



Republic of the Philippines  
**Department of Education**  
DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**  
**DIVISION MEMORANDUM**  
SGOD-2026-174

To : Marjun B. Rebosquillo, SEPS-Planning and Research

Subject : PARTICIPATION IN THE COMMUNITY RESEARCH EXTENSION ACTIVITY- COR JESU COLLEGE, BASIC EDUCATION DEPARTMENT

Date : April 6, 2026

In reference to the attached Letter of Invitation signed by the School Head, Jun Rey D. Dequina, MATCC, dated March 31, 2026, re: "Invitation to Dr, Melanie P. Estacio, PhD, CESO VI, and/or a representative from SDO of Digos City to attend", this Office hereby informs the personnel mentioned above to participate in the activity on April 10, 2026, at Cor Jesu College Camp Raymond Room 126, from 12:00 noon to 4:00 PM, contents of which are self-explanatory.

For information, guidance, and compliance.

*Melanie P. Estacio*  
**MELANIE P. ESTACIO, PhD, CESO VI**  
Schools Division Superintendent

DepEd Schools Division of Digos City  
RECORDS SECTION

**RELEASED**

DATE: 07 APR 2026 TIME: 2:00 PM

BY: *[Signature]*

Enclosed: As stated.  
SGOD/PR/mbr



March 31, 2026

**DR. MELANIE P. ESTACIO, CESO VI**

Schools Division Superintendent  
DepEd Division of Digos City  
Digos City, Davao del Sur



Dear Superintendent Estacio:

We, the Senior High School students of Cor Jesu College, Inc. of the Basic Education Department, respectfully propose a **Community Research Extension Activity** to be conducted on **April 10, 2026**, from **12:00 noon to 4:00 PM**, at **Cor Jesu College Camp Raymond Room 126**. This initiative aims to present the findings of our research to key stakeholders of the community, highlighting essential community conditions, challenges, and needs.

The activity seeks to provide evidence-based insights that may assist policymakers and local leaders in making informed decisions, programs, and interventions. Through this, we aim to support policy and program development, effective governance, and responsive planning.

In line with this, **we respectfully invite you and/or a representative from your office to attend**. Your presence will greatly enrich the discussion and strengthen the application of our research findings.

We believe this activity will foster collaboration in addressing community concerns; thus, we humbly seek your approval and support and will coordinate with your office on the necessary arrangements.

We appreciate your time and consideration. For further questions, please do not hesitate to contact us at [riveraev@g.cjc.edu.ph](mailto:riveraev@g.cjc.edu.ph) or **0938-847-6124**.

Sincerely yours,

**EVE ZYRA RIVERA**  
HUMSS Governor

Noted by

**CLEFORD JAY M. BACAN, MAEd**  
Research Focal Person

**JUN REY D. DEQUINA, MATCC**  
School Principal