



Republic of the Philippines  
Department of Education  
REGION XI  
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

**NOTICE OF AWARD**

December 18, 2025

**REX MARVIN P. PASTOR**

Authorized Representative

**IT AVENUE GENERAL MERCHANDISE**

Door 2 Miguel Building, Crossing Diaz,  
Zone 3, Koronadal City, South Cotabato

Dear Mr. Pastor:

In accordance with the Bids and Awards Committee (BAC) Resolution to Award No. 324, s. 2025, as approved by the Head of the Procuring Entity (HOPE), we are pleased to confirm your award for **Lot 1 - Laptops of PBD-2025-10-155: Procurement of Supplies, Materials, and Equipment for the Implementation of Academic Recovery and Accessible Learning (ARAL) Program of SDO Digos City** at Digos City, with the contract price of **One Million Nine Hundred Eighty-Nine Thousand Three Hundred Pesos Only (Php 1,989,300.00)**.

Kindly affix your signature on the space provided below to indicate your formal acceptance of this award.

For purposes of entering into contract with DepEd, Division of Digos City, you are advised to submit within ten (10) days from receipt hereof the following:

- a) Performance Security in the form of Cash or Cashier's/Manager's Check or Bank Guarantee issued by a Universal or Commercial Bank (5% of the Contract Price), or Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security (30% of the Contract Price); and
- b) Contract signed by you and your instrumental witness.

Failure to comply with the foregoing requirements within the prescribed time will be ground for cancellation of your Award.

Very truly yours,

*Melanie P. Estacio*  
**MELANIE P. ESTACIO, PhD, CESO VI**  
Schools Division Superintendent  
Head of Procuring Entity

Award Accepted by:

*Rex Marvin P. Pastor*  
**REX MARVIN P. PASTOR**  
(Contractor's Signature over Printed Name)  
Date: 19 DEC 2025



Address: Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002

• 553-8396/553-8376/553-9170/553-8375 ☎ 553-8396/553-8376

• [www.depeddigoscity.org](http://www.depeddigoscity.org) • [digos.city@deped.gov.ph](mailto:digos.city@deped.gov.ph)