



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2026- 078

To : Chief Education Supervisors (CID&SGOD)
Public Schools District Supervisors
Education Program Supervisors
School Management Monitoring and Evaluation Unit Personnel
Human Resource Development Unit Personnel
Division Program Holders
Concerned Division Personnel
School Heads

Subject : AMENDMENT TO RM QAD-2025-069 “SCHEDULES OF THE REGIONAL MONITORING TEAM MEMBERS ON THE CONDUCT OF QAME LEVELS 3 AND 4 OF THE LEARNING/PROFESSIONAL AND DEVELOPMENT (L/PD) PROGRAMS IN REGION XI

Date : February 5, 2026

1. Item No. 1 of RM QAD-2025-069 “Schedules of the Regional Monitoring Team Members on the Conduct of QAME Levels 3 and 4 of the Learning/Professional and Development (L/PD) Programs in Region XI” schedules and monitors is hereby modified as follows:

| SDO | ORIGINAL SCHEDULE | NEW SCHEDULE | L&D MONITORS FOR L3 & L4 OF THE KIRK PATRICK'S LEVEL OF EVALUATION |
|----------------|---|------------------------|---|
| Davao City | February 16, 2026 | February 18, 2026 | All Regional Office Monitors |
| Mati City | February 26-27, 2026 | February 19-20, 2026 | Darly Lamentac, Ma. Cristina B. Dionisio, Alfeo B. Ingay, personnel of FTAD, HRDD, CLMD, and ESSD |
| Davao Oriental | | | Brenda S. Belonio, Rubilyn Dee R. Ampong, personnel of FTAD, HRDD, CLMD, and ESSD |
| Digos City | February 18 (PM) - February 19 (AM), 2026 | March 2 - 3 (AM), 2026 | Brenda S. Belonio, Rubilyn Dee R. Ampong, personnel of FTAD, HRDD, CLMD, and ESSD |
| Panabo City | | | Darly Lamentac, Ma. Cristina B. Dionisio, Alfeo B. Ingay, personnel of FTAD, HRDD, CLMD, and ESSD |
| Davao Del Sur | February 17-18 (AM), 2026 | March 3 (PM) - 4, 2026 | Brenda S. Belonio, Rubilyn Dee R. Ampong, personnel of FTAD, HRDD, CLMD, and ESSD |



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

| | | | |
|---|-----------------------------|-------------------------|---|
| IGACOS | | | Darly Lamentac, Ma. Cristina B. Dionisio, Alfeo B. Ingay, personnel of FTAD, HRDD, CLMD, and ESSD |
| Davao Occidental | February 19 (PM) - 20, 2026 | March 5-6, 2026 | Brenda S. Belonio, Rubilyn Dee R. Ampong, personnel of FTAD, HRDD, CLMD, and ESSD |
| Davao De Oro | February 24-25, 2026 | | Darly Lamentac, Ma. Cristina B. Dionisio, Alfeo B. Ingay, personnel of FTAD, HRDD, CLMD, and ESSD |
| Tagum City | February 24-25, 2026 | March 9-10, 2026 | Brenda S. Belonio, Rubilyn Dee R. Ampong, personnel of FTAD, HRDD, CLMD, and ESSD |
| Davao Del Norte | February 19 (PM) - 20, 2026 | | Darly Lamentac, Ma. Cristina B. Dionisio, Alfeo B. Ingay, personnel of FTAD, HRDD, CLMD, and ESSD |
| Note: Chief Education Supervisors of QAD, HRDD, CLMD, ESSD, FTAD and PPRD can join any of the aforementioned schedules | | | |

Also, the hereunder items of RM QAD-2025-069 are modified:

- Item No. 2, QAME results per team shall be submitted on or before March 13, 2026 to Brenda S. Belonio, EdD, RXI, QAME focal person through <https://tinyurl.com/QAMEI3L4report>.
- Item No. 3, the consolidation of results, interpretation, analysis and evaluation of QAME results shall be done by the QAME tabulators, names of which are stipulated in RM-QAD-2025-061 enclosure 2, at the Durian Hall, F. Torres St., Davao City on March 30-31, 2026
- Item No. 4, Strict utilization of QAME results is hereby required to all program owners of the L&D programs using the standard templates: (1) "Plan on the utilization of QAME Results," to be submitted on April 13, 2026; and (2) "Monitoring on the Utilization of QAME Results," to be submitted on or before April 30, 2026.
- RO and SDO Technical Assistance Plan on L/PD Program for FY 2026 shall be designed by FTAD in collaboration with the PPRD.
- Virtual Conference of the Regional Office Monitoring Team spearheaded by the Quality Assurance Division will be on February 10, 2026 at 9:00 in the morning. Link will be sent through the DepEd email of the participants.



