



Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
Digos City

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**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

**OSDS-2026-032**

To: Human Resource Merit Promotion and Selection Board  
Division Health and Nutrition Personnel  
All Concerned Applicants

Subject: **SCHEDULE OF WRITTEN EXAMINATION, WORK SAMPLE TEST, INTERVIEW AND OPEN ASSESSMENT FOR THE VACANT POSITION OF ADMINISTRATIVE OFFICER II.**

Date: January 26, 2026

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1. The schedule of written examination, open assessment and interview of applicants for the vacant positions of Administrative Officer II, will be on January 29, 2026 at the DiCNHS – Assistant Principal Office (Discussion Room).

2. Following, is the interview details:

Time	Activity	Batches	Venue
8:30 AM – 9:30 AM	Written Examination and Work Sample Test	BATCH 1	DiCNHS – Assistant Principal Office (Discussion Room)
9:30 AM – 10:30 AM		BATCH 2	
10:30 AM – 11:30AM		BATCH 1	
1:00 PM – 2:00 PM		BATCH 2	

3. Applicants must bring their own calculators for the written examination and sample test  
4. The use of cellphones is strictly prohibited during the test.

5. Minimum Health protocols shall be observed during the conduct of this activity.

6. Failure to attend the scheduled open assessment, written examination and interview will invalidate your application.

7. Herewith is the list of qualified applicants and time details.

8. For information, guidance, and compliance.

For and in the absence of the  
Schools Division Superintendent

*Sollie B. Oliver, JD, MATE*  
**SOLLIE B. OLIVER, JD, MATE**  
SGOD Chief  
Officer-In-Charge

DepEd Schools Division of Digos City  
RECORDS SECTION  
**REL** *DB* *10:22 AM*  
DATE: 27 JAN 2026 TIME: 10:22 AM  
BY: *[Signature]*

## Lists of Qualified Applicants

Vacant Position	Item Code/Station	Batches	Name of qualified applicant
ADMINISTRATIVE OFFICER II (ADMINISTRATIVE OFFICER I)	Vice BENGIL, JESRAEL and NEW ITEM	BATCH 1	ELEMENTARY EDUCATION/SAN ROQUE NATIONAL HIGH SCHOOL OSEC-DECSSB-ADOF2-750294-2020 and OSEC-DECSSB-ADOF2-750148-2025
		BATCH 1	Rebosquillo, Queen Kris Antonnette Q. Gonzaga, Armie Jed B. Bretaña, Mirzi Coleen P. Lim, Sweet Grace S. Auristela, Zether D. Maglalang, Katrina Lyle L. Gilbuena, Jolina Rose S. Abarcar, Marlou M. Garcia, Wilmar B. Gulani, Keyse A. Belmonte, Freddie L. Antinero, Grace C. Singson, Philip Roy T. Angcon, Georlen Estromo Jaranilla, Ronald F. Lauresta, Catherine L. Gebana, Jayson G.
		BATCH 2	