

PURCHASE ORDER					
Department of Education SCHOOLS DIVISION OF DIGOS CITY Agency / Procuring Entity					
Supplier :		MEGAN FUNCTION HALL		P.R. No.: 25-10-150	
Address :		Corner Lim Bataan Aplaya, Digos City		P.O. No.: 25-11-0217	
Contact No. :				Date: November 27, 2025	
TIN :				Mode of Procurement: Lease of Real Property and Venue	
Gentlemen:					
Please furnish this office the following articles subject to the terms and conditions contained herein.					
Place of Delivery :		DEPED DIGOS CITY DIVISION			
		COR. ROXAS & LOPEZ JAENA STS., DIGOS CITY			
Date of Delivery :		As per schedule needed			
Payment Term :		WITHIN 30 DAYS			
ITEM NO.	UNIT	DESCRIPTION	QTY	UNIT COST	AMOUNT
lot 1	head	Supply and Delivery of Lunch for the activity: Evaluating the Success of the Literacy Remediation Program (LRP): An Assessment of Learner Progress and Program Effectiveness foy SY 2025-2026 on December 16, 2025 16-Dec-25 Place of delivery: Library Hub, Division of Digos City, Roxas cor. Lopez Jaena St., Digos City Type of serving: Buffet Lunch: Steamed rice, clear soup, beef caldereta, chicken chopsuey, fruit salad in cup, soda, and bottled water	180	349.00	62,820.00
SUBJECT TO WITHHOLDING TAX			GRAND TOTAL		
Total Amount in words:		Sixty Two Thousand Eight Hundred Twenty Pesos Only.			P62,820.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.					
Conforme:		Very truly yours, <div style="display: flex; justify-content: space-between;"> <div> <u>Nancy C. Delgado</u> Signature over printed name of Supplier Date: Dec. 15, 2025 </div> <div> <u>MELANIE P. ESTACIO, PhD, CESO VI</u> Schools Division Superintendent </div> </div>			
Funds Available:		MA. FLORINEL GALLARDO, CPA Accountant III		ORS No: Amount:	2105 62,820