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Department of Education
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Office of the Schools Division Superintendent

7. For information, dissemination, and compliance.

M. P. Estacio
MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent *215/16*

JepEd Schools Division of Digos City
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Republic of the Philippines
Department of Education
DAVAO REGION



January 28, 2026

REGIONAL MEMORANDUM
QAD-2026-003

AMENDMENT TO RM QAD-2025-069 "SCHEDULES OF THE REGIONAL MONITORING TEAM MEMBERS ON THE CONDUCT OF QAME LEVELS 3 AND 4 OF THE LEARNING/PROFESSIONAL AND DEVELOPMENT (L/PD) PROGRAMS IN REGION XI"

To: Assistant Regional Director
Schools Division Superintendents
Chief Education Supervisors of QAD, HRDD, CLMD, PPRD, ESSD and FTAD

1. Item No. 1 of **RM QAD-2025-069 "Schedules of the Regional Monitoring Team Members on the Conduct of QAME Levels 3 and 4 of the Learning/Professional and Development (L/PD) Programs in Region XI"** schedules and monitors is hereby modified as follows:

| SDO | ORIGINAL SCHEDULE | NEW SCHEDULE | L&D MONITORS FOR L3 & L4 OF THE KIRK PATRICK'S LEVEL OF EVALUATION |
|------------------|----------------------------------|----------------------|---|
| Davao City | February 16, 2026 | February 18, 2026 | All Regional Office Monitors |
| Mati City | February 26-27, 2026 | February 19-20, 2026 | Darly Lamentac, Ma. Cristina B. Dionisio, Alfeo B. Ingay, personnel of FTAD, HRDD, CLMD, and ESSD |
| Davao Oriental | | | Brenda S. Belonio, Rubilyn Dee R. Ampong, personnel of FTAD, HRDD, CLMD, and ESSD |
| Digos City | February 18 (PM)-February 19(AM) | March 2-3(AM), 2026 | Brenda S. Belonio, Rubilyn Dee R. Ampong, personnel of FTAD, HRDD, CLMD, and ESSD |
| Panabo City | | | Darly Lamentac, Ma. Cristina B. Dionisio, Alfeo B. Ingay, personnel of FTAD, HRDD, CLMD, and ESSD |
| Davao Del Sur | February 17-18(AM) | March 3 (PM)-4, 2026 | Brenda S. Belonio, Rubilyn Dee R. Ampong, personnel of FTAD, HRDD, CLMD, and ESSD |
| IGACOS | | | Darly Lamentac, Ma. Cristina B. Dionisio, Alfeo B. Ingay, personnel of FTAD, HRDD, CLMD, and ESSD |
| Davao Occidental | February 19 (PM)-20, 2026 | March 5-6, 2026 | Brenda S. Belonio, Rubilyn Dee R. Ampong, personnel of FTAD, HRDD, CLMD, and ESSD |



Republic of the Philippines
Department of Education
DAVAO REGION

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|-----------------|---------------------------|-------------------------|---|
| Davao De Oro | February 24-25, 2026 | | Darly Lamentac, Ma. Cristina B. Dionisio, Alfeo B. Ingay, personnel of FTAD, HRDD, CLMD, and ESSD |
| Tagum City | February 24-25, 2026 | March 9-10, 2026 | Brenda S. Belonio, Rubilyn Dee R. Ampong, personnel of FTAD, HRDD, CLMD, and ESSD |
| Davao Del Norte | February 19 (PM)-20, 2026 | | Darly Lamentac, Ma. Cristina B. Dionisio, Alfeo B. Ingay, personnel of FTAD, HRDD, CLMD, and ESSD |

Note: Chief Education Supervisors of QAD, HRDD, CLMD, ESSD, FTAD and PPRD can join any of the aforementioned schedules

Also, the hereunder items of RM QAD-2025-069 are modified:

