

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2026-691

To : School Health and Nutrition
Public Schools District Supervisor
Elementary School Heads
Secondary School Heads
School Gulayan Sa Paaralan Coordinator
All other Concerns

Subject : **DISSEMINATION OF MEMORANDUM RE: DEPARTMENT OF AGRICULTURE XI REGIONAL GUIDELINES ON THE NUPAP SEARCH FOR THE URBAN AND PERI-URBAN AGRICULTURE GARDEN**

Date : February 16, 2026

1. This has reference to the Regional Memorandum ESSD-2026-028 of the Regional Guidelines on the NUPAP Search for the Best Urban and Peri-Urban Agriculture Garden, from the Department of Agriculture XI, encouraging the schools to join the said activity.
2. This activity aims to:
 - a. Recognize and promote exemplary urban and peri-urban agriculture gardens that demonstrate innovative practices, sustainability, food security, environmental conservation, and community engagement.
 - b. Encourage schools to actively participate in the Search and ensure alignment of their initiatives with objective, scope, and criteria outlined in the guidelines.
3. The following identified schools are encouraged to participate:

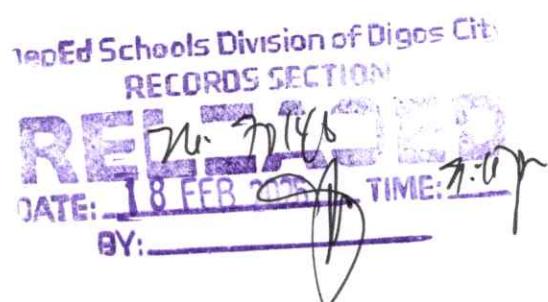
Elementary Level	
Kibanban Elementary School	Category A
Magsaysay Elementary School	Category A
Secondary Level	
Matti National Highschool	Category B
Digos City National High School	Category B

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4. The Division Gulayan Sa Paaralan (GPP) team will provide technical assistance to the identified schools to help prepare the documents needed before the Regional Search Competition.
5. Attached is the Regional Memorandum for additional information.
6. For any queries you may contact Mr. Gemro C. Eballe GPP/ISNM Focal through his mobile number 09675096964.
7. Travel and other incidental expenses during the monitoring of the Gulayan Sa Paaralan (GPP) team shall be charged to local funds or SBFP downloaded funds subject to the usual accounting rules and regulations.
8. For information and compliance.

aplym
MELANIE P. ESTACIO, Ph.D. CESO VI
Schools Division Superintendent *Jan 11 2016*



Sgod/HNU/GCE



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Recd/s



Republic of the Philippines
Department of Education
DAVAO REGION



12251 20786
February 2, 2026

REGIONAL MEMORANDUM
ESSD-2026-028

DISSEMINATION OF MEMORANDUM RE: DEPARTMENT OF AGRICULTURE XI
REGIONAL GUIDELINES ON THE NUPAP SEARCH FOR THE BEST URBAN
AND PERI-URBAN AGRICULTURE GARDEN

To: Schools Division Superintendents

1. Attached is a copy of the Regional Guidelines for the National Urban and Peri-Urban Agriculture Program (NUPAP) Search for the Best Urban and Peri-Urban Agriculture Garden, from the Department of Agriculture XI.
2. The guidelines aim to recognize and promote exemplary urban and peri-urban agriculture gardens that demonstrate innovative practices, sustainability, food security, environmental conservation, and community engagement. Schools are encouraged to actively participate in the Search and ensure alignment of their initiatives with the objectives, scope, and criteria outlined in the guidelines.
3. In this regard, **Reissa T. Silda and Jade T. Paraguya** will provide technical assistance, coordination, and guidance to Schools Division Offices and schools related to the implementation of activities and requirements of the NUPAP Search, as may be necessary.
4. For further details, Reissa T. Silda, Regional SBFP Focal Person, may be contacted at (082) 224-0748.
5. Immediate dissemination and strict compliance with this Memorandum is desired.

