



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

April 7, 2026

DIVISION MEMORANDUM

SGOD-2026-177

To : Assistant Schools Division Superintendent
Division Chiefs
Education Program Supervisors
Public School District Supervisors
Public School Heads
Public School Teachers
All Others Concerned

Subject: **INFORMATION ON THE CALL FOR NOMINATIONS TO THE SINGAPORE COOPERATION PROGRAMME TRAINING ON LEADERSHIP IN SCHOOLS**

1. This is in reference to Regional Memorandum HRDD-2026-067 dated March 23, 2026, signed by Allan G. Farnazo, Director IV, re: **Information on the Call for Nominations to the Singapore Cooperation Programme Training on Leadership in Schools**, in collaboration with the Technical Education and Skills Development Authority (TESDA), announces its Call for Nominations for the training on Leadership in Schools which will be held in Singapore from July 13 to 17, 2026. Relevant details are found in the enclosures.
2. For clarifications, contact, Maureen Ava B. Acuña, Education Program Specialist II through, hrddneaprol1@gmail.com.
3. Immediate dissemination of this Memorandum is highly desired.

Melanie P. Estacio
MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent *4/7/26*

DepEd Schools Division of Digos City

RECORDS SECTION

RELEASED
DATE: 07 APR 2026 TIME: 1:01 p
BY: [Signature]

Enclosed: As stated.
SGOD/jsa



Address: Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002
Telephone No: (082)553-8396 | (082)553-8376 | (082)553-9170
| (082)553-8375

Records



Republic of the Philippines
Department of Education
DAVAO REGION

121557



March 23, 2026

REGIONAL MEMORANDUM
HRDD-2026-067

INFORMATION ON THE CALL FOR NOMINATIONS TO THE SINGAPORE
COOPERATION PROGRAMME TRAINING PROGRAMME ON
LEADERSHIP IN SCHOOLS

To: Assistant Regional Director
Schools Division Superintendents

1. The Singapore Cooperation Programme (SCP), in collaboration with the Technical Education and Skills Development Authority (TESDA), announces its Call for Nominations for the training on Leadership in Schools which will be held in Singapore from July 13 to 17, 2026, with details as follows:

Course Title	Leadership in Schools
Training Schedule	July 13-17, 2026 (onsite) Singapore
No. of Slots	One (1)
Nomination Criteria	<ul style="list-style-type: none"> • Mid to Senior -Level officials involved in leadership and strategic planning • Proficient in written and spoken English • In good health
Provisions Covered by SCP	<p>A. Courses fees, visa application fees for entry into Singapore, hotel accommodation with breakfast, a per diem of \$130 per day, transportation between the hotel and the training venue, and basic insurance are covered under the SCP scholarship.</p> <p>B. Participants are to bear all personal and incidental expenses prior to receiving the per diem. The basic insurance coverage does not cover any pre-existing conditions or illnesses, nor any outpatient medical or dental treatment. Participants are strongly advised to purchase comprehensive travel insurance that includes adequate coverage for COVID-19 related expenses and medical evaluation in the event of an emergency.</p>



Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-0051
Email Address: regional1@deped.gov.ph
Website: www.depedroki.ph





Republic of the Philippines
Department of Education
 DAVAO REGION

	C. Please note that the round-trip economy airfare shall be shouldered by the nominee's respective Bureau /Division/Schools Division Office, subject to the availability of funds.
Submission Link	https://forms.office.com/r/N7TeKjZhRg
Deadline of Submission	April 5, 2026

- For clarifications, contact, Maureen Ava B. Acuna, Education Program Specialist II through, hrddneapro1@gmail.com. Other information is found in the enclosures.
- Immediate dissemination of this Memorandum is highly desired.

