



Republic of the Philippines  
**Department of Education**

DIGOS CITY DIVISION

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**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

SGOD-2025- 805

To : Chiefs, CID & SGOD  
Public Schools District Supervisors  
Education Program Supervisor - MAPEH  
Division Sports Management Team  
Division Screening and Accreditation Committee  
Public and Private School Heads  
Concerned Health and Nutrition Personnel  
Concerned Teachers

Subject : **2025 SPORTS CLINIC AND ACCREDITATION OF COACHES,  
TOURNAMENT MANAGERS, AND TECHNICAL OFFICIALS**

Date : December 2, 2025

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In preparation for the conduct of the 2026 Digos City Athletic Association Meet on January 28-31, 2026, the Schools Division of Digos City shall conduct the **2025 Sports Clinic and Accreditation of Coaches, Tournament Managers, and Technical Officials on December 12-14, 2025, at Don Mariano Marcos Elementary School.**

The objectives of the said event are the following:

- a. To discuss policies and guidelines of the different sports events;
- b. To orient teachers/coaches on the technicalities of the different sports events; and
- c. To provide updates on the current trends in sports coaching.

The target participants of this training are the Technical Officials and Public and Private Schools Coaches who are currently handling sports teams or varsity teams from Digos City, who meet the following qualifications/standards:

- a. Must be physically fit. Pregnant women are discouraged from participating.
- b. Equipped with the knowledge and expertise of the sports; and
- c. Must be handling a sports/varsity team in managing a sports program.

The participants are enjoined to actively participate in the Refresher Course from the first to the last day of the activity. Failure to complete the course will result in the non-issuance of the training certificate. They are also encouraged to bring their personal equipment, such as rackets, arnis sticks, among others.



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**Address:** Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)  
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Tournament Managers, Technical Working Group, and Division Health and Nutrition personnel are directed to facilitate the said activity. Public Schools District Supervisors are also directed to monitor their coaches from their respective districts.

The teacher-participants shall adhere to the policy on "No Disruption of Classes" as per DepEd Order No. 9, s. 2005 entitled "Institutionalizing Measures to Increase Engaged Time-on-task and Ensuring Compliance Therewith". School heads are expected to make necessary arrangements, ensuring that classes handled by teachers are taken care of by other teachers.

As per DepEd Order No. 53, s. 2003 or the Updated Guidelines on Grant of Vacation Service Credits to Teachers, the participants who shall have their training during holidays, Saturday, and Sunday shall be eligible for the grant of Service Credits for Teachers and Compensatory Overtime Credits (COC) for non-teaching personnel.

Tournament Managers, Assistant Tournament Managers, and TWG Members are directed to prepare their respective venues or playing areas for the training on December 10-11, 2025.

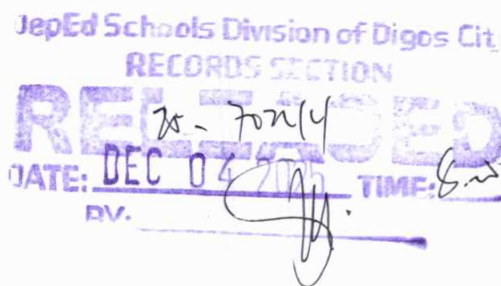
The list of playing venues for the breakout session, the list of Tournament Managers, Resource Persons, Monitors, Technical Working Group, and Division Health and Nutrition personnel are in the enclosures.


Meals, travel, and incidental expenses shall be charged against school MOOE/local funds, subject to the usual accounting rules and regulations. Private school teacher participants shall bring their own meals and snacks.

For immediate dissemination.

