



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

March 6, 2026

DIVISION MEMORANDUM

SGOD-2026-126

To : Assistant Schools Division Superintendent
Division Chiefs
Education Program Supervisors
Public School District Supervisors
Public School Heads
Public School Teachers
All Others Concerned

Subject: **INTENSIVE MENTORING AND COACHING FOR FY 2025 NASH BATCH 2 APPLICANTS: FOCUS ON COMPREHENSION AND TESTMANSHIP (SKIMMING AND SCANNING, PURPOSIVE READING, STRATEGIES IN READING)**

-
1. This is in reference to DM-SGOD-2026-065 on the Conduct of Mentoring and Coaching for FY 2025 NASH Batch 2. As part of the intensive mentoring and coaching support for FY 2025 NASH Batch 2 applicants, a two-day activity entitled "Focus on Comprehension and Testmanship (Skimming and Scanning, Purposive Reading, and Reading Strategies)" will be conducted on March 12-13, 2026 at the SDO Conference Room.
 2. This activity aims to enhance and strengthen the reading comprehension and test-taking skills of the FY 2025 NASH Batch 2 applicants in preparation for their upcoming assessment. It is designed to equip the applicants with effective reading strategies and test-taking techniques that will help them better understand test materials and improve their performance during the evaluation.
 3. To ensure readiness for the mock test and actual examination, ICT and technical assistance will also be provided for the installation and proper use of the Safe Exam Browser (SEB) application, which will be utilized during the assessment.
 4. The resource persons for the activity are **Stephen R. Pascual, Rowena M. Magdayao, Ivy F. Solano, and Atty. Rodel Pagayon**, who will share their expertise in reading comprehension strategies, test-taking techniques, and examination preparation.
 5. Participants in this activity are the FY 2025 NASH Batch 2 Applicants of the Schools Division Office of Digos City. **All participants are expected to attend the sessions punctually and actively engage in the discussions and workshop activities.**





Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

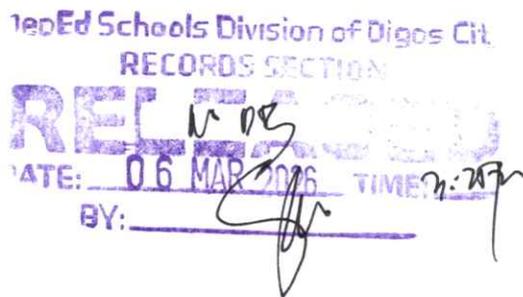
6. The members of the Technical Working Group (TWG) are the following:
Aldvin Jan Alcasid, Jaquilyn J. Albite, Jolina Rose R. Gibuena, Mark Castañares, Gabrielle Carvajal, and April Rose Alcala.
7. Attached is a Matrix of activities.
8. Immediate dissemination and compliance with this Memorandum is highly desired.

MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

For and in the absence of the
Schools Division Superintendent

Jocelyn B. Oliver 3/6/16
SOLLIE B. OLIVER, JD, MATE
Chief Education Supervisor-SGOD
Officer In-Charge

Enclosed: As stated.
SGOD





Republic of the Philippines
Department of Education
 Region XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

INTENSIVE MENTORING AND COACHING FOR FY 2025 NASH BATCH 2
APPLICANTS: FOCUS ON COMPREHENSION AND TESTMANSHIP (SKIMMING AND
SCANNING, PURPOSIVE READING, STRATEGIES IN READING)

March 12-13, 2026
SDO Conference Room

Day 1- March 12, 2026

Time	Activity	Topic/Description	Speaker/Facilitator
8:00 – 8:30 AM	Preliminaries		Secretariat
8:30 – 9:00 AM	Opening Program	Welcome Message / Rationale	Sollie B. Oliver, CES-SGOD
		Inspirational Message	Melanie P. Estacio, PhD, CESO VI
9:00 – 10:00 AM	Session 1	Purposive Reading: Understanding the Purpose of Reading in Academic and Assessment Contexts	Rowena M. Magdayao
10:00 – 10:15 AM	Health Break		
10:15– 12:00 NN	Continuation of Session 1	Purposive Reading: Understanding the Purpose of Reading in Academic and Assessment Contexts	Rowena M. Magdayao
12:00 – 1:00 PM	Lunch Break		
1:00 – 5:00 PM	Session 2	Skimming and Scanning Techniques for Efficient Reading	Ivy F. Solano

