



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

February 4, 2026

DIVISION MEMORANDUM

SGOD-2026 - 065

To : Assistant Schools Division Superintendent
Division Chiefs
Education Program Supervisors
Public School District Supervisors
Public School Heads
Public School Teachers
Designated Coaches/Mentors
FY 2025 NASH Batch 2 Applicants

Subject: **CONDUCT OF INTENSIVE MENTORING AND COACHING FOR
FY 2025 NASH BATCH 2**

1. In line with the Department of Education's commitment to strengthening instructional leadership and school-based management, the Schools Division of Digos City shall conduct an **Intensive Mentoring and Coaching for FY 2025 NASH Batch 2**. This initiative is designed to systematically prepare identified applicants for the **FY 2025 National Qualifying Examination for School Heads (NASH), Batch 2**, scheduled on **March 29, 2026**, through structured mentoring, coaching, and guided learning sessions aligned with the Philippine Professional Standards for School Heads (PPSSH).
2. The activity shall be conducted from February to March 2026, covering Domains 1 to 5 of the PPSSH. The detailed Schedule of Activities, including specific dates, venues, time allotments, topics, and assigned coaches/mentors, is attached for reference and guidance.
3. All designated coaches/mentors are hereby directed to prepare and submit the reading materials, learning resources, presentation slides, and other relevant instructional materials for the assigned PPSSH domains. These materials shall be uploaded to the designated Google Drive folders on or before the timelines indicated in the approved schedule of activities, to ensure timely preparation and equitable access to learning resources for all FY 2025 NASH Batch 2 applicants.
4. All teachers affected by the schedule of the mentoring and coaching activities are required to properly arrange their classes in coordination with their respective school heads to ensure continuity of instruction. Likewise, school heads affected by the schedule shall designate an Officer-in-Charge (OIC) during the conduct of the scheduled mentoring and coaching sessions to ensure smooth school operations.



Address: Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002
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5. Further, mentors/coaches are reminded to prepare the required pre-test and post-test assessment items per domain, to support effective monitoring and evaluation of participants' learning progress throughout the mentoring and coaching process.
6. Strict compliance with this Memorandum is enjoined.

Melanie P. Estacio
MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

Enclosed: As stated.
SGOD/jsa

DepEd Schools Division of Digos City
RECORDS SECTION

RELEASED

DATE: 05 FEB 2026 TIME: 1:00 PM
BY: [Signature]





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List of FY 2025 NASH Batch 2 Applicants

| | |
|---------------------------------------|----------------------|
| Class A- Adviser: Beverly S. Daugdaug | |
| 1. | Jonathan Almacin |
| 2. | Marife Bohol |
| 3. | Cesar Gevera, Jr. |
| 4. | Alan Tizon |
| 5. | Renato Calipayan |
| 6. | Rowelem Rosima |
| 7. | Jave Endar |
| 8. | Lloyd Cervantes |
| 9. | Dann Becamon |
| 10. | Jay Ann Roldan |
| 11. | Relialyn Ramos |
| 12. | Cristie Bebs Ponio |
| Class B- Adviser: Sollie B. Oliver | |
| 13. | Janice Alquizar |
| 14. | Juvy Salise |
| 15. | King Devesfruto |
| 16. | Elecel Adam |
| 17. | Jessie Balorio |
| 18. | Denzel Aquino |
| 19. | Joan Siega |
| 20. | Marjun Rebosquillo |
| 21. | Lesly Ann Rojo |
| 22. | Beth Dedace |
| 23. | Neil Michael Carillo |
| 24. | Rizza Genon |



Enclosure 2.

INTENSIVE MENTORING AND COACHING FOR FY 2025 NASH BATCH 2
List of Mentors and Mentees

| Mentee | Coach / Mentor |
|----------------------|--------------------------|
| Jonathan Almacin | Inda D. Nacua |
| Marife Bohol | Angel V. Bisaga Jr. |
| Cesar Gevera, Jr. | Elizabeth F. Quiñones |
| Alan Tizon | Joan M. Niones |
| Renato Calipayan | Eleser D. Mateo |
| Rowelem Rosima | Reyzen O. Monserate |
| Jave Endar | Zandria M. Sy |
| Lloyd Cervantes | Neil D. Bongcayao |
| Dann Becamon | Cherry Rossette E. Oliva |
| Jay Ann Roldan | Gervasio R. Salinas Jr. |
| Relialyn Ramos | Jem Boy B. Cabrella |
| Cristie Bebs Ponio | Raquel L. Cedeño |
| Janice Alquizar | Rowena M. Magdayao |
| Juvy Salise | Cherrie Anne B. Bohol |
| King Devesfruto | Mary Joy B. Fortun |
| Elecel Adam | Ronald B. Dedace |
| Jessie Balorio | Ida I. Juezan |
| Denzel Aquino | Ivy F. Solano |
| Joan Siega | Leilani T. Señires |
| Marjun Rebosquillo | Noba J. Rubion |
| Lesly Ann Rojo | Clarence S. Pillerin |
| Beth Dedace | Rodel L. Pagayon |
| Neil Michael Carillo | Ferna Renira T. Alde |
| Rizza Genon | Jessica G. Lucero |

