



Republic of the Philippines  
**Department of Education**  
DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

SGOD-2026- 165

To : Christine Joy A. Salomon, DICNHS Accountant I

Subject : ADDENDUM TO DIVISION MEMORANDUM SGOD-2026-158, RE:  
ATTENDANCE IN THE PERFORMANCE REVIEW CONFERENCE

Date : March 30, 2026

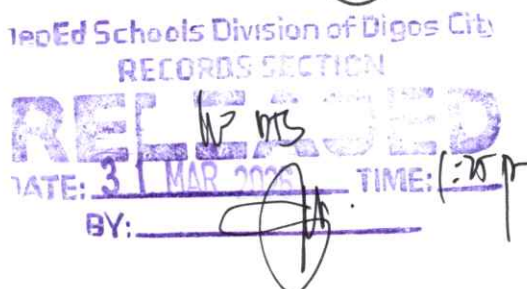
In reference to the attached Division Memorandum SGOD-2026-158, re: "Conduct of Agency Performance Review Conference", this Office hereby informs the personnel mentioned above to join in the activity as one of the identified participants on April 6, 2026, 8:30-12:00 Noon at a venue to be announced later, contents of which are self-explanatory and explicitly discuss the inclusion of details.

Travelling and other incidental expenses shall be charged against local funds, while venue and meals shall be covered by the Regional Office MOOE funds downloaded to SDO-Island Garden City of Samal, subject to the usual accounting and auditing rules and procedures.

For information, guidance, and compliance.

**MELANIE F. ESTACIO, PhD, CESO VI**  
Schools Division Superintendent

Enclosed: As stated.  
SGOD/PR/mbr



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)  
Telephone Nos.: (082) 553-8375; (082) 553-8396



Republic of the Philippines  
**Department of Education**  
DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**  
**DIVISION MEMORANDUM**

SGOD-2026-158

To : Maria Genevieve T. Francisquete, Asst. Schools Division Superintendent  
Airon M. Alejandro, Planning Officer III  
Jake Lloyd S. Vencio, Admin Officer V - Budget Office  
Ma. Florinel G. Gallardo, Accountant III  
Francis Jude D. Alcomendras, Admin Officer V- OSDS  
Myhrra Faye L. Balingit, Administrative Officer IV-HRMO

Subject : ATTENDANCE IN THE PERFORMANCE REVIEW CONFERENCE

Date : March 23, 2026

In reference to the attached Regional Memorandum PPRD-2026-010, re: "Conduct of Agency Performance Review Conference", this Office hereby informs the personnel mentioned above to participate in the activity on April 6, 2026, 8:30-12:00 Noon at a venue to be announced later, contents of which are self-explanatory and explicitly discuss the inclusion of details.

Travelling and other incidental expenses shall be charged against local funds, while venue and meals shall be covered by the Regional Office MOOE funds downloaded to SDO-Island Garden City of Samal, subject to the usual accounting and auditing rules and procedures.

For information, guidance, and compliance.

*Melanie P. Estacio*  
**MELANIE P. ESTACIO, PhD, CESO VI**  
Schools Division Superintendent

Records Section  
No. 70768

DATE: 24 MAR 2026 TIME: 1:20 PM  
BY: *[Signature]*

Enclosed: As stated.  
SGOD/PR/mbr



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Rec(AMB)



Republic of the Philippines  
**Department of Education**  
DAVAO REGION



March 17, 2026

REGIONAL MEMORANDUM  
FD-2026-010

**CONDUCT OF AGENCY PERFORMANCE REVIEW CONFERENCE**

To: Assistant Regional Director  
Schools Division Superintendents  
RO XI Chiefs of Finance Division, Administrative Division, Policy,  
Planning and Research Division, Curriculum and Learning  
Management Division and Education Support Services Division

1. The Agency Performance Review (APR) Conference with DBM Regional Office XI and Department of Education XI will be conducted on April 6, 2026 at 8:30 a.m. – 12:00 nn at a venue to be announced later. The participants of the activity are the following:

**Regional Office**

- A. Regional Director and Assistant Regional Director
- B. Finance Division
  - Chief Administrative Officer
  - Supervising Administrative Officer
  - Budget Officers
  - Accountants
  - Administrative Assistants
- C. Policy, Planning and Research Division
  - Chief Education Supervisor
  - Planning Officer
  - PPRD Staff (1)
- D. Administrative Division
  - Chief Education Supervisor
  - Supervising Administrative Officer
  - Teacher Credentials Evaluator
  - Administrative Officer IV
- E. Curriculum and Learning Management Division
  - Chief Education Supervisor
  - Education Program Supervisor (Analiza C. Almazan)
  - Education Program Supervisor (Joeisa M. Presbitero)



Republic of the Philippines  
**Department of Education**  
 DAVAO REGION

- F. Education Support Services Division
- Chief Education Supervisor
  - Nutritionist-Dietitian II

**Schools Division Offices**

- Schools Division Superintendent or Assistant Schools Division Superintendent
- Budget Officer
- Accountant
- Administrative Officer V or Administrative Officer IV (Personnel Section)
- Planning Officer
- Technical Working Group (2 pax) for the Host Division

**Secondary School Implementing Units**

- Division of Davao City - bookkeepers (4)
- Division of Davao de Oro - bookkeepers (3)
- Other 9 Schools Division Offices - bookkeepers (2)

2. Traveling expenses of the participants will be charged against their respective local funds while payment for meals and venue shall be charged against the Regional Office MOOE funds downloaded to the Schools Division of Island Garden City of Samal.

3. For information and guidance.

**ALLAN G. FARNAZO**  
 Director IV

ROB2kcd

DEPARTMENT OF EDUCATION ROX  
 RECORDS SECTION  
**RELEASED**

By: *[Signature]*  
 Date: MARCH 17, 2026  
 0320121679



Address: F. Torres St., Davao City (8000)  
 Telephone Nos.: (082) 291-0051  
 Email Address: region11@deped.gov.ph  
 Website: www.depedroxi.ph

