



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM

CID-2025-697

To : Assistant Schools Division Superintendent
CID Chief
SGOD Chief
Education Program Supervisors
Public Schools District Supervisors
School Heads
Teachers
All Others Concerned

Subject : **CONDUCT OF THE INTENSIVE TRAINING ON REGIONAL LITERACY INTERVENTION PROGRAM FOCUSING ON LITERACY BEHAVIOR**

Date : December 3, 2025

With reference to Regional Memorandum CLMD-2025-454 on the Participants in the Intensive Training on Regional Literacy Intervention Program (RLIP) Focusing on Literacy Behaviors, this Office informs the field of the new schedule from October 28-31 and November 7-8, and 14-15, 2025 to December 9-12 and 16-19, 2025 within Davao City.

Meals, accommodation, and training materials of the participants shall be charged against OSEC-11-2025-03819 while travel and incidental expenses shall be charged to MOOE / local funds subject to the usual accounting and auditing rules and procedures.

List of the participants, schedule of meals, and indicative program of activity are found in the enclosure. Participants are advised to bring laptop, internet modem, and extension wire for the workshop. School heads must ensure that daily classes continue as per DO 9, s. 2005 "Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith".

Immediate dissemination of this Memorandum is desired.

For and in the absence of the
Schools Division Superintendent

NEIL D. BONGCAYAO
Public Schools District Supervisor
Officer-in-Charge

JepEd Schools Division of Digos City
RECORDS SECTION

RELEASED
DATE: DEC 04 2025 TIME: 4:17pm
BY: [Signature]

Enclosed: As stated.
CID/rmm



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

Enclosure

List of Participants

Names	Position	School
1. Rocel T. Salvaña	Teacher I	Bagumbuhay Elementary School
2. Reann S. Encarnacion	Teacher III	Balabag Elementary School
3. Larrah Mae Asor	Master Teacher II	Ramon Magsaysay Central Elementary School
4. Janejoy B. De Guzman	Teacher III	Rizal Central Elementary School
5. Michelle M. Dumagan	Teacher II	Pedro V. Basalan Elementary School



Republic of the Philippines
Department of Education
 DAVAO REGION

21850



November 24, 2025

REGIONAL MEMORANDUM
 CLMD-2025-651

CONDUCT OF THE INTENSIVE TRAINING ON REGIONAL LITERACY
 INTERVENTION PROGRAM FOCUSING ON LITERACY BEHAVIOR

To: Schools Division Superintendents
 Chief Education Supervisor, CLMD

1. With reference to Regional Memorandum CLMD-2025-454 on the Participants in the Intensive Training on Regional Literacy Intervention Program (RLIP) Focusing on Literacy Behaviors, this Office informed the field the new schedule from October 28-31 and November 7-8, and 14-15, 2025 to December 9-12 and 16-19, 2025 within Davao City.
2. Meals, accommodation, and training materials of the participants shall be charged against OSEC-11-2025-03819 while travel and incidental expenses shall be charged to local funds subject to usual accounting and auditing rules and procedures.
3. List of the Participants, schedule of meals, and indicative program of activity are found in the enclosure. Participants are advised to bring laptop, internet modem, and extension wire for the workshop. School heads must ensure that daily classes continue as per DO 9, s. 2005 "Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith".
4. Immediate dissemination of this Memorandum is desired.

DEPARTMENT OF EDUCATION REGION 11
 RECORDS SECTION

RELEASED

By: _____

Date: _____

DEC 02 2025

ALLAN G. FARNAZO
 Director IV

Encl. As stated.
 ROC11/jmp



Address: F. Torres St., Davao City (8000)
 Telephone No.: (082) 291-0051
 Email Address: region11@deped.gov.ph
 Website: www.depedroxi.ph





Republic of the Philippines
Department of Education
DAVAO REGION

Enclosure 1. List of Participants

**List of Participants in the Intensive Training on
Regional Literacy Intervention Program Focusing on Literacy Behavior**

Program Management Team

Names	Position	Office
1. Mary Jeanne B. Aldeguer	Chief ES	CLMD
2. Jenielito S. Atillo	Chief ES	QAD
3. Analiza C. Almazan	EPS	CLMD
4. Joeisa M. Presbitero	EPS	CLMD
5. Mary Jane M. Mejorada	EPS	CLMD
6. Rey Castillo	SEPS	HRDD
7. Stephen Castres	Nurse	ESSD
8. Junnalyn A. Costan	ADAS	CLMD

