



Republic of the Philippines  
**Department of Education**  
DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**  
CID-2025- 679

To : Curriculum Implementation Division Chief  
Public Schools District Supervisors  
Education Program Supervisors  
Selected Teachers

Subject : **SIMULATION ON THE UTILIZATION OF SCIENCE AND MATHEMATICS EQUIPMENT PACKAGES FOR PUBLIC SCHOOLS**

Date : December 5, 2025

In reference to the Unnumbered Joint Memorandum on Guidelines for Utilizing Directly Released FY 2025 LTE Funds for Learning Tools and Equipment in Public Elementary and High Schools, selected DepEd personnel are hereby notified to attend the Simulation on Utilization of Science and Math Equipment (SME) Packages scheduled for December 6-8, 2025, at Ritz Hotel.

This activity aims to familiarize teachers with the standards and protocols for using the equipment to enhance learners' 21st-century skills. The following participants are scheduled to attend:

| Name                                | Position                              |
|-------------------------------------|---------------------------------------|
| Ruben Evarretta                     | PDO II, SDO Digos                     |
| Jernalyn L. Castro -EPS replacement | OIC- Department Head, DiCNHS          |
| Liwayway R. Fuenticilla             | MTII, Rizal Central Elementary School |
| Lanie A. Carbon                     | MTII, Digos City National High School |
| Mary Cris F. Sampaga                | TII, Digos City Senior High School    |
| Beth B. Dedace- EPS replacement     | Department Head, DiCNHS               |
| Chamen Villaganas                   | T-II, Digos Central ES                |
| Jimuel Quiday                       | Teacher I, Federico J. Alferez        |
| Jo Ann Cadayona                     | TIII, Digos City National High School |
| Mharliou Glenn Tanala               | TI, Igpit National High School        |
| Letchell Aquitan                    | TI, Kapatagan National High School    |
| Francis Philip G. Deluao            | SST 1, Digos City Senior High School  |
| Elias Jr., Norab                    | T1, Digos City National High School   |
| Alma C. Alba                        | TIII, Ruparan National High School    |
| Daniel Gomez                        | SSTI, Matti National High School      |

Service credits shall be granted to teachers, and Certificate of Compensation (COC) to non-teaching personnel, for services rendered during the activity, in accordance with CSC-DBM Joint Circular No. 2, s. 2004, and DepEd Order No. 53, s. 2003



**Address:** Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)  
**Telephone Nos.:** (082) 553-8375; (082) 553-8396



Republic of the Philippines  
**Department of Education**  
DIGOS CITY DIVISION

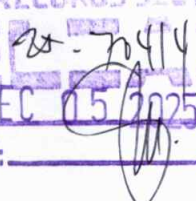
**Office of the Schools Division Superintendent**

Board and lodging expenses shall be charged to DBM NBC Annex No. 595-LTE, while participants' travel expenses will be covered by local funds, subject to standard accounting and auditing rules and regulations. The first meal provided will be dinner on December 8, 2025.

Immediate dissemination and compliance of this Memorandum is desired.

