



**PURCHASE ORDER**  
**Department of Education**  
**SCHOOLS DIVISION OF DIGOS CITY**  
*Agency / Procuring Entity*

*SVNay*

Supplier : **EZ PROJECT TRADING CORP.** P.R. No.: **25-11-176**  
 Address : **Aplaya, Digos City, Davao Del Sur** P.O. No.: **25-12-0240**  
 Contact No. : **\_\_\_\_\_** Date: **December 18, 2025**  
 TIN : **\_\_\_\_\_** Mode of Procurement: **Small Value Procurement**

Gentlemen:  
 Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery : **DEPED DIGOS CITY DIVISION**  
**COR. ROXAS & LOPEZ JAENA STS., DIGOS CITY**  
 Date of Delivery : **Within 15 Calendar days upon receipt of PO.**  
 Payment Term : **WITHIN 30 DAYS**

ITEM NO.	UNIT	DESCRIPTION	QTY	UNIT COST	AMOUNT
lot 1	unit	Supply, Delivery, and Installation of Airconditioning Units for Enhanced Connectivity, Data Center Capacity and AI Integration Airconditioning Unit, with minimum specifications: 1.5HP Split type Inclusive of installation and materials  ***Nothing Follows***	2	32,500.00	65,000.00
<b>SUBJECT TO WITHHOLDING TAX</b>					
Total Amount in words:	<b>Sixty Five Thousand Pesos Only</b>				<b>P65,000.00</b>

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

*M. Estacio*  
**MELANIE P. ESTACIO, PhD, CESO VI**  
 Schools Division Superintendent

Conforme:

*Homy Mae Gallardo*  
 Signature over printed name of Supplier

Date *12/1/2025*

Funds Available:

*M. Estacio*  
**MA. FLORINEL GALLARDO, CPA**

Accountant II

ORS No.

Amount

**COMMISSION ON AUDIT**  
**RECEIVED**

*2040*

*65,000*

**BY:** *9*  
**DATE:** *22 JAN 2026*  
**TIME:** *11:10 AM*