Signature]

NEIL D. BONGCAYAO

Public Schools District Supervisors
Officer-in-Charge

Enclosed: Letter communication
Rdm/CID



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November 24, 2025

MELANIE P. ESTACIO, CESO VI
Schools Division Superintendent
Schools Division Office of Digos City
Department of Education
Davao del Sur

Dear **Superintendent Estacio**:

Warm greetings!

In line with our continuous efforts to strengthen coordination and synergy among guidance counselors across the province, the Department of Labor and Employment XI – Davao del Sur Field Office (DOLE XI – DSFO) recognizes the crucial role of the Davao del Sur Network of Guidance Counselors Association (NGCCA) in supporting employment facilitation, career development initiatives, and other youth-related interventions at the provincial level.

To further enhance collaboration and ensure the alignment of programs and strategies for the upcoming year, we are pleased to inform you that DOLE XI – Davao del Sur Field Office will be conducting the **NGCCA Semi-Annual Provincial Coordination Meeting on December 16, 2025 (Tuesday), at G&Co., Quezon Avenue, Digos City.**

In connection with this, we respectfully request the attendance of the following Guidance Counselors at the said meeting:

POSITION	NAME	SCHOOL
President	Chona A. Lasib	Digos City National High School
Secretary	Mae Rose Navarro	DICNHS – Aplaya Ext. Digos City
Business Manager	Divina Orge	Digos City Senior High School
Assistant PIO	Maria Layda S. Sagolili	Digos City National High School
	Mae Laarni L. Torres	Digos City National High School


This coordination meeting seeks to strengthen NGCCA's partnership with DOLE and PESO Managers in the province by aligning initiatives on employment facilitation, labor market information dissemination, and career development support for students. Your counselors' participation will greatly contribute to more responsive and inclusive services for the youth of Davao del Sur.

Should you have any questions or require additional information, please feel free to contact **Ms. Garneth S. Lucero, Employment Focal Person, DOLE-DSFO, at (082) 553-2597.**

We look forward to your favorable response and continued support.

Thank you very much.

Very truly yours,


LEO ARIEL A. PEPINO
Provincial Director