  
**MELANIE P. ESTACIO, PhD, CESO VI**  
Schools Division Superintendent 

DepEd Schools Division of Digos City  
RECORDS SECTION

  
**RELEASED**  
DATE: DEC 05 2025 TIME: 3:31 PM  
BY: \_\_\_\_\_

Enclosed: As stated,  
CID/LR/lts





Republic of the Philippines  
**Department of Education**  
DAVAO REGION

December 1, 2025

REGIONAL MEMORANDUM  
CLMD-2025-695

**SIMULATION ON THE UTILIZATION OF SCIENCE AND MATHEMATICS  
EQUIPMENT PACKAGES FOR PUBLIC SCHOOLS**

To: Schools Division Superintendents  
Chief Education Supervisor, CLMD

1. Pursuant to Unnumbered Joint Memorandum, re: **Guidelines on the Utilization of Directly Released FY 2025 LTE Funds for the Provision of Learning Tools and Equipment for Public Elementary and High Schools**, this Office will conduct the Simulation on the Utilization of Science and Math Equipment (SME) Packages on December 6-8, 2025 at Ritz Hotel.
2. The activity aims to orient teachers on the standards and protocols in using the equipment in order to develop learners' 21<sup>st</sup> century skills.
3. The list of participants and details of the event are found in the enclosures.
4. Service credits to the teachers and COC to non-teaching personnel shall be granted for the services rendered during the activity based on CSC-DBM JC No. 2, s. 2004 and DepEd Order No. 53, s. 2003.
5. Board and lodging shall be charged against DBM NBC Annex No. 595-LTE, while the travelling expenses of the participants will be under local funds, all subject to the usual accounting and auditing rules and regulations. First meal is dinner on December 6, 2025 and the last meal is afternoon snacks on December 8, 2025.
6. Immediate dissemination and compliance of this Memorandum is directed.

**ALLAN G. FARNAZO**  
Director IV

Encl.: As stated  
RO12/aca





Republic of the Philippines  
**Department of Education**  
DAVAO REGION

**SIMULATION ON THE UTILIZATION OF THE PROCURED SCIENCE AND  
MATHEMATICS EQUIPMENT PACKAGES FOR PUBLIC SCHOOLS**

December 6-8, 2025  
The Ritz Hotel, Davao City

**A. Program Management Team**

| NAME                         | POSITION                      | OFFICE |
|------------------------------|-------------------------------|--------|
| Mary Jeanne B. Aldeguer, EdD | Chief Education Supervisor    | CLMD   |
| Maria Liza I. Berandoy       | Education Program Supervisors |        |
| Herminia A. Bantiding        |                               |        |
| Analiza C. Almazan           |                               |        |
| Peter M. Cainglet            | Librarian II                  |        |
| Mary Ann H. Acosta           | Teaching Aide Specialist      |        |
| Aurora I. Lagrama            | Administrative Assistant II   |        |

**B. Lead Simulators/Resource Persons/Facilitators**

| Learning Areas | Division         | Name of Team Members       |
|----------------|------------------|----------------------------|
| <b>Science</b> | Davao City       | Jim Boy P. Pasia           |
|                | Davao City       | Genevaive M. Pepito, PhD   |
|                | Davao City       | Felix Robert P. Valenzuela |
|                | Davao City       | Napdeo Natka E. Natad      |
|                | Davao City       | Luzprescil G. Pabilona     |
|                | Davao City       | Neil Francis B. Tumolva    |
|                | Davao City       | Brylee A. Cadigal          |
|                | Davao City       | Kenneth P. Hermosisima     |
|                | Davao City       | Lanie Marie G. Sabellano   |
|                | Davao City       | Kristine S. Osorio         |
| <b>Math</b>    | Davao City       | Florelyn S. Casio          |
|                | Davao City       | Joseph S. Angga            |
|                | Davao Occidental | Jennielou F. Sulpot        |
|                | Davao City       | Rey Exentos                |
|                | Davao City       | Michael Dagohoy            |
|                | Davao City       | Charles Detecio            |
|                | Tagum City       | Ramel Abay                 |
|                |                  |                            |