Encl.: As stated
ROB/jfp

DEPARTMENT OF EDUCATION ROXI
RECORDS SECTION
RELEASED
By: *[Signature]* 20786
Date: *02/07/24* Times: *2:14 PM*

ALLAN G. FARRAZO
Director IV *[Signature]*



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Regional Government Complex
Bago Oshiro, Tugbok District, Davao City

RECEIVED
22 DEC 2025
Date

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MEMORANDUM

SUBJECT : **REGIONAL GUIDELINES FOR THE NATIONAL URBAN AND PERI- URBAN AGRICULTURE PROGRAM (NUPAP) SEARCH FOR THE BEST URBAN AND PERI-URBAN AGRICULTURE GARDEN**

The Department of Agriculture – National Urban and Peri-Urban Agriculture Program (DA-NUPAP), shall conduct the **Search for the Best Urban and Peri-Urban Agriculture Garden**. This activity seeks to recognize and promote exemplary management practices, innovations, and achievements of community-based Urban and Peri-Urban Agriculture (UPA) gardens across the Davao Region.

The search aims to strengthen the partnership between the Department of Agriculture and UPA stakeholders in advancing the production of safe, nutritious, and high-quality agricultural products within metropolitan areas and their productive peripheries. Through this initiative, the DA-NUPAP envisions to highlight model gardens and community champions that exemplify sustainability, productivity, and innovation in urban farming systems. These champions shall serve as inspirations and learning models for other localities, encouraging the adoption of appropriate and climate-resilient urban agriculture technologies that contribute to food security, environmental conservation, and community resilience.

These guidelines are hereby issued to serve as the official reference for the implementation of the activity, outlining its objectives, coverage, eligibility requirements, evaluation criteria, and recognition mechanisms in the conduct of the **Search for the Best Urban and Peri-Urban Agriculture Garden**.

I. SCOPE

The search is open to all established and organized Urban and Peri-Urban Agriculture (UPA) gardens within the Philippines. For the purpose of this activity, gardens shall refer to any food production system situated in urban and peri-urban areas, engaged in the cultivation of crops, vegetables, fruits, and/or integration of livestock and related agricultural enterprises contributing to local food security and sustainability.

The search shall be divided into two (2) major categories, as follows:

Category A – Microgardens Cluster, which shall include small-scale gardens such as household gardens, school gardens, and clustered barangay gardens; and

Category B – Macrogardens Cluster, which shall cover larger-scale food production areas such as institutional farms, cooperative-managed gardens, and community-based gardens with broader production capacity and outreach.

Awards shall be conferred to the top three (3) outstanding gardens in each category. Eligible participants must have been beneficiaries or recipients of assistance and demonstrated notable performance in the implementation of projects, activities, and



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programs of the Department of Agriculture—National Urban and Peri-Urban Agriculture Program (DA-NUPAP) and the concerned Municipal or City Agriculture Office.

The evaluation shall also take into account the extent of services and contributions rendered by the gardens to their immediate communities, particularly through community service programs, projects, and activities that promote food security, environmental sustainability, and social development within their respective areas.

II. GENERAL PROVISIONS

The following are the provisions governing the NUPAP Search for Best Urban and Peri-urban Agriculture Garden:

1. A garden is defined as a food production system (crops and livestock included) in urban and peri-urban areas managed by a duly-recognized and organized group in the community, regardless of the sector (e.g. schools, barangays, LGUs, homeowners' associations, Non-Government Organizations (NGOs) and other Civil Society Organizations (CSOs), cooperatives, farmers' associations, religious groups, etc.). Urban agriculture-based Learning Sites for Agriculture (LSA) are also included.
2. The nominee shall be eligible only upon compliance of minimum requirements as defined in **Section III**.
3. The NUPAP Search for the Best Urban and Peri-Urban Agriculture Garden shall be conducted through a provincial-level selection process, to be facilitated by the Provincial Agriculture Offices (PAOs) in close collaboration with the NUPAP Regional Program Management Office (RPMO). The provincial selection shall serve as the basis for identifying the top-performing gardens that will advance to the regional evaluation.

