



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2026- 140

To : CID Chief
School Head- Ramon Magsaysay Central ES

ATTENTION : **Richilie N. Solis, MT III**

Subject : **INVITATION FROM THE LOCAL YOUTH DEVELOPMENT OFFICE**

Date : March 25, 2026

In reference to the official communication from the Local Youth Development Office of Digos City, requesting the service of Mrs. Richilie N. Solis as a Sign Language Interpreter for the 1st Quarter Local Youth Development Council (LYDC) Meeting and Strategic Planning on March 27, 2026, from 1:00 PM to 5:00 PM, at the Dawis Heritage Wharf Function Hall, Brgy. Dawis, Digos City, this office hereby grants authorization to said SNED Teacher to attend and participate in the aforementioned activity.

This Office emphasizes the importance of promoting inclusive education and duly recognizes her valuable contributions to supporting the local community. In this regard, **Mrs. Richilie N. Solis** is directed to coordinate with her School Head, to ensure that her classes are appropriately arranged and duly supervised by designated teachers during her absence.

For compliance.

Melanie P. Estacio
MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

Enclosed: As stated.
CID/zms

DepEd Schools Division of Digos City
RECORDS SECTION

RELEASED
26-70880
DATE: 26 MAR 2026 TIME: 2:17 pm
BY: *[Signature]*



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396



Republic of the Philippines
Province of Davao Del Sur
CITY OF DIGOS

OFFICE OF THE CITY MAYOR



March 18, 2026

MELANIE P. ESTACIO, PhD. CESO VI

Schools Division Superintendent
Department of Education
Digos City

THRU: EDCCEL NACUA
School Head
Ramon Magsaysay Central Elementary School
Digos City

SUBJECT: REQUEST FOR SNED TEACHER FOR THE 1ST QUARTER LOCAL YOUTH DEVELOPMENT COUNCIL (LYDC) MEETING AND STRATEGIC PLANNING

Greetings of peace and solidarity!

The Local Youth Development Office (LYDO) respectfully requests the assistance of your good office, particularly **Mrs. Richilie Solis, MT-III, SNED teacher**, in providing **SNED teacher** for **Mr. Allan Cuering Jr., President of the Digos Deaf Association**, during the upcoming **1st Quarter Local Youth Development Council (LYDC) Meeting and Strategic Planning**, which will be held on **March 27, 2026, from 1:00 PM to 5:00 PM**, at the **Dawis Heritage Wharf Function Hall, Brgy. Dawis Digos City**.

This request is made to ensure inclusivity and accessibility for participants who are deaf or hard of hearing, allowing them to fully engage and contribute during the discussions and planning sessions.

We believe that your support will greatly contribute to making this activity more inclusive and meaningful for all participants.

We sincerely hope for your favorable response and support in allowing them to participate in this meaningful undertaking.

For further details or clarification, you may contact **Mr. Rafael III R. Mediodia, LPT, MTE, City Youth Development Officer IV**, at **0909-725-4597**.

Thank you, and we look forward to your positive response.

Respectfully yours,


RAFAEL III R. MEDIODIA, LPT, MTE
City Youth Development Officer IV
Head of Office

Recommending approval:

JOSEF FORTICH CAGAS, RN, JD, MPA

City Mayor **BY THE AUTHORITY OF THE CITY MAYOR:**

Approved by:

MELANIE P. ESTACIO, PhD. CESO VI

Schools Division Superintendent


REX F. CAGAS
CITY ADMINISTRATOR