Republic of the Philippines  
**Department of Education**  
DAVAO REGION

**C. Division Participants**

| Division                    | EPS in Science and Math | LR Personnel | Science Teachers (Elem) | Math Teachers (Elem) | Science Teachers (JHS) | Math Teachers (JHS) | Science Teachers (SHS) | Math Teachers (SHS) | Total      |
|-----------------------------|-------------------------|--------------|-------------------------|----------------------|------------------------|---------------------|------------------------|---------------------|------------|
| Davao City                  | 2                       | 1            | 2                       | 2                    | 7                      | 2                   | 7                      | 2                   | 25         |
| Davao de Oro                | 2                       | 1            | 2                       | 1                    | 3                      | 1                   | 4                      | 1                   | 15         |
| Davao del Norte             | 2                       | 1            | 2                       | 1                    | 3                      | 1                   | 4                      | 1                   | 15         |
| Davao del Sur               | 2                       | 1            | 2                       | 1                    | 3                      | 1                   | 4                      | 1                   | 15         |
| Davao Occidental            | 2                       | 1            | 2                       | 1                    | 3                      | 1                   | 4                      | 1                   | 15         |
| Davao Oriental              | 2                       | 1            | 2                       | 1                    | 3                      | 1                   | 4                      | 1                   | 15         |
| Digos City                  | 2                       | 1            | 2                       | 1                    | 3                      | 1                   | 4                      | 1                   | 15         |
| Island Garden City of Samal | 2                       | 1            | 2                       | 1                    | 3                      | 1                   | 4                      | 1                   | 15         |
| Mati City                   | 2                       | 1            | 2                       | 1                    | 3                      | 1                   | 4                      | 1                   | 15         |
| Panabo City                 | 2                       | 1            | 2                       | 1                    | 3                      | 1                   | 4                      | 1                   | 15         |
| Tagum City                  | 2                       | 1            | 2                       | 1                    | 3                      | 1                   | 4                      | 1                   | 15         |
| <b>Total</b>                |                         |              |                         |                      |                        |                     |                        |                     | <b>175</b> |

**SIMULATION ON THE UTILIZATION OF THE PROCURED SCIENCE AND MATHEMATICS EQUIPMENT PACKAGES FOR PUBLIC SCHOOLS**

December 6-8, 2025  
The Ritz Hotel, Davao City

**ACTIVITY MATRIX**

| TIME                    | ACTIVITY                                                                      | PERSON IN-CHARGE                 |
|-------------------------|-------------------------------------------------------------------------------|----------------------------------|
| <b>December 6, 2025</b> | 3-5pm<br>Day 0<br>Check-in<br>Arrival<br>Settling Down<br>Dinner to be served | Participants<br>Management Teams |



Republic of the Philippines  
**Department of Education**  
DAVAO REGION

|                             |                                                                                                                                                                                                                                                           |                                  |
|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|
| <b>December 7,<br/>2025</b> | Day 1                                                                                                                                                                                                                                                     |                                  |
| 7:00am-<br>8:00am           | Physical Fitness<br>Breakfast                                                                                                                                                                                                                             | Participants<br>Management Teams |
| 8:00am-<br>10:00am          | Preliminaries<br>AVP<br>Secretariat: LR Team                                                                                                                                                                                                              | Management Teams<br>Participants |
| 10:00am-<br>12:00pm         | <b>Session 1A</b><br>Walkthrough of the Guidelines in the<br>Provision of Science and Mathematics<br>Equipment Packages<br><br><b>Session 1B</b><br>Status of Delivered Science and<br>Mathematics Equipment Packages to<br>Schools<br>-Inventory of LR's | Management Teams<br>Participants |
| 12:00pm-<br>1:00pm          | LUNCH                                                                                                                                                                                                                                                     | Participants<br>Management Teams |
| 1:00pm-<br>1:20pm           | Management of Learning                                                                                                                                                                                                                                    | Participants<br>Management Teams |
| 1:25pm to<br>3:00pm         | <b>Session 2:</b><br>Simulation on the Utilization of SME<br>Packages - Elementary                                                                                                                                                                        | Participants<br>Management Teams |
| 3:00pm<br>3:15pm            | Health Break                                                                                                                                                                                                                                              | Participants<br>Management Teams |
| 3:15pm<br>5:00pm            | <b>Session 3:</b><br>Simulation on the Utilization of SME<br>Packages – Junior High School                                                                                                                                                                | Participants<br>Management Teams |
| 5:00pm-<br>6:00pm           | DINNER                                                                                                                                                                                                                                                    | Participants<br>Management Teams |
| <b>December 8,<br/>2025</b> | Day 2                                                                                                                                                                                                                                                     |                                  |
| 7:00am-<br>8:00am           | Physical Fitness<br>Breakfast                                                                                                                                                                                                                             | Participants<br>Management Teams |
| 8:00am-<br>8:20am           | Management of Learning                                                                                                                                                                                                                                    | Participants<br>Management Teams |
| 8:20am-<br>12:00pm          | <b>Session 3:</b><br>Simulation on the Utilization of SME<br>Packages – Senior High School                                                                                                                                                                | Participants<br>Management Teams |
| 12:00pm-<br>1:00pm          | LUNCH                                                                                                                                                                                                                                                     | Participants<br>Management Teams |
| 1:00pm-<br>1:20pm           | Management of Learning                                                                                                                                                                                                                                    | Participants<br>Management Teams |