In the case of Davao City, the City Agriculturist's Office shall facilitate the city-level selection, in coordination with the NUPAP Regional Program Management Office, following the same evaluation procedures and criteria applied at the provincial level.

4. The Search Committee (RSC) shall use the scorecard on the evaluation of the nominated urban and peri-urban garden (**Annex A**) to determine the top performing urban and peri-urban garden in the regional level. On the other hand, the RSC shall use a different scorecard to determine the best implementer of the different urban and peri-urban agriculture technologies (**Annex B**).
5. The Provincial Agriculture Office shall endorse to the Regional Steering Committee (RSC) their one (1) top-performing Urban and Peri-Urban Agriculture garden per category (Champion) based on the results of the provincial-level evaluation.

In the case of Davao City, the City Agriculturist's Office shall undertake the facilitation, evaluation, and endorsement of its identified champion gardens to the RSC for regional-level assessment and validation.

6. The data on urban and peri-urban agriculture production, area and yield (from 2024) shall be attested by the Provincial Agriculturist (PA)/City Agriculturist (CA)/Municipal Agriculturist (MA), or City Agricultural Officer (CAO)/Municipal Agricultural Officer (MAO), or equivalent.



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7. The **electronic copy (e-copy)** of the record books of the identified provincial champions, duly endorsed by the Provincial Agriculture Office, or in the case of Davao City, by the City Agriculturist's Office, shall be submitted to the Regional Search Committee (RSC) for evaluation and final assessment. The deadline for submission shall be strictly observed, and any late submission shall not be accepted or considered in the evaluation process.

During the regional validation, the **hard copies** of the submitted record books must be made available for verification and reference by the evaluators.

Awarding Regional Search

Category A

Regional Search for Best Urban and Peri- urban garden	Awards	
	Monetary Equivalent (Php)	Non-Monetary
Champion	Php50,000.00	Plaque
1 st Runner Up	Php30,000.00	Plaque
2 nd Runner Up	Php15,000.00	Plaque
Consolation Prize	Php5,000.00	Plaque

Category B

Regional Search for Best Urban and Peri- urban garden	Awards	
	Monetary Equivalent (Php)	Non-Monetary
Champion	Php50,000.00	Plaque
1 st Runner Up	Php30,000.00	Plaque
2 nd Runner Up	Php15,000.00	Plaque
Consolation Prize	Php5,000.00	Plaque

There will also be **special awards** for the **best implementer** of the different urban and peri-urban agriculture technologies, as categorized in **Section III**. Winner will be given **Five Thousand Pesos (Php5, 000.00)** and **certificate/plaque** with special citation.

The **Agriculture Extension Worker (AEW)** assigned to the winning Best Urban and Peri-Urban Agriculture garden shall receive a cash incentive amounting to **Three Thousand Pesos (Php 3,000.00)** in recognition of his/her dedicated service, technical assistance, and continued support in the effective implementation and success of the garden. Likewise, the evaluators shall receive a token of appreciation and/or an incentive in recognition of their invaluable contribution and support to the successful conduct of the activity.

Procedure for the Release of awards

A. The DA RFO XI and NUPAP Regional Program Management Office shall release the prize (in compliance with the Philippine Tax Code) to the regional winning urban and peri-urban garden.