- Item number 2**, QAME results per team shall be submitted **on or before March 13, 2026** to Brenda S. Belonio, EdD, RXI, QAME focal person through <https://tinyurl.com/QAMEI3L4report>.
- Item No. 3**, the consolidation of results, interpretation, analysis and evaluation of QAME results shall be done by the QAME tabulators, names of which are stipulated in RM-QAD-2025-061 enclosure 2, at the Durian Hall, F. Torres St., Davao City on **March 30-31, 2026**.
- Item No. 4**, Strict utilization of QAME results is hereby required to all program owners of the L&D programs using the standard templates: (1) "Plan on the Utilization of QAME Results," to be submitted on **April 13, 2026**; and (2) "Monitoring on the Utilization of QAME results," to be submitted on or before **April 30, 2026**.
- RO and SDO Technical Assistance Plan on L/PD Program for FY 2026 shall be designed by FTAD in collaboration with the HRDD.
- Virtual Conference of the Regional Office Monitoring Team spearheaded by the Quality Assurance Division will be conducted on **February 10, 2026** at 9:00 in the morning. Link will be sent through the DepEd email of the participants.
- For information, dissemination and compliance.

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Date: *12/11/24* Time: *1:00*

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ALLAN G. FARNAZO
Director IV

ROQ4/bsb



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Website: www.depedroxi.ph





Republic of the Philippines
Department of Education
DAVAO REGION

November 26, 2025

REGIONAL MEMORANDUM
QAD-2025-069

**SCHEDULES OF THE REGIONAL MONITORING TEAM MEMBERS ON THE CONDUCT
OF QAME LEVELS 3 AND 4 OF THE LEARNING/PROFESSIONAL
AND DEVELOPMENT (L/PD) PROGRAMS IN REGION XI**

To: Assistant Regional Director
Schools Division Superintendents
Chief Education Supervisors of QAD, HRDD, CLMD, PPRD, ESSD and FTAD

1. Pursuant to **RM QAD-2025-061 (Conduct of Quality Assurance, Monitoring and Evaluation (QAME) Levels 1, 2, 3 and 4 of the Learning/Professional and Development (L/PD) Programs in Region XI)**, the schedules and the assigned Regional Monitoring Team members of the QAME activity on February 16-20 & 24-27, 2026 are the following.

| DATE | SDO | L&D MONITORS FOR L3 & L4 OF THE KIRK PATRICK'S LEVEL OF EVALUATION |
|--|------------------|---|
| February 16, 2026 | Davao City | All Regional Office Monitoring Teams |
| February 17, 2026 to February 18, 2026 (A.M.) | Davao Del Sur | Brenda S. Belonio & Rubilyn Dee R. Ampong, CLMD EPSs and HRDD personnel |
| | IGACOS | Darly Lamentac & Alfeo B. Ingay and ESSD personnel |
| February 18, 2026 (P.M.) to February 19, 2026 (A.M.) | Digos City | Brenda S. Belonio, Rubilyn Dee R. Ampong, CLMD EPSs and HRDD personnel |
| | Panabo City | Darly Lamentac, Alfeo B. Ingay and ESSD personnel |
| February 19, 2026 (P.M.) to February 20, 2026 | Davao Occidental | Brenda S. Belonio, Rubilyn Dee R. Ampong, CLMD EPSs and HRDD personnel |
| | Davao Del Norte | Darly Lamentac, Alfeo B. Ingay and ESSD personnel |
| February 24-25, 2026 | Tagum City | Brenda S. Belonio, Rubilyn Dee R. Ampong, Ma. Cristina B. Dionisio, Ronnie M. Mercado (FTAD) and ESSD personnel |
| | Davao De Oro | Darly Lamentac, Alfeo B. Ingay, CLMD EPSs and HRDD personnel |
| February 26-27, 2026 | Mati City | Darly Lamentac, Ma. Cristina B. Dionisio, Alfeo B. Ingay, Aida P. Placencia (FTAD) and CLMD EPSs |
| | Davao Oriental | Brenda S. Belonio, Rubilyn Dee R. Ampong, - ESSD and HRDD personnel |
| Note: Chief Education Supervisors of QAD, HRDD, CLMD, ESSD, FTAD and PPRD can join any of the aforementioned schedules. | | |

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Republic of the Philippines
Department of Education
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2. QAME results per team shall be submitted on or before March 3, 2026 to Brenda S. Belonio, EdD, RXI QAME Focal Person through <https://tinyurl.com/QAME13L4report>.
3. The consolidation of results, interpretation, analysis and evaluation of QAME results shall be done by the QAME tabulators, as stipulated in RM-QAD-2025-061 enclosure 2, at the Durian Hall on March 4-6, 2026.
4. Strict utilization of QAME results is hereby directed to all program owners of the L&D programs using the attached standard templates: "Plan on the Utilization of QAME Results", and "Monitoring on the Utilization of QAME results." The accomplished templates shall be submitted to the QAD on or before March 20, 2026. Moreover, Technical Assistance Plan on L/PD Program for FY 2026 shall be designed by FTAD in collaboration with the HRDD for continual improvement of Functional Divisions and SDOs.
5. Travel, meals and other incidental expenses relative to the conduct of the activity shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.
6. For information, dissemination and strict compliance.

