

## PURCHASE ORDER



Department of Education  
SCHOOLS DIVISION OF DIGOS CITY  
Agency / Procuring Entity



Supplier : EZ PROJECT TRADING CORP.  
Address : Aplaya, Digos City, Davao Del Sur  
Contact No. :   
TIN :

P.R. No.: 25-11-178  
P.O. No.: 25-12-0240  
Date: December 18, 2025  
Mode of Procurement: Small Value Procurement

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery : DEPED DIGOS CITY DIVISION  
COR. ROXAS & LOPEZ JAENA STS., DIGOS CITY

Date of Delivery : Within 15 Calendar days upon receipt of PO.Payment Term : WITHIN 30 DAYS

ITEM NO.	UNIT	DESCRIPTION	QTY	UNIT COST	AMOUNT
lot 1	unit	Supply, Delivery, and Installation of Airconditioning Units for Enhanced Connectivity, Data Center Capacity and AI Integration Airconditioning Unit, with minimum specifications: 1.5HP Split type Inclusive of installation and materials  ***Nothing Follows***	2	32,500.00	65,000.00

SUBJECT TO WITHHOLDING TAX

GRAND TOTAL

Total Amount in words:

Sixty Five Thousand Pesos Only

P65,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

Conforme:

Signature over printed name of Supplier  
Date: 1/20/2026

MELANIE P. ESTACIO, PhD, CESO VI  
Schools Division Superintendent

Funds Available:

MA. FLORINEL GALLARDO, CPA  
Accountant II

ORS No.

Amount:



2042  
65,000