**MELANIE P. ESTACIO, PhD, CESO VI**  
Schools Division Superintendent

For and in the absence of the SDS:



  
**NEIL D. BONGCAYAO**  
PSDS  
Office-In-Charge



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Enclosure 1

**PLAYING VENUES DURING BREAKOUT SESSION**

EVENT	VENUE
Archery	Digos City NHS
Arnis	Digos City NHS
Athletics	Don Mariano Marcos ES
Badminton	Digos City NHS
Baseball	Don Mariano Marcos ES
Basketball	Digos City NHS
Chess	SDO Conference Room
Dancesport	Digos City NHS
Football	Don Mariano Marcos ES
Gymnastics	Ramon Magsaysay CES
Sepak Takraw	Digos City NHS
Softball	Don Mariano Marcos ES
Swimming	Sanvali
Table Tennis	Gmall
Taekwondo	DMMES
Tennis	Digos City Tennis Court
Pencak Silat	Matti NHS
Volleyball	Digos City NHS
Billiards	Digos City NHS
Boxing	Ramon Magsaysay CES
Futsal	DMMES Gym
Weightlifting	Matti NHS
Wushu	Manny Pacquiao Gym
Special Events	DMMES & RMCES



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Enclosure 2

**LIST OF TOURNAMENT MANAGERS/RESOURCE  
PERSONS/TWG/MONITORS/HEALTH PERSONNEL/DSAC**

Annie Belen Abangan	Arnis
Erma Segismundo	Archery
Dennis Camanzo	Athletics
Rowelem Rosima	Athletics
Felden Charity Manuales	Athletics
Ricky Jay Bucar	Athletics
Rehuel Fabillar	Badminton
Eduardo Paller	Badminton
Risa May Binag	Baseball
Junar Binag	Baseball
George Ilaya	Resource Person-Baseball
Michael Timtim	Basketball
Raul Baron	Basketball
Ranel Lou Montefalcon	Basketball
Rey "Babols" Senarillos	Resource Person-Basketball
Melvin Anthony Sabio	Chess
Enrique Cabalquinto	Chess
Marivic Alburo	Dancesport
Krishna Marie Relampago	Dancesport
Nelson Lucero	Football
Rod Ritchie Sacedor	Football
Jayson Abellon	Gymnastics
Honeylene D. Cabano	Gymnastics
Cherilyn C. Montefalcon	Gymnastics
Shayne Sorongon	Gymnastics
R-Jhon Alag	Sepak Takraw
Delmar Abadia	Sepak Takraw
Geoffrey Andrade	Sepak Takraw
Lourdes Angelica Famulagan	Softball
Florentino E. Famulagan	Resource Person - Softball
Ronald Jim Dugay	Swimming
Rex Sayson	Table tennis
Joel Cartajena	Table tennis
Noryleth Virtudazo	Taekwondo
Jave Endar	Taekwondo
Ma. Luz Amaro	Tennis
Jonathan Almacin	Volleyball
Christian Granada	Volleyball



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Florencio Butaslac, Jr.	Billiards
Ian J. Dalen	Billiards
Mario Andales	Boxing
Al Fernandez	Futsal
Richilie Solis	Special Events
Roel Pantinople	Wushu
Renevic Policarpio	Wushu
Neil Michael Carillo	Resource Person
Aldwin Escalona	Resource Person
Nivardo Eran	Resource Speaker
Arnie G. Montaner	Resource Person
Cherrie Anne B. Bohol	TWG/Secretariat
Ruben Evaretta	TWG/Secretariat
Juvy Cardines	TWG/Secretariat
Thonver Sampaga	TWG/Secretariat
Brynel Espina	TWG/Secretariat
Marjun Rebosquillo	TWG/Secretariat
Jessrael Bengil	TWG/Secretariat
Gervasio Salinas, Jr.	PSDS/Monitor
Jessica Lucero	PSDS/Monitor
Clarence Pillerin	PSDS/Monitor
Mary Joy Fortun	PSDS/Monitor
Cherry Rossette Oliva	PSDS/Monitor
Neil Bongcayao	PSDS/Monitor
Ida Juezan	PSDS/Monitor
Eleser Mateo	PSDS/Monitor
Ferna Renira Alde	PSDS/Monitor
Ronald Dedace	PSDS/Monitor
Daissy Jane Sanoy	Nurse
Dheltmie Christine S. Penas	Nurse
Joel B. Gomito	Nurse
Atty. Clarisse A. Llaban	DSAC
Norwenda Hairil	DSAC
Diana Grace Amigo	DSAC-TWG



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