INTENSIVE MENTORING AND COACHING FOR FY 2025 NASH BATCH 2
List of Facilitators

1. Zandria M. Sy
2. Elizabeth F. Quiñones
3. Mary Joy B. Fortun
4. Ferna Renira T. Alde
5. Cherry Rossette E. Oliva
6. Neil D. Bongcayao
7. Jessica G. Lucero
8. Joan M. Niones
9. Rofelia De Mesa
10. Juvy Comaingking
11. Ruben Evarretta
12. Cecile Uy
13. Airon Alejandro
14. Jayzon Cardines
15. HNU Personnel

INTENSIVE MENTORING AND COACHING FOR FY 2025 NASH BATCH 2

Schedule of Activities

| Date Coverage | PPSSH Domain / Focus PPSSH Strand | | Time Schedule | Topic Coach / Mentor | | |
|---|---|----------------------------|-----------------------|--|--|--|
| February 3, 2026, 1:30 PM at SDO Library Hub | FY 2025 NASH Batch 2 Applicants Meeting with the Schools Division Superintendent | | | | | |
| February 11, 2026, 1:30 PM at SDO Library Hub | Orientation | SGOD Related PPSSH Domains | 1:15 pm – 2:15 pm | | Sollie B. Oliver, Chief-SGOD | |
| | | CID Related PPSSH Domains | 2:15 pm - 3:15 pm | | Beverly S. Daugdaug, Chief-CID | |
| | | SEB Installation, NASH LMS | 3:30 pm – 5:00 pm | | Stephen R. Pascual, ITO | |
| February 12, 2026 | Uploading of Materials for Domain 1: Leading Strategically (Google Drive) | | | | | |
| February 13, 2026 | Domain 1: Leading Strategically General Mandates 1. Vision, Mission and Core Values 2. Policy Review and Implementation 3. School Planning and Implementation 4. Research to Improve School Performance 5. Programs, Projects and Activities 6. Learner Voice 7. Monitoring and Evaluation Processes and Tools Supervisor: Ma. Genevieve T. Francisquete, ASDS Advisers: Class A: Beverly S. Daugdaug, Chief - CID Class B: Sollie B. Oliver, Chief - SGOD Coach / Mentor (Faculty) 1. Cherrie Anne B. Bohol 2. Eleser D. Mateo 3. Reyzen O. Monserate | | | Class A (Adviser: Beverly S. Daugdaug) Venue: SDO Conference Room | Class B (Adviser: Sollie B. Oliver) Venue: SDO Library Hub | |
| | | | 8:00 am - 10:00 am | -General Mandates (ASDS- Maria Genevieve T. Francisquete / Solie B. Oliver) | -School Planning & Implementation -Research to Improve School Performance (Marjun B. Rebosquillo) | |
| | | | 10:00 am – 10:15 am | Health Break | | |
| | | | 10:15 am – 12:00 noon | -Vision, Mission and Core Values -Policy Review & Implementation (Cherrie Anne B. Bohol) | -Programs, Projects & Activities -Learner Voice -Monitoring & Evaluation Processes and Tools (Eleser D. Mateo Reyzen O. Monserate) | |
| | | | 12:00 nn – 1:00 pm | Lunch Break | | |
| | | | 1:00 pm – 3:00 pm | -School Planning & Implementation -Research to Improve School Performance (Marjun B. Rebosquillo) | -General Mandates (ASDS- Maria Genevieve T. Francisquete/ Solie B. Oliver) | |
| | | | 3:00 pm – 3:15 pm | Health Break | | |
| | | | 3:15 pm – 5:00 pm | -Programs, Projects & Activities -Learner Voice -Monitoring & Evaluation Processes and Tools (Eleser D. Mateo Reyzen O. Monserate) | -Vision, Mission and Core Values -Policy Review & Implementation (Cherrie Anne B. Bohol) | |
| February 19, 2026 | Uploading of Materials for Domain 2: Managing School Operations and Resources (Google Drive) | | | | | |
| | | | | Class A (Adviser: Beverly S. Daugdaug) Venue: SDO Library Hub | Class B (Adviser: Sollie B. Oliver) Venue: Conference Room | |
| February 20, 2026 | Domain 2: Managing School Operations and Resources | | 8:15 AM – 9:25 AM | School Data and Information (Aldin J. Barsalote) | Management of Staff (Noba J. Rubion) | |