Davao City Division

Names	Position	School
1. Carmen R. Sobrevilla	Master Teacher II	Datu Libayao Elementary School
2. Jonemie C. Lofranco	Master Teacher I	Kibalang Elementary School
3. Jacky Jean B. Calibara	Master Teacher I	Paradise Embac Elementary School
4. Mardel M. Literal	Teacher III	Baracayo Integrated School
5. Norkissa A. Balo	Teacher I	Waan Elementary School

Davao de Oro

Names	Position	School
1. Emelyn C. Bautista	Master Teacher II	Monkayo CES
2. Resyl A. Apocero	Master Teacher II	Nabunturan CESSC
3. Judyland T. Yu	Master Teacher II	Mangayon ES
4. Analyn C. Suazo	Master Teacher I	Tagbalabao ES
5. Estrelle Rose A. Opeña	Master Teacher I	New Albay ES
6. Mary Joy M. Baruiz	Master Teacher I	Laak CESSC

Davao del Norte

Names	Position	School
1. Mylen B. Barquin	Teacher III	Carmen Central Elementary School SPED Center
2. Stefanie L. Cañon	Teacher II	Talisay Elementary School
3. Rudelo Y. Delapus	Teacher I	Cambanogoy Central Elementary School
4. Arnulfo Jr. R. Posanso	Teacher I	Minda Elementary School
5. Miralyn L. Llanto	Teacher I	Rogelio P. Macadangdang Elementary School



Address: F. Torres St., Davao City (8000)
Telephone No.: (082) 291-0051





Republic of the Philippines
Department of Education
DAVAO REGION

Davao del Sur

Names	Position	School
1. Cherubim D. Doromal	Master Teacher I	Ciriaco Gayud Elem. School
2. Junielyn B. Baron	Teacher I	Hagonoycentral Elem. School
3. Jenny Polancos	Teacher II	Astorga Elem. School
4. Elwin R. Intervencion	Master Teacher II	Benito Quibod Elem. School
5. Eliseta E. Senarillos	Master Teacher III	Baybay Elementary School
6. Elsie Doronio	Master Teacher II	New Ilocos Es

Davao Occidental

Names	Position	School
1. Juvilyn M. Tomaquin	Teacher Iii	Tubalan Elementary School
2. Mailyn R. Daugdaug	Teacher I	Malagsom Elementary School
3. Jay Paul C. Adlawon	Teacher I	Fred L. Maligon Elementary School
4. Karen M. Apostol	Teacher III	Fulong Maliona M. San Sr. NHS
5. Mary Jewel O. Ando	Teacher 1	Mana Central Elementary School
6. Laiza C. Gardoque	Teacher 1	Biao Elementary School
7. Neslee Jane T. Guillermo	Teacher III	Buhangin Elementary School
8. Harley M. Mabini	Teacher I	Fishing Village Elementary School

Davao Oriental

Names	Position	School
1. Daisy Jean O. Sab	Master Teacher II	La Union Elementary School
2. Merafi O. Altizo	Master Teacher III	Taytayan Integrated School
3. Juvy Mae V. Morales	Master Teacher I	Maganda Elementary School
4. Rizelle Grace A. Agabon	Master Teacher I	Banaybanay Central Elementary School
5. Maricel M. Jamero	Master Teacher III	Banaybanay Central Elementary School
6. Carolyn T. Bartolaba	Master Teacher II	Boston Central Elementary School

Digos City Division

Names	Position	School
1. Rocel T. Salvaña	Teacher I	Bagumbuhay Elementary School
2. Reann S. Encarnacion	Teacher III	Balabag Elementary School
3. Larrah Mae Asor	Master Teacher II	Ramon Magsaysay Central Elementary School
4. Janejoy B. De Guzman	Teacher III	Rizal Central Elementary School
5. Michelle M. Dumagan	Teacher II	Pedro V. Basalan Elementary School

IGACOS Division

Names	Position	School
1. Rovella Agohob	Master Teacher-I	Mambago-B ES
2. Jennebeth S. Dacay	Master Teacher-II	Sta. Cruz ES
3. Irish V. Lim	Teacher-II	Angel Villarica CES