Day 2- March 13, 2026

8:00 –	Preliminaries		Secretariat
8:30 - 10:00AM	Session 3	Strategies in Reading for Comprehension and Critical Thinking	Rodel L. Pagayon
10:00 – 10:15 AM	Health Break		
10:15– 12:00 NN	Continuation of Session 3	Strategies in Reading for Comprehension and Critical Thinking	Rodel L. Pagayon
12:00 – 1:00 PM	Lunch Break		
1:00 – 5:00 PM	Session 2	Safe Exam Browser (SEB) Application	Stephen R. Pascual



Address: Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002
 Telephone No: (082)553-8396 | (082)553-8376 | (082)553-9170
 | (082)553-8375



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

February 4, 2026

DIVISION MEMORANDUM

SGOD-2026 - 065

To : Assistant Schools Division Superintendent
Division Chiefs
Education Program Supervisors
Public School District Supervisors
Public School Heads
Public School Teachers
Designated Coaches/Mentors
FY 2025 NASH Batch 2 Applicants

Subject: **CONDUCT OF INTENSIVE MENTORING AND COACHING FOR
FY 2025 NASH BATCH 2**

1. In line with the Department of Education's commitment to strengthening instructional leadership and school-based management, the Schools Division of Digos City shall conduct an **Intensive Mentoring and Coaching for FY 2025 NASH Batch 2**. This initiative is designed to systematically prepare identified applicants for the **FY 2025 National Qualifying Examination for School Heads (NASH), Batch 2**, scheduled on **March 29, 2026**, through structured mentoring, coaching, and guided learning sessions aligned with the Philippine Professional Standards for School Heads (PPSSH).
2. The activity shall be conducted from February to March 2026, covering Domains 1 to 5 of the PPSSH. The detailed Schedule of Activities, including specific dates, venues, time allotments, topics, and assigned coaches/mentors, is attached for reference and guidance.
3. All designated coaches/mentors are hereby directed to prepare and submit the reading materials, learning resources, presentation slides, and other relevant instructional materials for the assigned PPSSH domains. These materials shall be uploaded to the designated Google Drive folders on or before the timelines indicated in the approved schedule of activities, to ensure timely preparation and equitable access to learning resources for all FY 2025 NASH Batch 2 applicants.
4. All teachers affected by the schedule of the mentoring and coaching activities are required to properly arrange their classes in coordination with their respective school heads to ensure continuity of instruction. Likewise, school heads affected by the schedule shall designate an Officer-in-Charge (OIC) during the conduct of the scheduled mentoring and coaching sessions to ensure smooth school operations.



Address: Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002
Telephone No: (082)553-8396 | (082)553-8376 | (082)553-9170
| (082)553-8375



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

5. Further, mentors/coaches are reminded to prepare the required pre-test and post-test assessment items per domain, to support effective monitoring and evaluation of participants' learning progress throughout the mentoring and coaching process.
6. Strict compliance with this Memorandum is enjoined.

Melanie P. Estacio
MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent *MPE*

DepEd Schools Division Office - Digos City
RECORDS SECTION

RECEIVED
DATE: 05 FEB 2025 TIME: 1:00 PM
BY: *[Signature]*

Enclosed: As stated
SCJOD/psa



Address: Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002
Telephone No: (082)553-8396 | (082)553-8376 | (082)553-9170
| (082)553-8375



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

List of FY 2025 NASH Batch 2 Applicants

Class A- Adviser: Beverly S. Daugdaug	
1.	Jonathan Almacin
2.	Marife Bohol
3.	Cesar Gevera, Jr.
4.	Alan Tizon
5.	Renato Calipayan
6.	Rowelem Rosima
7.	Jave Endar
8.	Lloyd Cervantes
9.	Dann Becamon
10.	Jay Ann Roldan
11.	Relialyn Ramos
12.	Cristie Bebs Ponio
Class B- Adviser: Sollie B. Oliver	
13.	Janice Alquizar
14.	Juvy Salise
15.	King Devesfruto
16.	Elecel Adam
17.	Jessie Balorio
18.	Denzel Aquino
19.	Joan Siega
20.	Marjun Rebosquillo
21.	Lesly Ann Rojo
22.	Beth Dedace
23.	Neil Michael Carillo
24.	Rizza Genon



Address: Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002
Telephone No: (082)553-8396 | (082)553-8376 | (082)553-9170
| (082)553-8375