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|----------------------|--|---------------------|--|--|
| | 1. School Data and Information 2. Financial Management 3. School Facilities and Equipment 4. Management of Staff 5. School Safety for Disaster Preparedness, Mitigation, and Resiliency 6. Emerging Challenges and Opportunities Supervisor: Ma. Genevieve T. Francisquete, ASDS Advisers: Class A: Beverly S. Daugdaug, Chief - CID Class B: Sollie B. Oliver, Chief - SGOD Coach / Mentor (Faculty) 1. Aldin J. Barsalote 5. Noba J. Rubion 2. Jake Lloyd S. Vencio 6. Raquel L. Cedeño 3. Ma. Florinel Gallardo 4. Engr. Jerick Vergara | 9:25 AM – 10:35 AM | Financial Management (Jake Lloyd S. Vencio & Ma. Florinel Gallardo) | School Safety for Disaster Preparedness, Mitigation, and Resiliency (Noba J. Rubion) |
| | | 10:35 AM – 10:50 AM | Health Break | |
| | | 10:50 am – 12:00 nn | School Facilities and Equipment (Engr. Jerick Vergara) | Emerging Challenges and Opportunities (Raquel L. Cedeño) |
| | | 12:00 nn -1:00 pm | Lunch Break | |
| | | 1:00 PM – 2:10 PM | Management of Staff (Noba J. Rubion) | Financial Management (Jake Lloyd S. Vencio & Ma. Florinel Gallardo) |
| | | 2:10 PM – 3:20 PM | School Safety for Disaster Preparedness, Mitigation, and Resiliency (Noba J. Rubion) | School Facilities and Equipment (Engr. Jerick Vergara) |
| | | 3:20 PM -3:35 PM | Health Break | |
| | | 3:35 PM – 4:45 PM | Emerging Challenges and Opportunities (Raquel L. Cedeño) | School Data and Information (Aldin J. Barsalote) |
| February 25-26, 2026 | One-on-One Coaching and Mentoring (Tutorial) (Mentor and Mentee) | | | |
| | | | Class A (Adviser: Beverly S. Daugdaug) Venue: SDO Conference Room | Class B (Adviser: Sollie B. Oliver) Venue: SDO Library Hub |
| February 27, 2026 | Domain 3: Focusing on Teaching and Learning 1. School-Based Curriculum Review and Contextualization 2. Teaching Standard and Pedagogies 3. Teaching Performance Feedback 4. Learning Assessment 5. Learning Environment 6. Learner Discipline 7. Career Awareness and opportunities Supervisor: Ma. Genevieve T. Francisquete, ASDS Advisers: Class A: Beverly S. Daugdaug, Chief - CID Class B: Sollie B. Oliver, Chief - SGOD Coach / Mentor (Faculty) 1. Ivy F. Solano 5. Micah A. Fuentes | 8:15 AM – 9:15 AM | School-Based Curriculum Review and Contextualization (Ivy F. Solano) | Career Awareness and Opportunities (Chona A. Lasib) |
| | | 9:15 AM – 10:15 AM | Teaching Standard and Pedagogies (Clarence S. Pillerin) | Learner Discipline (Atty. Rodel L. Pagayon) |
| | | 10:15 AM - 10:30 AM | Health Break | |
| | | 10:30 AM – 11:30 AM | Teaching Performance Feedback (Ida I. Juezan) | Learning Environment (HNU - Micah A. Fuentes) |
| | | 11:30 AM - 12:30 NN | Lunch Break | |
| | | 12:30 nn – 1:30 pm | Learning Assessment (Jem Boy B. Cabrella) | School-Based Curriculum Review and Contextualization (Ivy F. Solano) |
| | | 1:30 PM – 2:30 PM | Learning Environment (HNU-Micah A. Fuentes) | Teaching Performance Feedback (Ida I. Juezan) |
| | | 2:30 PM - 2:45 PM | Health Break | |
| | | 2:45 PM – 3:45 PM | Learner Discipline (Atty. Rodel L. Pagayon) | Teaching Standard and Pedagogies (Clarence S. Pillerin) |
| | | 3:45 PM – 4:45 PM | Career Awareness and Opportunities (Chona A. Lasib) | Learning Assessment (Jem Boy B. Cabrella) |

