



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

March 4, 2026

DIVISION MEMORANDUM

SGOD-2026 - 119

To : Assistant Schools Division Superintendent
Division Chiefs
Public School District Supervisors
Education Program Supervisors
Public School Heads
Public School Teachers
FY 2025 NASH Batch 2 Applicants
All Others Concerned

Subject: **CONDUCT OF THE NATIONAL ASSESSMENT FOR SCHOOL HEADS
(NASH) BATCH 2**

1. This is in reference to Regional Memorandum HRDD-2026-047 dated February 25, 2026, signed by Allan G. Farnazo, Director IV, re: **Conduct of the National Assessment for School Heads (NASH) Batch 2**, be informed of the activities relative to its conduct:

Date and Venue	Activity	Participant
March 5, 2026	Visit to the identified Examination Sites	RTWG
March 6, 2026 9:00AM – 10:30 AM	Virtual Coordination Meeting with the School Administration and Staff of Examination Sites	School Administration and Staff RTWG
March 10, 2026 Online 1:00 PM – 3:00 PM	Orientation on the Administration of NASH Batch 2	Regional Program Manager, Regional NASH Coordinator, RTWG members, RO Monitors, Assessment Supervisors, Technical Supervisors, Technical Officers, Administrative Support
March 11, 2026 Online 9:00 AM to 12:00 Noon	Orientation of Takers for NASH Batch 2	NASH Takers for Batch 2
March 22, 2026 Examination Sites: Sta. Ana NHS, Sta. ANA CES, Magallanes ES, Bolton ES 7:00 AM to 1:00 PM	Mock Assessment	Regional Program Manager, Regional NASH Coordinator, RTWG members, RO Monitors, Assessment Supervisors, Technical Supervisors, Technical Officers, Administrative Support, NASH Takers for Batch 2





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March 28, 2026 RELC-NEAP, E. Quirino Avenue 1:00 PM – 5:00 PM	Preparation for the Actual Administration of NASH	Regional Program Manager, Regional NASH Coordinator, RTWG members, RO Monitors, Assessment Supervisors, Technical Supervisors, Technical Officers, Administrative Support
March 29, 2026 Examination Sites: Sta. Ana NHS, Sta. ANA CES, Magallanes ES, Bolton ES 7:00 AM to 1:00 PM	Actual Assessment	Regional Program Manager, Regional NASH Coordinator, RTWG members, RO Monitors, Assessment Supervisors, Technical Supervisors, Technical Officers, Administrative Support, NASH Takers for Batch 2

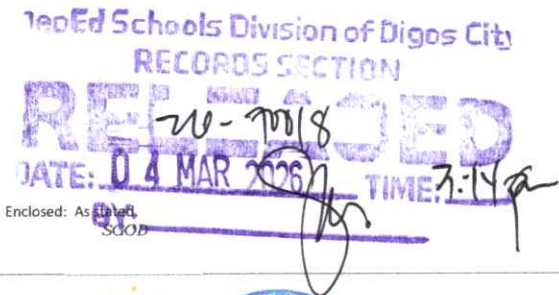
2. In view of the foregoing, **NASH Takers are advised to wear white polo shirt.** Accordingly, they are required **to bring the accomplished registration form with picture of proper identification. Ensure that laptops and all other equipment needed for the conduct of the assessment are secured and ready for use.** Other relevant details are found in the enclosures.
3. Further, SDO TWGs and NASH Takers for Batch 2 are entitled to earn Service Credits when the activity falls on Saturdays, Sundays, and Holidays in accordance with DO 53, s. 2003 “Granting of Vacation Service Credits to Teachers”, and the non-teaching personnel is entitled to Compensatory Overtime Credit (COC) in accordance with CSC & DBM Joint Circular No. 2 s. 2024, which prescribes guidelines on the availment of compensatory time-off in lieu of overtime pay, pursuant to the adoption of austerity measures in the government.
4. Board, lodging, and meals of Technical Working Group (TWG) shall be charged against the registration funds while travel expenses shall be charged to local funds following the existing budgeting, accounting, auditing, and procurement rules and regulations.
5. Contact Isidra B. Despi or Mariane B. Tubo through hrddneapro11@gmail.com, for inquiries.
6. Immediate dissemination of this Memorandum is desired.

MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

For and in the absence of the
Schools Division Superintendent


SOLLIE B. OLIVER, JR., MATE

Chief Education Supervisor-SGOD
Officer In-Charge





Republic of the Philippines
Department of Education
DAVAO REGION



February 26, 2026

REGIONAL MEMORANDUM
HRDD-2026-047

CONDUCT OF THE NATIONAL ASSESSMENT FOR SCHOOL
HEADS (NASH) BATCH 2

To: Assistant Regional Director
Schools Division Superintendents
Chief Administrative Officers of AD and FD
Chief Education Supervisors of CLMD, HRDD and QAD

1. Pursuant to DM-OUHROD-2025-69 dated August 11, 2025 from the Bureau of Human Resource and Organizational Development regarding the Administration of the National Assessment for School Heads for Fiscal Year 2025, be informed of the activities relative to its conduct:

DATE AND VENUE	ACTIVITY	PARTICIPANT
March 5, 2026	Visit to the identified Examination Sites	RTWG
March 6, 2026 9:00 AM -10:30 AM	Virtual Coordination Meeting with the School Administration & staff of Examination Sites	School Administration and Staff RTWG
March 10, 2026 Online 1:00 PM - 3:00 PM	Orientation on the administration of NASH Batch 2	Regional Program Manager, Regional NASH Coordinator, RTWG members, RO Monitors, Assessment Supervisors, Technical Supervisors, Technical Officers, Administrative Support
March 11, 2026 Online 9:00 AM- 12:00 Noon	Orientation of Takers for NASH Batch 2	NASH Takers for Batch 2
March 15, 2026 Examination Sites: Sta Ana NHS, Sta. Ana CES Magallanes ES, Bolton ES 7:00 AM - 1:00 PM	Mock Assessment	Regional Program Manager, Regional NASH Coordinator, RTWG members, RO Monitors, Assessment Supervisors, Technical Supervisors, Technical Officers, Administrative Support



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Republic of the Philippines
Department of Education
DAVAO REGION

DATE AND VENUE	ACTIVITY	PARTICIPANT
March 28, 2026 RELC-NEAP, E. Quirino Avenue 1:00 PM - 5:00 PM	Preparation for the Actual Administration of NASH	Regional Program manager, Regional NASH Coordinator, RTWG members, RO Monitors, Assessment Supervisors, Technical Supervisors, Technical Officers, Administrative Support Monitors, Regional Program Manager and RTWG members
March 29, 2026 Examination Sites: Sta Ana NHS, Sta. Ana CES Magallanes ES, Bolton ES 7:00AM- 1:00PM	Actual Assessment	Regional Program Manager, Regional NASH Coordinator, RTWG members, RO Monitors, Assessment Supervisors, Technical Supervisors, Technical Officers, Administrative Support

- In view of the foregoing, NASH Takers are advised to wear white polo shirt. Accordingly, they are required to bring the accomplished registration form with picture for proper identification. Ensure that laptops and all other equipment needed for the conduct of the assessment are secured and ready for use. Other relevant details are found in the enclosures.
- Further, the RTWGs and SDO TWGs are entitled to Compensatory Time-Off for the services rendered on Holidays, in accordance with CSC & DBM Joint Circular No. 2 s. 2024, which prescribes guidelines on the availment of compensatory time-off in lieu of overtime pay, pursuant to the adoption of austerity measures in the government.
- Board, lodging, and meals of technical working group (TWG) shall be charged against the registration funds while travel expenses shall be charged to local funds following the existing budgeting, accounting, auditing, and procurement rules and regulations.
- Contact Isidra B. Despi or Mariane B. Tubo through hreddneaprol1@gmail.com, for inquiries.
- Immediate dissemination of this Memorandum is desired.

DEPARTMENT OF EDUCATION RO
RECORDS SECTION
RELEASED

ALLAN G. FARNAZO
Director IV

Encl.: As stated.
ROH5/mbt



Date: _____ Time: _____
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Republika ng Pilipinas
Department of Education
OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT AND INFRASTRUCTURE

ADVISORY

02 March 2026

**ADJUSTED SCHEDULE OF THE MOCK ASSESSMENT FOR THE
FY 2025 NATIONAL ASSESSMENT FOR SCHOOL HEADS (NASH) - BATCH 2 AND
SUBMISSION OF FINAL LIST OF NASH TAKERS**

In reference to DepEd Memorandum (DM) No. DM-OUHROD-2025-3318, titled "*Updates and Instructions on the Administration of the FY 2025 National Assessment for School Heads (NASH) Batch 2*," please be informed that the administration of the **Mock Assessment has been rescheduled to March 22, 2026** (instead of March 15, 2026).

The Actual Assessment will proceed as scheduled on March 29, 2026.

The rescheduling intends to provide the Regional and Schools Division Offices with sufficient time for administrative preparations, including finalization of examination sites and the procurement of logistical and operational requirements.

In view thereof, all Regional Offices are directed to ensure that the **final list of NASH takers**, including their designated assessment sites and corresponding room assignments, is submitted to BHROD-HRDD **on or before March 10, 2026**.

For inquiries or clarifications, you may coordinate with the BHROD-HRDD through **Ms. Ma. Fatima Luzviminda C. Angeles** or **Ms. Marikka P. Mampusti** at telephone no. (02) 8470-6630 or via email address at bhrod.hrdd@deped.gov.ph.

For your information and guidance.

WILFREDO E. OABRAL

Undersecretary

Human Resource and Organizational Development and Infrastructure

[BHROD-HRDD/JTacata]



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