Republic of the Philippines
Department of Education
DAVAO REGION

4. Gladyce Marie Lañohan	Teacher-II	Anonang ES
5. Hazel Jane A. Villegas	Master Teacher-I	Limao ES

Mati City Division

Names	Position	School
1. Shereyl C. Samocino	Master Teacher II	Vicente Almarino Sr. Memorial School
2. Mirla G. Reyes	Teacher III	Paterno Madanlo Matiao Central ES
3. Ed. Russel M. Garnez	Teacher I	Belsonda ES
4. Marife Jewel P. Angsinco	Master Teacher II	Wagon ES
5. Aileen Castellones	Master Teacher-III	Mayor Luisito G. Rabat Memorial School

Panabo City Division

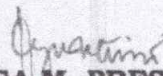
Names	Position	School
1. Jocelyn B. Alagon	Teacher I	San Vicente Elementary School
2. Selah Mae Joy E. Acosta	Teacher III	New Visayas Central Elementary School
3. Jessa Mae A. Verzano	Teacher III	Tibungol Elementary School
4. Maria Frances Joy M. Padillos	Teacher II	Rizal Elementary School
5. Maureen Lowie G. Salahid	Master Teacher II	Lorenzo T. Concepcion Integrated School

Tagum City Division

Names	Position	School
1. Ian Jane Orillaneda	Teacher III	Suaybaguio Rina ES
2. Rose Sharon Medellin	Master Teacher III	Don Ricardo Briz Central Elementary School
3. Teofila A. Arsenio	Master Teacher I	New Balamban ES
4. Nancy T. Pampilo	Teacher III	Ignacio Xavier Tuason ES

Prepared

by:


JOEISA M. PRESITERO
EPS, CLMD



Republic of the Philippines
Department of Education
DAVAO REGION

Enclosure 2. Schedule of meals to be served

Schedule of Meals

	Dec. 9	Dec. 10	Dec. 11	Dec. 12	Dec. 16	Dec. 17	Dec. 18	Dec. 19
Breakfast		√	√	√		√	√	√
AM Snacks	√	√	√	√	√	√	√	√
Lunch	√	√	√	√	√	√	√	√
PM Snacks	√	√	√	√	√	√	√	√
Dinner	√	√	√		√	√	√	



Address: F. Torres St., Davao City (8000)
Telephone No.: (082) 291-0051
Email Address: region11@depd.gov.ph
Website: www.depedroxi.ph





Republic of the Philippines
Department of Education
 DAVAO REGION

Enclosure 3. Activity Matrix

ACTIVITY MATRIX
INTENSIVE REGIONAL TRAINING FOR REGIONAL LITERACY INTERVENTION
PROGRAM (RLIP) FOCUSING ON LITERACY BEHAVIORS (December 9-12, 16-19, 2025)

Day and Time	December 9, 2025	December 10, 2025	December 11, 2025	December 12, 2025
8:00AM – 9:00AM	Pre-Assessment	Session 4A Composing a Message	Session 6 Hearing and Recording	Session 8 Running Records and Analysis
9:00AM – 10:00AM	Session 1: Nature of Reading			
10:00AM – 11:00AM				
11:00AM – 12:00AM				
12:00AM – 1:00PM	LUNCH BREAK			
1:00PM – 2:00PM	Session 2 Science of Reading	Session 4B Composing a Story	Session 6 Hearing and Recording	Session 8 Running Records and Analysis
2:00PM – 3:00PM				
3:00PM – 4:00PM				
4:00PM – 5:00PM		Workshop	Workshop	Workshop

Day and Time	December 16, 2025	December 17, 2025	December 18, 2025	December 19, 2025
8:00AM – 9:00AM	Session 2 Science of Reading	Session 5 30-minute Daily Lesson	Session 7 Writing Vocabulary	Session 9
9:00AM – 10:00AM				Workplace Application Plan
10:00AM – 11:00AM				Presentation of Insights and Learning after application
11:00AM – 12:00AM				LUNCH BREAK
12:00AM – 1:00PM	Session 3 Daily Lesson Record	Workshop on Writing Daily Lesson Plan in Reading	Workshop on Writing Vocabulary	Goal of Reading Recovery Way Forward
1:00PM – 2:00PM				
2:00PM – 3:00PM				
3:00PM – 4:00PM		Presentation and Giving of Feedback	Presentation and Giving of Feedback	Closing Program
4:00PM – 5:00PM				



Republic of the Philippines
Department of Education
DAVAO REGION

Enclosure 1. List of Participants

**List of Participants in the Intensive Training on
Regional Literacy Intervention Program Focusing on Literacy Behavior**