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|-----------------|---|---------------------|---|---|
| | 2. Clarence S. Pillerin 6. Jem Boy B. Cabrella 3. Ida I. Juezan 7. Chona A. Lasib 4. Atty. Rodel L. Pagayon | | | |
| March 2-3, 2026 | Uploading of Materials for Domain 3: Focusing on Teaching and Learning (Google Drive) | | | |
| | | | Class A (Adviser: Beverly S. Daugdaug) Venue: SDO Library Hub | Class B (Adviser: Sollie B. Oliver) Venue: Conference Room |
| March 5, 2026 | Domain 4: Developing Self and Others 1. Personal and Professional Development 2. Professional Reflection and Learning to Improve Practice 3. School Personnel and Office Performance Management 4. Learning and Development of School Personnel 5. Developing Leadership in Individuals and Teams 6. Leading the Organizations Within the School 7. Rewards and Recognition 8. General Welfare of School Personnel Supervisor: Ma. Genevieve T. Francisquete, ASDS Advisers: Class A: Beverly S. Daugdaug, Chief - CID Class B: Sollie B. Oliver, Chief - SGOD Coach / Mentor (Faculty) 1. Ronald Dedace 2. Janice Alquizar 3. Gervasio Salinas Jr. 4. Clarence Pillerin 5. Francis Jude Alcomendras | 8:00 am – 9:00 am | Personal and Professional Development (Ronald B. Dedace) | Developing Leadership in Individuals and Teams (Clarence S. Pillerin) |
| | | 9:00 am – 10:00 am | Professional Reflection and Learning to Improve Practice (Janice S. Alquizar) | Leading the Organizations Within the School (Clarence S. Pillerin) |
| | | 10:00 am - 10:15 am | Health Break | |
| | | 10:15 am – 11:15 am | School Personnel and Office Performance Management (Gervasio R. Salinas Jr.) | Rewards and Recognition (Clarence S. Pillerin) |
| | | 11:15 am – 12:15 nn | Learning and Development of School Personnel (Gervasio R. Salinas Jr.) | General Welfare of School Personnel (Francis Jude D. Alcomendras) |
| | | 12:15 nn- 12:45 nn | Lunch Break | |
| | | 12:45 pm -1:45 pm | Developing Leadership in Individuals and Teams (Clarence S. Pillerin) | Personal and Professional Development (Ronald B. Dedace) |
| | | 1:45 pm – 2:45 pm | Leading the Organizations Within the School (Clarence S. Pillerin) | Professional Reflection and Learning to Improve Practice (Janice S. Alquizar) |
| | | 2:45 pm - 3:00 pm | Health Break | |
| | | 3:00 pm – 4:00 pm | Rewards and Recognition (Clarence S. Pillerin) | School Personnel and Office Performance Management (Gervasio R. Salinas Jr.) |
| | | 4:00 pm – 5:00 pm | General Welfare of School Personnel (Francis Jude D. Alcomendras) | Learning and Development of School Personnel (Gervasio R. Salinas Jr.) |
| | | | Class A (Adviser: Beverly S. Daugdaug) Venue: SDO Conference Room | Class B (Adviser: Sollie B. Oliver) Venue: SDO Library Hub |
| March 6, 2026 | Domain 5: Building Connections 1. Managing Diverse Relationships 2. Inclusive Practice 3. Communication 4. Community Engagement | 8:00 am – 10:00 am | Managing Diverse Relationships (Rowena M. Magdayao) | Communication (Leilani T. Señires) |
| | | 10:00 am -10:15 am | Health Break | |
| | | 10:15 am – 12:00 nn | Inclusive Practice (Inda D. Nacua) | Community Engagement (Peter-Jason C. Senarillos) |
| | | 12:00 nn – 1:00 pm | Lunch Break | |
| | | 1:00 pm – 2:00 pm | Communication | Managing Diverse Relationships |

| | | | | |
|-------------------|--|-------------------|---|---------------------------------------|
| | Supervisor: Ma. Genevieve T. Francisquete, ASDS Advisers: Class A: Beverly S. Daugdaug, Chief - CID Class B: Sollie B. Oliver, Chief - SGOD Coach / Mentor (Faculty) <ol style="list-style-type: none"> Rowena Magdayao Inda Nacua Leilani T. Señires Peter-Jason C. Senarillos | | (Leilani T. Señires) | (Rowena M. Magdayao) |
| | | 2:00 pm – 2:15 pm | Health Break | |
| | | 2:15 pm – 5:00 pm | Community Engagement (Peter-Jason C. Senarillos) | Inclusive Practice (Inda D. Nacua) |
| March 12-13, 2026 | Focus on Comprehension and Testmanship (Skimming and Scanning, Purposive Reading, Strategies in Reading) | | | |
| March 15, 2026 | Mock Assessment (Facilitated by RO) | | | |
| March 20, 2026 | Final Coaching and Mentoring | | | |
| March 29, 2026 | Examination Day | | | |

Note:

Mentors / Coaches shall prepare Items for Pre-test / Post-test per domain (3 Situationer- 10 items per situationer)