



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2026- 002

To : Chief Education Supervisors (CID&SGOD)
Division ManCom Members
Division QMS Committees

Subject : NOTICE OF MANAGEMENT REVIEW/MEETING

Date : January 5, 2026

1. In reference to Regional Memorandum PPRD-2024-149, titled "One DepEd, One QMS for Region XI Schools Division Offices", and DepEd Order No. 009, series 2021, titled "Institutionalization of a Quality Management System (QMS) in the Department of Education," the personnel mentioned above are directed to attend the said meeting on **January 14, 2026 (1:30 PM) at Division Conference Room.**
2. The following are the agenda of the meeting:
 - Status of actions from previous management committee meeting
 - Status of Planning Documents (SWOT, Risk Registry, Opportunity Registry)
 - Customer satisfaction and feedback
 - Status of OPCR
 - Status of Programs, Activities, and Projects (PAPs)
 - Monitoring and Measurement (Updates on the improvement on Operations Manual & MEA-PIR)
 - COA Findings
 - Performance of External Providers
 - Adequacy of Resources
 - Risk Monitoring & Review Results
 - Opportunities for improvement/other matters
3. For information and compliance.

MELANIE P. ESTACIO, PhD, CESO VI

Schools Division Superintendent

RECORDED

24-0126570015

DATE: 06 JAN 2026

BY: _____

SGOD/rom



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