



Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
Digos City

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**OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT**

**DIVISION MEMORANDUM**

OSDS-2026- 055

**To :** PUBLIC SCHOOLS DISTRICT SUPERVISORS  
ELEMENTARY AND SECONDARY SCHOOL HEADS  
CONCERNED TEACHING AND NON-TEACHING IN  
THE SCHOOLS DIVISION OFFICE AND SCHOOLS

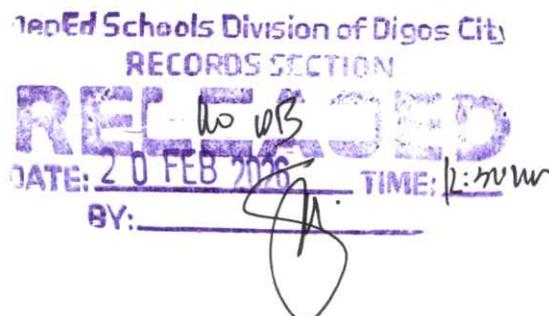
**Subject :** Observance of the Holy Month of Ramadhan 1447 Hijrah

**Date :** 19 February 2026

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1. This has reference to the Memorandum issued on January 20, 2026 titled: **“Observance of the Holy Month of Ramadhan 1447”** which provides that **“During Ramadhan, the fasting month (30 days for the Muslims), the Civil Service Official time of 8:00 AM to 12:00 NN and 1:00 PM to 5:00 PM is hereby modified to 7:30 AM to 3:30 PM without noon break and the difference of two hours is not counted as undertime”** as provided in Civil Service Resolution No. 81-1277 dated November 13, 1981.
2. In relation to this, the Division of Digos City shall adopt the memorandum and allow Muslim teaching and non-teaching personnel to practice their religion and observe the Holy Month of Ramadhan **“which was projected to start on the 18<sup>th</sup> of February 2026”** by following the modified working hours from **“7:30 AM to 3:30 PM without a noon break and the difference of two hours is not counted as undertime”** considering that the needed 8-hour day work is completed.
3. For immediate dissemination and strict implementation.

  
MELANIE P. ESTACIO, Ph.D., CESO VI  
Schools Division Superintendent





**MEMORANDUM**

To : **ALL MUSLIM OFFICIALS AND EMPLOYEES**  
This Commission

Subject : **OBSERVANCE OF THE HOLY MONTH OF RAMADHAN**  
**1447 HIJRAH**

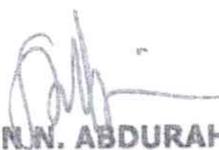
Date : January 20, 2026



In view of the observance of the Holy Month of Ramadhan 1447H which is projected to start on the 18<sup>th</sup> day of February 2026, subject to the result of the moonsighting on the 29<sup>th</sup> day Sha'aban, corresponding to February 17, 2026, all concerned NCMF Muslim Officials and Employees are hereby advised to observe the modified office hours as provided for in Civil Service Resolution No. 81-1277 dated November 13, 1981, quoted hereunder:

"During Ramadhan, the fasting month (30 days for the Muslims), the Civil Service Official Time of 8:00AM to 12:00NN and 1:00PM to 5:00PM is hereby modified to 7:30AM to 3:30PM without noon break and the difference of two hours is not counted as undertime". However, all Non-Muslim employees are required to continue observing the regular working hours.

For information, guidance and strict compliance.

  
**SABUDDIN N. ABDURAHIM**  
Secretary