ALLAN G. FARNAZO
Director IV

ROQ4/bsb

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By: [Signature]
Date: Dec. 16, 2025
Time: 11:25/12:16/42



Republic of the Philippines
Department of Education
DAVAO REGION

MONITORING ON THE UTILIZATION OF QAME RESULTS

Title of L/PD Program: _____

Inclusive Date/s: _____

| QAME RESULTS THAT NEED ACTION FOR CONTINUAL IMPROVEMENT (Feedback from the participants, major observations/findings, critical incidents, comments/suggestions for program improvement, recommendations, and On- Site Monitoring) | PLAN OF ACTION | | | TYPE OF QAME RESULTS | | STATUS OF PLAN IMPLEMENTATION | | | | Effect on the implementation of the plan of action | Remarks |
|--|---|----------------------|---------------|-------------------------|-----------|-------------------------------|----------|-----------|------------|---|---------|
| | PLAN OF ACTION (response to the feedback by the program manager/ learning manager) | EXPECTED OUTPUT/S | TIME FRAME | NEW | RECURRING | closed | On-going | recurring | for Action | | |
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Prepared by: _____

Program Manager/Learning Manager

Reviewed by: _____

QAME In-Charge/Team Leader

Approved: _____

CES of QAD/SGOD



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| Doc. Ref. Code | RO-QAD-F012 | Rev | 00 |
| Effectivity | 01/22/2024 | Page | 1 of 1 |





Republic of the Philippines
Department of Education
DAVAO REGION

PLAN ON THE UTILIZATION OF QAME RESULTS
Title of L/PD Program: _____
Inclusive Date/s: _____

Program Manager: _____

Learning Manager: _____

| QAME RESULTS THAT NEED ACTION FOR CONTINUAL IMPROVEMENT <i>(Feedback from the participants, major observations/findings, critical incidents, comments/suggestions for program improvement, recommendations, and On-Site Monitoring)</i> | ACTION | | | | | RESPONSIBLE PERSON/ OFFICE |
|--|--|--|----------------------|---------------|--|----------------------------------|
| | PLAN OF ACTION <i>(response to the feedback by the program manager/ learning manager)</i> | METHODOLOGY <i>(strategy to conduct the activity)</i> | EXPECTED OUTPUT/S | TIME FRAME | BUDGET REQUIRE- MENT (if necessary) | |
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| | | | | | | |

Prepared by: _____
Program Manager/Learning Manager

Reviewed by: _____
QAME In-Charge/Team Leader

Approved: _____
RD/SDS



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| Doc. Ref. Code | RO-QAD-F011 | Rev | 00 |
| Effectivity | 01/22/2024 | Page | 1 of 1 |





Republic of the Philippines
Department of Education
DAVAO REGION

OM-QAD-2025-003 Attachment. **IQA Team Leaders and Members, and Matrix of the Audit Follow-Up**

Internal Quality Auditors (IQA)

Lead Auditor: JENIELITO S. ATILLO
CES, QAD

Team Auditors:

| TEAM | TEAM LEADER | CO-TEAM LEADER | MEMBER/S |
|----------|---|--|---|
| A | BRENDA S. BELONIO EPS, QAD | Joeisa Presbitero EPS, CLMD | Agnes Sagsagat AO V, AD Zaldy Boy C. Nemenzo Admin. Officer I, AD |
| B | ATTY. SHEMELYN G. BILBAO Atty. III, ORD | Isidra B. Despi EPS, HRDD | Joy L. Sibonga AO V, AD |
| C | JANICE T. GAMALONG SAO, AD | Reissa T. Silda Nutritionist Dietitian II-ESSD | Justin Brylle C. Villarias PDO II, ORD-PAU Desiree B. Aquino AO III |
| D | ATTY. LORENZA PITULAN Atty. IV, ORD | Mary Jane M. Mejrada EPS, CLMD | Lady Red Ivanna M. Drucco Administrative Aide VI, AD Maureen Ava B. Acuña EPS2, HRDD |
| E | RONNIE MERCADO EPS, FTAD | Glen L. Villonez EPS, HRDD | Saguibo, Charles G. AO V, AD |
| F | APRIL P. BAÑADOS AO V, AD | Carlo Magno G. Remolino AA VI, AD | Elvin Anajao AO V, AD |