Address: F. Torres St., Davao City (8000)





Republic of the Philippines  
**Department of Education**  
DAVAO REGION

|                   |                                                                                                         |                                  |
|-------------------|---------------------------------------------------------------------------------------------------------|----------------------------------|
| 1:20pm-<br>4:00pm | <b>Session 3: Continuation</b><br>Simulation on the Utilization of SME<br>Packages – Senior High School | Participants<br>Management Teams |
| 4:00pm-<br>5:00pm | Wrap-Up<br>Ways Forward<br>Closing Program                                                              | Participants<br>Management Teams |

Prepared by:

  
**ANALIZA C. ALMAZAN**  
EPS, LR Manager

2023



Republic of the Philippines  
**Department of Education**  
DAVAO REGION



1225070395

December 1, 2025

REGIONAL MEMORANDUM  
CLMD-2025-695

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DEPARTMENT OF EDUCATION RO:  
RECORDS SECTION  
**RELEASED**

**ALLAN G. FARNAZO**  
Director IV

By: \_\_\_\_\_  
Date: Dec. 01, 2024 Time: \_\_\_\_\_



Address: F. Torres St., Davao City (8000)  
Telephone Nos.: (082) 291-0051  
Email Address: region11@deped.gov.ph  
Website: www.depedroxi.ph





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DAVAO REGION

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| Total                       |                         |              |                         |                      |                        |                     |                        |                     | 175   |

SIMULATION ON THE UTILIZATION OF THE PROCURED SCIENCE AND MATHEMATICS EQUIPMENT PACKAGES FOR PUBLIC SCHOOLS

December 6-8, 2025  
The Ritz Hotel, Davao City

ACTIVITY MATRIX

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DAVAO REGION

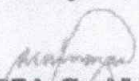
|                         |                                                                                                                                                                                                                                               |                                  |
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| 12:00pm-1:00pm          | LUNCH                                                                                                                                                                                                                                         | Participants<br>Management Teams |
| 1:00pm-1:20pm           | Management of Learning                                                                                                                                                                                                                        | Participants<br>Management Teams |
| 1:25pm to 3:00pm        | <b>Session 2:</b><br>Simulation on the Utilization of SME Packages - Elementary                                                                                                                                                               | Participants<br>Management Teams |
| 3:00pm-3:15pm           | Health Break                                                                                                                                                                                                                                  | Participants<br>Management Teams |
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| 5:00pm-6:00pm           | DINNER                                                                                                                                                                                                                                        | Participants<br>Management Teams |
| <b>December 8, 2025</b> | Day 2                                                                                                                                                                                                                                         |                                  |
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| 8:00am-8:20am           | Management of Learning                                                                                                                                                                                                                        | Participants<br>Management Teams |
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| 12:00pm-1:00pm          | LUNCH                                                                                                                                                                                                                                         | Participants<br>Management Teams |
| 1:00pm-1:20pm           | Management of Learning                                                                                                                                                                                                                        | Participants<br>Management Teams |



Republic of the Philippines  
**Department of Education**  
DAVAO REGION

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| 4:00pm-<br>5:00pm | Wrap-Up<br>Ways Forward<br>Closing Program                                                              | Participants<br>Management Teams |

Prepared by:

  
**ANALIZA C. ALMAZAN**  
EPS/LR Manager



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