Program Management Team

Names	Position	Office
1. Mary Jeanne B. Aldeguer	Chief ES	CLMD
2. Jenielito S. Atillo	Chief ES	QAD
3. Analiza C. Almazan	EPS	CLMD
4. Joeisa M. Presbitero	EPS	CLMD
5. Mary Jane M. Mejorada	EPS	CLMD
6. Rey Castillo	SEPS	HRDD
7. Stephen Castres	Nurse	ESSD
8. Junnalyn A. Costan	ADAS	CLMD

Davao City Division

Names	Position	School
1. Carmen R. Sobrevilla	Master Teacher II	Datu Libayao Elementary School
2. Jonemie C. Lofranco	Master Teacher I	Kibalang Elementary School
3. Jacky Jean B. Calibara	Master Teacher I	Paradise Embac Elementary School
4. Mardel M. Literal	Teacher III	Baracayo Integrated School
5. Norkissa A. Balo	Teacher I	Waan Elementary School

Davao de Oro

Names	Position	School
1. Emelyn C. Bautista	Master Teacher II	Monkayo CES
2. Resyl A. Apocero	Master Teacher II	Nabunturan CESSC
3. Judyland T. Yu	Master Teacher II	Mangayon ES
4. Analyn C. Suazo	Master Teacher I	Tagbalabao ES
5. Estrelle Rose A. Opeña	Master Teacher I	New Albay ES
6. Mary Joy M. Baruiz	Master Teacher I	Laak CESSC

Davao del Norte

Names	Position	School
1. Mylen B. Barquin	Teacher III	Carmen Central Elementary School SPED Center
2. Stefanie L. Cañon	Teacher II	Talisay Elementary School
3. Rudelo Y. Delapus	Teacher I	Cambanogoy Central Elementary School
4. Arnulfo Jr. R. Posanso	Teacher I	Minda Elementary School
5. Miralyn L. Llanto	Teacher I	Rogelio P. Macadangdang Elementary School



Address: F. Torres St., Davao City (8000)
Telephone No.: (082) 291-0051





Republic of the Philippines
Department of Education
DAVAO REGION

Davao del Sur

Names	Position	School
1. Cherubim D. Doromal	Master Teacher I	Ciriaco Gayud Elem. School
2. Junielyn B. Baron	Teacher I	Hagonoycentral Elem. School
3. Jenny Polancos	Teacher II	Astorga Elem. School
4. Elwin R. Intervencion	Master Teacher II	Benito Quibod Elem. School
5. Eliseta E. Senarillos	Master Teacher III	Baybay Elementary School
6. Elsie Doronio	Master Teacher II	New Ilocos Es

Davao Occidental

Names	Position	School
1. Juvilyn M. Tomaquin	Teacher Iii	Tubalan Elementary School
2. Mailyn R. Daugdaug	Teacher I	Malagsom Elementary School
3. Jay Paul C. Adlawon	Teacher I	Fred L. Maligon Elementary School
4. Karen M. Apostol	Teacher III	Fulong Maliona M. San Sr. NHS
5. Mary Jewel O. Ando	Teacher 1	Mana Central Elementary School
6. Laiza C. Gardoque	Teacher 1	Biao Elementary School
7. Neslee Jane T. Guillermo	Teacher III	Buhangin Elementary School
8. Harley M. Mabini	Teacher I	Fishing Village Elementary School

Davao Oriental

Names	Position	School
1. Daisy Jean O. Sab	Master Teacher II	La Union Elementary School
2. Merafi O. Altizo	Master Teacher III	Taytayan Integrated School
3. Juvy Mae V. Morales	Master Teacher I	Maganda Elementary School
4. Rizelle Grace A. Agabon	Master Teacher I	Banaybanay Central Elementary School
5. Maricel M. Jamero	Master Teacher III	Banaybanay Central Elementary School
6. Carolyn T. Bartolaba	Master Teacher II	Boston Central Elementary School

Digos City Division

Names	Position	School
1. Rocel T. Salvaña	Teacher I	Bagumbuhay Elementary School
2. Reann S. Encarnacion	Teacher III	Balabag Elementary School
3. Larrah Mae Asor	Master Teacher II	Ramon Magsaysay Central Elementary School
4. Janejoy B. De Guzman	Teacher III	Rizal Central Elementary School
5. Michelle M. Dumagan	Teacher II	Pedro V. Basalan Elementary School

