



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM

CID-2026-102

To : **Assistant Schools Division Superintendent**
CID Chief
Education Program Supervisors
Division Private Schools Focal
All Others Concerned

Attention: **IVY F. SOLANO, PhD**
Education Program Supervisor - Science

ELIZABETH F. QUIÑONES, PhD
Education Program Supervisor

Subject : **ATTENDANCE AND RESOURCE PERSON ASSIGNMENT FOR THE**
STRENGTHENED SENIOR HIGH SCHOOL CURRICULUM ORIENTATION
DCTR COLLEGE AND DRIVING SCHOOL, INC.

Date : March 6, 2026

In reference to the letter received from Mrs. Gemma P. Salanga, School Principal of Dela Calzada Tachado Rioja (DCTR) College and Driving School, Inc., this Office directs Dr. Ivy F. Solano, Education Program Supervisor for Science, and Dr. Elizabeth F. Quiñones, Education Program Supervisor for TVL/TVE, to attend and serve as resource persons for the Orientation on the Strengthened Senior High School Curriculum scheduled for Saturday, March 7, 2026 at 1100 Mabini Extension, Aquino Road, Digos City.

This orientation aims to equip the teachers and staff of DCTR College and Driving School, Inc. with updated knowledge and understanding necessary for the effective implementation of the Strengthened Senior High School curriculum. In line with our institution's commitment to improving the quality of education and ensuring alignment with the latest Department of Education directives, the aforementioned personnel are expected to provide valuable insights during the session.

Additionally, Dr. Ivy F. Solano and Dr. Elizabeth F. Quiñones shall be granted service credits and compensatory time off (CTO) as provided under DepEd Order No. 53, s. 2023 entitled: *Updated Guidelines on the Grant of Vacation Service Credits to Teachers and Compensatory Time-Off (CTO)*, and as per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004, which outlines non-monetary remuneration for overtime service rendered on Saturdays, Sundays, or holidays.



Address: Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002
Telephone No: (082)553-8396 | (082)553-8376 | (082)553-9170
| (082)553-8375

Relevant details and other supporting information are enclosed for your guidance and reference.

For guidance and compliance.

For and in the absence of the
Schools Division Superintendent


SOLLIE B. OLIVER, JD, MATE

Chief- School Governance and Operations Division
Officer-In-Charge 

DepEd Schools Division of Digos City
RECORDS SECTION

RELEASED
DATE: 09 MAR 2026 TIME: 7:00p
BY: 

Enclosed: As stated.
CID/ifs



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DELA CALZADA TACHADO RIOJA COLLEGE AND DRIVING SCHOOL, INC.

1100 Mabini Extension, Aquino Road, Digos City

Tel: 299-5784 | Mobile No.: +63968-354-1429

E-mail: dctrdrivingschool@gmail.com

March 5, 2026

MELANIE P. ESTACIO, Ph.D., CESO VI

Schools Division Superintendent

Schools Division of Digos City

Corner Roxas and Lopez – Jaena Street, Digos City

Attn. : **ELIZABETH F. QUIÑONES, Ph.D.**
Education Program Supervisor
Senior High School - TVL Division Focal

Madam:

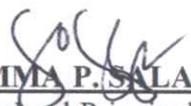
Greetings of peace and excellence!

In line with our institution's commitment to continuously improve the quality of education we provide and to align our academic programs with the latest directives of the Department of Education, we aim to ensure that our teachers and staff are well-informed and properly guided regarding recent developments in the Senior High School curriculum.

In this regard, we respectfully request your good office to approve our conduct of an Orientation on the Strengthened Senior High School Curriculum for the teachers and staff of DCTR College and Driving School, Inc., to be held on Saturday, March 7, 2026. The activity seeks to equip our personnel with updated knowledge and understanding to effectively implement the revised curriculum.

We sincerely hope for your favorable consideration of this request. Thank you very much for your continued support.

Respectfully yours,


GEMMA P. SALANGA
School Principal


ELNORA T. DELA CALZADA
School President