

PURCHASE ORDER

Department of Education
SCHOOLS DIVISION OF DIGOS CITY
 Agency / Procuring Entity



Supplier : **GLORIA'S EVENT CATERING SERVICES**
 Address : **Roxas Extension, San Antonio Village, Zone II, Digos City, Davao del Sur**
 Contact No. : **099 6 3821**
 TIN : **183**

P.R. No.: **25-12-199**
 P.O. No.: **25-12-0265**
 Date: **December 26, 2025**
 Mode of Procurement: **Lease of Real Property and Venue**

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery : **DEPED DIGOS CITY DIVISION**
COR. ROXAS & LOPEZ JAENA STS., DIGOS CITY
 Date of Delivery : **As per schedule needed**
 Payment Term : **WITHIN 30 DAYS**

ITEM NO.	UNIT	DESCRIPTION	QTY	UNIT COST	AMOUNT
lot 1	head	Lease of Venue with Meals and Snacks for the Activity titled: Intensive Clinic and Final Coaching for Regional Schools Press Conference on December 27-29, 2025			
	head	Day 1 - December 27, 2025 Lunch: Fried chicken, pork mechado, pancit canton, rice, and lemonade	200	400.00	80,000.00
	head	Day 2 - December 28, 2025 Lunch: Chicken barbecue, pork asado, corn soup, rice, juice, and fruits	200	400.00	80,000.00
	head	Day 3 - December 29, 2025 Lunch: Chicken adobo, humba, pancit molo soup, rice, fruits, and juice	200	400.00	80,000.00
SUBJECT TO WITHHOLDING TAX				GRAND TOTAL	
Total Amount in words:	Two Hundred Forty Thousand Pesos Only				₱240,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

MELANIE P. ESTACIO, PhD, CESO VI
 Schools Division Superintendent

Conforme:

WENDY MARIE V. AYANGA
 Signature over printed name of Supplier
 08/12/25

Date

Funds Available:

MA. FLORINEL GALLARDO, CPA
 Accountant II