IGACOS Division

Names	Position	School
1. Rovella Agohob	Master Teacher-I	Mambago-B ES
2. Jennebeth S. Dacay	Master Teacher-II	Sta. Cruz ES
3. Irish V. Lim	Teacher-II	Angel Villarica CES



Republic of the Philippines
Department of Education
DAVAO REGION

4. Gladyce Marie Lañohan	Teacher-II	Anonang ES
5. Hazel Jane A. Villegas	Master Teacher-I	Limao ES

Mati City Division

Names	Position	School
1. Shereyl C. Samocino	Master Teacher II	Vicente Almario Sr. Memorial School
2. Mirla G. Reyes	Teacher III	Paterno Madanlo Matiao Central ES
3. Ed Russel M. Garnez	Teacher I	Belsonda ES
4. Marife Jewel P. Angsinco	Master Teacher II	Wagon ES
5. Aileen Castellones	Master Teacher-III	Mayor Luisito G. Rabat Memorial School

Panabo City Division

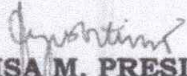
Names	Position	School
1. Jocelyn B. Alagon	Teacher I	San Vicente Elementary School
2. Selah Mae Joy E. Acosta	Teacher III	New Visayas Central Elementary School
3. Jessa Mae A. Verzano	Teacher III	Tibungol Elementary School
4. Maria Frances Joy M. Padillos	Teacher II	Rizal Elementary School
5. Maureen Lowie G. Salahid	Master Teacher II	Lorenzo T. Concepcion Integrated School

Tagum City Division

Names	Position	School
1. Ian Jane Orillaneda	Teacher III	Suaybaguio Rina ES
2. Rose Sharon Medellin	Master Teacher III	Don Ricardo Briz Central Elementary School
3. Teofila A. Arsenio	Master Teacher I	New Balamban ES
4. Nancy T. Pampilo	Teacher III	Ignacio Xavier Tuason ES

Prepared

by:


JOEISA M. PRESITERO
EPS, CLMD



Republic of the Philippines
Department of Education
DAVAO REGION

Enclosure 2. Schedule of meals to be served

Schedule of Meals

	Dec. 9	Dec. 10	Dec. 11	Dec. 12	Dec. 16	Dec. 17	Dec. 18	Dec. 19
Breakfast		√	√	√		√	√	√
AM Snacks	√	√	√	√	√	√	√	√
Lunch	√	√	√	√	√	√	√	√
PM Snacks	√	√	√	√	√	√	√	√
Dinner	√	√	√		√	√	√	



Republic of the Philippines
Department of Education
DAVAO REGION

Enclosure 3. Activity Matrix

ACTIVITY MATRIX
INTENSIVE REGIONAL TRAINING FOR REGIONAL LITERACY INTERVENTION
PROGRAM (RLIP) FOCUSING ON LITERACY BEHAVIORS (December 9-12, 16-19, 2025)

Day and Time	December 9, 2025	December 10, 2025	December 11, 2025	December 12, 2025
8:00AM – 9:00AM	Pre-Assessment	Session 4A Composing a Message	Session 6 Hearing and Recording	Session 8 Running Records and Analysis
9:00AM – 10:00AM	Session 1: Nature of Reading			
10:00AM –11:00AM				
11:00AM – 12:00AM				
12:00AM – 1:00PM	LUNCH BREAK			
1:00PM – 2:00PM	Session 2 Science of Reading	Session 4B Composing a Story	Session 6 Hearing and Recording	Session 8 Running Records and Analysis
2:00PM – 3:00PM				
3:00PM – 4:00PM		Workshop	Workshop	Workshop
4:00PM – 5:00PM				

Day and Time	December 16, 2025	December 17, 2025	December 18, 2025	December 19, 2025
8:00AM – 9:00AM	Session 2 Science of Reading	Session 5 30-minute Daily Lesson	Session 7 Writing Vocabulary	Session 9
9:00AM – 10:00AM				Workplace Application Plan
10:00AM – 11:00AM				Presentation of Insights and Learning after application
11:00AM – 12:00AM				LUNCH BREAK
12:00AM – 1:00PM	Session 3 Daily Lesson Record	Workshop on Writing Daily Lesson Plan in Reading	Workshop on Writing Vocabulary	Goal of Reading Recovery Way Forward
1:00PM – 2:00PM				
2:00PM – 3:00PM		Presentation and Giving of Feedback	Presentation and Giving of Feedback	Closing Program
3:00PM – 4:00PM				
4:00PM – 5:00PM				