Technical Requirements

- For Category A, the urban and peri-urban garden shall have land area **not greater than 250 sq.m.**
- For Category B, urban and peri urban garden shall have land area **greater than 250 sq.m.**
- Each urban and peri-urban garden shall showcase either of the following, but not limited to, urban and peri-urban agriculture technologies in their garden within the duration of the Search:
 1. Soil-based urban and peri-urban gardening
 - Conventional urban gardening
 - Container gardening
 - Vertical farming
 - Rooftop gardening
 - Raised beds
 - Edible Landscaping
 - Screenhouse and greenhouse farming
 - Urban floriculture (edible and ornamental)
 2. Soilless urban agriculture
 - Hydroponics
 - Aeroponics
 - Urban aquaponics
 - Nile (grayish-black) and red tilapia farming
 - Catfish farming
 - Carp
 - Koi
 - crab
 - Various ornamental fish
 3. Smart farming technologies
 - Indoor cultivation
 - Greenhouse automation
 - Internet of Things (IoT)
 - Smart Sensors
 - Drone Technology
 - Smart fertigation
 - Drip Irrigation system
 - Other smart farming technologies
 4. Mushroom Spawning and Production
 - Shiitake mushroom



- Oyster mushroom
- Milky mushroom
- White button mushroom
- Volvariella mushroom
- Other edible mushroom species

5. Urban livestock production technology

- Rabbit farming
- Chicken, Quail, duck and other poultry farming
- Urban apiculture (e.g. stingless bee production)
- Other livestock production technologies permitted by their respective Local Government Unit (LGU)

6. Resource generation for urban agriculture

- Urban and peri-urban farm nursery
- Vegetable seed production
- Feed formulation
- Organically produced/natural soil ameliorants, biofertilizers, and concoctions, including vermiculture and vermicomposting

Administrative Requirements

- Letter of Intent by the urban and peri-urban garden, noted by their head or authorized representative.
- Endorsement letter from any of the PA/MA/MAO/CA/CAO, or equivalent (for regional level).
- It must be duly registered and valid during the evaluation period, from any of the following, but not limited to: Cooperative Development Authority (CDA), Department of Labor and Employment (DOLE), Securities and Exchange Commission (SEC), DA Accredited Civil Society Organization (CSO), ATI LSA Certification for LSAs, In the case of school-based, urban and peri-urban garden, certification from their Gulayan sa Paaralan Program (GPP) Coordinators in their respective Schools Division Office. Certification and accreditation from the gardens' respective LGUs are also considered.
- Urban and peri-urban garden 4- Year Strategic Plan (**Annex C**) covering the evaluation period (2025-2028), duly signed by their head or authorized representative, The record book to be submitted must be softbound and shall contain the following:
 - a. Profile - Name of the urban and peri-urban garden, its brief description, focal person and contact details.
 - b. Production data - list of crops grown and volume of harvest (in kilograms) from January-December of 2024-2025, and area planted (in sq.m.)
 - c. Cost of Production - provide receipts or other equivalent proof or record of transaction



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- d. Sales record - provide sales entries/logs or receipts, if available
- e. List of beneficiaries and the form of assistance provided, if any
- f. Inventory of agricultural inputs, including but not limited to nutrient solutions, fertilizers, and pesticides
- g. Urban and peri-urban agriculture technologies (as specified in Section III)
- h. Visitors log, indicating total number of visitors from January 2024-December 2025.
- i. Training certificates of officers and members, relevant to agriculture and its allied sciences
- j. Photo documentation to support the aforementioned items

- Audio-visual presentation (3 to 5 minutes long) showcasing the urban and peri-urban farms/gardens managed.
 - a. Urban and peri-urban agriculture technologies used, practices, and activities
 - b. Production area, storage area, and waste management
 - c. Impacts of their urban and peri-urban garden
 - d. Sustainability Plan of their urban and peri-urban garden

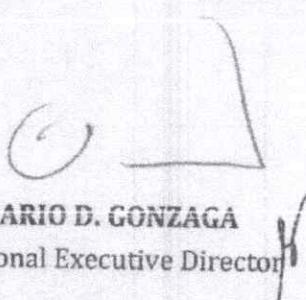
*** An e-copy shall be prepared as backup.

IV. ANNEXES

Annex A. NUPAP Search for Best Urban and Peri-urban Garden Scorecard

Annex B. NUPAP Search for Best Urban and Peri-urban Garden Best Implementer of Urban and Peri-urban Agriculture Technology Scorecard

Annex C. Strategic Plan Template



MACARIO D. GONZAGA
Regional Executive Director

