



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM

OSDS-2026- 077

To : FRANCIS JUDE D. ALCOMENDRAS
Administrative Officer V

MYHARRA FAYE LLANOS-BALINGIT
Administrative Officer IV (HRMO)

GUY R. MARA-ASIN
Administrative Officer II

Subject : Reiteration on the Composition of the Review and Compliance Committee of the Division of Digos City

Date : March 10, 2026

1. Pursuant to the Civil Service Commission Resolution Number 2500632 promulgated on 25 June 2025, title: "STATEMENT OF ASSETS, LIABILITIES, AND NET WORTH (SALN), Re: Omnibus Rules on the SALN," this Schools Division Office (SDO) reiterated the composition of the Review and Compliance Committee. As such, you are hereby directed to perform the duties and function as review committee of the SALN before it shall be submitted to the Repository Agency.
2. As Review and Compliance Committee, you shall implement the provision of Rule VII (**Review and Compliance Procedure after the filing of the SALN with the Department, Agency or Office of the Declarant**). Significant in the performance of your duties and responsibilities is the creation of the procedure in the receipt, review and evaluation of the SALN as to propriety and completeness and to return the same for correction should there be "typographical error, mathematical rectification, and explanation of disclosed entities" and "hidden, undisclosed, or undeclared assets, liabilities, business interests, and financial connections of the declarant."
3. Submission of the SALNs to the Repository Agency shall be in one form either physical submission of digital submission as provided in Rule VIII (**Procedure in the Digital Filing and Submission of the SALN**), Section 104 (**Submission to the Repository Agency**).
4. For immediate dissemination and strict compliance.


MELANIE F. ESTACIO, PhD, CESO VI
Schools Division Superintendent

DepEd Schools Division of Digos City
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