

507M

PURCHASE ORDER



Department of Education
SCHOOLS DIVISION OF DIGOS CITY
Agency / Procuring Entity



Supplier : **GLORIA'S EVENT CATERING SERVICES**
Address : **Roxas Extension, San Antonio Village, Zone II, Digos City, Davao del Sur**
Contact No. : **0999 181 6 3821**
TIN : **183-591-1111**

P.R. No.: **25-11-161**
P.O. No.: **25-11-0209**
Date: **November 18, 2025**
Mode of Procurement: **Lease of Real Property and Venue**

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery : **DEPED DIGOS CITY DIVISION**
COR. ROXAS & LOPEZ JAENA STS., DIGOS CITY
Date of Delivery : **As per schedule needed**
Payment Term : **WITHIN 30 DAYS**

ITEM NO.	UNIT	DESCRIPTION	QTY	UNIT COST	AMOUNT
Lot 1	head	Lease of Venue with Snacks for the Upgrading of Essential Digital Skills for Key Stage Learners on ICT-Project Based Making on November 18-21, 24-28, and December 1, 2025			
	head	Day 1: November 18, 2025AM Snacks: Bihon, bread and lemon juicePM Snacks: Siopao and pineapple juice	154	90.00	13,860.00
	head	Day 2: November 19, 2025AM Snacks: Egg Sandwich and buko juicePM Snacks: Pineapple pie and orange juice	154	90.00	13,860.00
	head	Day 3: November 20, 2025AM Snacks: Pancake and hot chocolatePM Snacks: Egg pie and mango juice	154	90.00	13,860.00
	head	Day 4: November 21, 2025AM Snacks: Spaghetti and watermelon juicePM Snacks: Banana cake and cucumber/lemon juice	154	90.00	13,860.00
	head	Day 5: November 24, 2025AM Snacks: Palabok and Calamansi JuicePM Snacks: Tuna Sandwich and Orange Juice	154	90.00	13,860.00
	head	Day 6: November 25, 2025AM Snacks: Bihon, bread and lemon juicePM Snacks: Siopao and pineapple juice	154	90.00	13,860.00
	head	Day 7: November 26, 2025AM Snacks: Egg Sandwich and buko juicePM Snacks: Pineapple pie and orange juice	154	90.00	13,860.00
	head	Day 8: November 27, 2025AM Snacks: Pancake and hot chocolatePM Snacks: Egg pie and mango juice	154	90.00	13,860.00
	head	Day 9: November 28, 2025AM Snacks: Spaghetti and watermelon juicePM Snacks: Banana cake and cucumber/lemon juice	154	90.00	13,860.00
	head	Day 10: December 1, 2025AM Snacks: Palabok and Calamansi JuicePM Snacks: Tuna Sandwich and Orange Juice	154	90.00	13,860.00

SUBJECT TO WITHHOLDING TAX

GRAND TOTAL

Total Amount in words: **One Hundred Thirty Eight Thousand and Six Hundred Pesos Only.**

₱138,600.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

Conforme:

A. S. RANASINGHE

Signature over printed name of Supplier

11-18-25
Date

Funds Available:

PER RELEASE OF
CASH ADVANCE

MA. FLORINEL GALLARDO, CPA
Accountant III



1987

138,600