Observers:

| Name | Designation & Office | Name | Designation & Office |
|-----------------------------------|----------------------|---------------------------------|-------------------------------------|
| 1. Stephen Mark T. Castres | Nurse II, ESSD | 4. Marisol C. Presores | Computer Maintenance Technologist I |
| 2. Bonifacio, Jr. V. Amit | PDO II, ESSD | 5. Elvira Encluna | ADAS III |
| 3. Michael S. Añoda | EPS, CLMD | 6. Krismari Gem Fermilan | ADAS, AD |



Republic of the Philippines
Department of Education
 DAVAO REGION

MATRIX OF THE READINESS ASSESSMENT/AUDIT FOLLOW-UP

Date: February 11, 2026

| | | | |
|---------------------|---|---|--|
| QMR, Secretariat | PAWIM-P-001 PAWIM-P-004 | RD, ARD, QMR, secretariat | |
| QMS Teams | Quality Workplace Training & Advocacy Knowledge Management Team Risk Management Team | QMS Team Leaders and Deputies | TEAM A |
| HRDD | 1. Learning/ Professional Development and Management for Teachers and School Leaders | CES, EPSs, Process owners | TEAM C |
| | 2. Human Resource Management and Development | | |
| | QAME Component | CES, EPSs, Process owners | TEAM A |
| | NEAP R Operation | CES/NEAP In-charge | TEAM D |
| PPRD | 1. Plan Formulation | | |
| | 2. Policy Implementation & Review | | |
| | 3. Data Info Management | CES, EPS, process owners | TEAM C |
| | 4. Research Management | | |
| | 5. Office Administration and Performance Management | | |
| CLMD | 1. Curriculum Management 2. Learning Delivery Management and Development 3. Education Assessment and Research 4. Office Administration and Performance Management 5. Learning Resource Management and Development 6. Learning Areas, and Programs & Projects | Overall Lead: Brenda S. Belonio Deputy/Team A Leader | |
| | | CES, EPSs/ process owners, LR Manager | ALL TEAMS Team Leaders: Team A: Brenda S. Belonio Team B: Atty. Shemelyn G. Bilbao Team C: Janice T. Gamalong Team D: Atty. Lorenza D. Pitulan Team E: Ronnie S. Mercado Team F: April P. Banados |



Republic of the Philippines
Department of Education
DAVAO REGION

Date: February 12, 2026

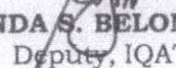
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|-----------------------|--|--|--------------------|
| ESSD | DRRM Infrastructure Management (EF) Office Administration and Performance Management External Partnership Management Learner Support Management (YFP, Health, Sports) General Services Management (Clinic Management) | Overall Lead: Janice T. Gamalong Team C Leader | |
| | | CES, process owners | Team B |
| | | | Team C |
| | | | Team D |
| | | | Team E |
| | | | Team F |
| Admin. Division | | Overall Lead: Ronnie Mercado Team E Leader | |
| AD - Records Section | Records Management | CAO, AO V, Process owners | TEAM A |
| AD - Procurement Unit | Procurement Management | CAO, AO IV, process owner | Team A & Team B |
| QAD | 1. Learning/Professional Development and Management for Teachers and School Leaders -* QAME 2. Organizational Development * Organization Management -MEA-PIR 3. Private Education Regulation and Development 4. Office Administration and Performance Management | CES EPSs/ Process owners | TEAM C |
| ORD | | Overall Lead: April P. Bañados Team F Leader | |
| ORD - PAU | 1. Performance Monitoring and Evaluationu8 (Monitoring of Citizen/Client Satisfaction Survey) 2. Communication Planning Mngt. 3. Information Mngt and Dissemination PAWIM-P-008 | AO V Process owners | TEAM A |




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DAVAO REGION

| | | | |
|--|--|--------------------------|---------------|
| | 4. Office Administration and Performance Management | | |
| ORD-ICT | -ICT Management -Office Administration and Performance Management | ITO I, process owners | TEAM E |
| ORD-Legal Unit | -Legal Management -Office Administration and Performance Management | Atty. IV, process owners | TEAM F |
| Date: February 13, 2026 | | | |
| Finalization of the Audit Follow-Up Reports and Submission to the Deputy IQAT | | All IQA Teams | |

Prepared by:


BRENDA S. BELONIO, EdD
Deputy, IQAT

Recommending Approval:


JENIELITO S. ATILLO
Lead, IQAT

Approved: 
CHERRY ANN D. LINTO, EdD
Quality Management Representative