



Republic of the Philippines  
**Department of Education**  
DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

SGOD-2025-802

To : **JAYZON T. CARDINES**  
Division DRRM Coordinator


Subject : **CONDUCT OF CDRRMC 4th QUARTERLY MEETING**

Date : December 03, 2025

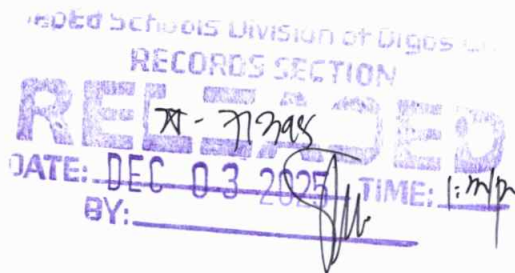
In reference to the invitation from the CITY DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL of Digos City, re: **Conduct of the 4<sup>th</sup> Quarterly Meeting**, you are hereby directed to participate the said activity on **December 04, 2025, 10:00 AM** at **Arnaldo's Hotel & Restaurant, Rizal Avenue, Digos City, Davao del Sur**.

For information and compliance.

For and in the absence of the  
Schools Division Superintendent

  
**NEIL D. BONGCAYAO**  
Public Schools District Supervisor  
Officer-In-Charge

Enclosed: As stated.  
SGOD/drrm/jtc



**Address:** Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)  
**Telephone Nos.:** (082) 553-8375; (082) 553-8396



Republic of the Philippines  
Province of Davao del Sur  
City of Digos



## OFFICE OF THE CITY MAYOR

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November 21, 2025

TO:

**DR. MELANIE P. ESTACIO, CESO IV**  
City Schools Division Superintendent  
**ENGR. NICOMEDES D. PARILLA, JR.**  
Asst. District Engineer, DPWH  
**EDMUND AROCHA**  
Chief, Land Transportation Office  
**FLOREENA R. LORAENA**  
Branch Manager, National Food Authority  
**ENGR. JERRY D. MORASTIL**  
OIC-General Manager, DASURECO  
**ENGR. DEXTER F. TINAPAY**  
Manager, National Irrigation Administration  
**ENGR. FRANKLIN S. RETES**  
Manager, Digos Water District  
**P/LTCOL PETER GLENN D IPONG**  
City Chief of Police  
**LTCOL FREDERICK M CHICOTE**  
1101<sup>st</sup> CDC Commanding Officer  
**F/CINSP JOHN FREDERICK Y CASTRO**  
City Fire Marshall  
**J/CINSP JUL AKBAR L JAMIRI**  
BJMP Male Warden  
**JSINSP ELLEN ROSE C SARAGENA**  
BJMP Female Warden  
**IA V CLODITO V. CAÑADA, PH.D.**  
Provincial Officer, PDEA  
**TESSIE G. MIRALLES, Ph.D.**  
UM Digos College Director/CSO  
**MARIBEL C. GUERRA, RSW, MPA**  
CJC, Bro. Polycarp Foundation  
**DR. MARINA L. LEDESMA**  
Polytechnic College of Davao Sur  
**MARVIN T. LOPEZ**  
Davao Sur State College  
**JOHN ERIC RAMOS**  
Fil-Chi Fire Volunteer  
**FERMIN C. CUDERA**  
Chamber of Commerce  
**LOUIS V. FALCIS**  
PRC Administrator  
**REZEILE ANTHONY V. DONGA**  
Boy Scouts of the Philippines  
**REMEGIA C. SUMATRA**  
Girl Scouts of the Philippines  
**ELDIE AGUIRRE**  
Quadmedia  
**CHARLES S. DURANO**  
ALERT

**POCHOLO M. DELA PEÑA**  
CM Outdoors Rescue Group  
**EMMANUEL Q. ESCARCHA**  
RECON Dixie  
**RYAN RUFINO**  
RECON Dream  
**BAYANI ALVARADO**  
RAGDARI  
**LEMGIE RYAN PARAYON II**  
Kabalikat

SUBJECT: **FOURTH (4<sup>th</sup>) QUARTERLY MEETING**

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Please be informed that we shall have our Fourth (4<sup>th</sup>) Quarterly Meeting of the City Disaster Risk Reduction and Management Council (CDRRMC) on December 4, 2025 at 10:00 in the morning to be held at Arnaldo's Hotel & Restaurant, Rizal Avenue, Digos City, Davao del Sur.

AGENDA:

1. CALL TO ORDER
11. INVOCATION/PAMBANSANG AWIT/DIGOS HYMN
- 1II. ROLL CALL OF MEMBERS AND DETERMINATION OF QUORUM
- 1V. READING OF THE MINUTES OF THE PREVIOUS MEETING
- V. AGENDA:
  1. DISASTER MANAGER'S REPORT
    - A. Disaster Manager for Prevention and Mitigation  
By: Engr. Jerome S. Escobarte  
City Agriculturist
    - B. Disaster Manager for Preparedness  
By: Marylou S. Montefalcon, MPA  
CLGOO
    - C. Disaster Manager for Response  
By: Elmie A. Vibas, ESW, MPA  
CSWD Officer
  2. COUNCIL'S APPROVAL FOR THE UPDATED PLANS:
    - A. Updated LDRRM Plan 2026-2031
    - B. Updated Contingency Plan for Floods, Rain Induced Landslide, Fire, Ground Shaking, Ground Rapture, Liquefaction, Tsunami, Fire and EREID for 2026-2031
    - C. Updated Evacuation Management (ECM) Plan 2026-2031
    - D. Updated Public Service Continuity Plan (PSCP) 2026-2031

VI. OTHER MATTERS:

1. Christmas and New Year's activities (monitoring of illegal sale of fire crackers etc.
2. Monitoring around the city in observance of "simbang gabi"
3. Deployment of personnel along the shoreline on New Year's Day.

VII. ADJOURNMENT

For information and guidance.

**JOSEF FORTICH CAGAS, RN, JD, MPA**

City Mayor &  
CDRRMC Chairpe

By Authority of the City Mayor:

  
**RAQUEL MARIE L. CHIONG**  
ASSISTANT CITY ADMINISTRATOR,  
ACTING LEDIPO