ALLAN G. FARNAZO
 Director IV

Encl.: As stated:
 ROH9/maba

DEPARTMENT OF EDUCATION ROH
 RECORDS SECTION
RELEASED

By: _____
 Date: _____ Time: MARCH 31, 2026
 12:57



Address: F. Torres St., Davao City (8000)
 Telephone Nos.: (082) 291-0051
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Republika ng Pilipinas

Department of Education
OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

MEMORANDUM
DM-OULS-2026-115

FOR : Undersecretaries
Assistant Secretaries
Bureaus and Service Directors
Regional Directors
Schools Division Superintendents
School Heads
All Others Concerned

DEPARTMENT OF EDUCATION BOX
RECORDS SECTION

RECEIVED

376/2/501

23 MAR 2026

9:37

Carmela Oracion

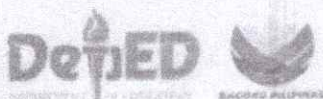
FROM : CARMELA C. ORACION
Assistant Secretary
Officer-in-Charge
Office of the Undersecretary for Learning Systems

SUBJECT : CALL FOR NOMINATIONS TO THE SINGAPORE COOPERATION
PROGRAMME (SCP) TRAINING PROGRAMME ON LEADERSHIP IN
SCHOOLS

DATE : 12 March 2026

- The **Singapore Cooperation Programme (SCP)**, in collaboration with the **Technical Education and Skills Development Authority (TESDA)**, announces its Call for Nominations for the training programme on **Leadership in Schools which will be held in Singapore from July 13 to 17, 2026.**
- The course aims to equip school administrators and leaders with the necessary dispositions and skills to effectively lead schools in an evolving and complex educational landscape. It will cover key areas such as curriculum and instructional leadership, strategic management, coaching, and change management.
- The Program details are as follows:

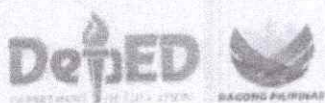
Course Title	Leadership in Schools
Training Schedule	13-17 July 2026 (onsite) in Singapore
No. of Slots	One (1)
Nomination Criteria	<ul style="list-style-type: none"> Mid to Senior-Level officials involved in leadership and strategic planning Proficient in written and spoken English In good health
Provisions Covered by SCP	Course fees, visa application fees for entry into Singapore, hotel accommodation with breakfast, a per diem of \$130 per day.



18th Floor, TechZone Condominium Corporation,
213 Sen. Gil Puyat Avenue, Brgy. San Antonio, Makati City, 1209
Email Address: ouct@deped.gov.ph | Website: www.deped.gov.ph

	<p>transportation between the hotel and the training venue, and basic insurance are covered under the SCP scholarship.</p> <p>Participants are to bear all personal and incidental expenses prior to receiving the per diem. The basic insurance coverage does not cover any pre-existing conditions or illnesses, nor any outpatient medical or dental treatment. Participants are strongly advised to purchase comprehensive travel insurance that includes adequate coverage for COVID-19-related expenses and medical evacuation in the event of an emergency.</p> <p>Please note that the round-trip economy airfare shall be shouldered by the nominee's respective Bureau/Division/Schools Division Office, subject to the availability of funds.</p>
Submission Link	https://forms.office.com/r/N7TeKjZbRg
Deadline of Submission	05 April 2026

4. For selection purposes, the National Educators Academy of the Philippines (NEAP) encourages each DepEd Central Office Bureau/Division and Regional Office Personnel Development Committee (PDC) to nominate at least one (1) eligible personnel. Offices mentioned are also encouraged to refer to their respective Pool of Potential Scholars to facilitate a more efficient and expeditious nomination process. Nominees must individually accomplish and submit all documents listed in the **Eligibility and Documentary Checklist (Enclosure 1)** and the **Scholarship Clearance (Enclosure 2)**.
5. The personnel to be nominated must meet the following qualifications and requirements set by SCP:
 - a. Must have rendered at least two years of service in the government at the time of nomination
 - b. Must hold a permanent position
 - c. Must have obtained at least a very satisfactory performance rating for two consecutive periods preceding the nomination
 - d. Must have a college degree and/or sufficient demonstrated ability and experience related/relevant to the course applied for
 - e. Must have no pending administrative and/or criminal case
 - f. Must have no pending nomination for scholarship in another program/course
 - g. Must meet the position level, age, education, and experience required and specified by the sponsoring agency
 - h. Must be physically fit to travel and undergo overseas training
 - i. Must possess a valid passport
 - j. TDI Nomination Form (Attached)
 - k. Certification Format (Attached)
6. Each Nominee is required to accomplish and submit requirements set by the Department of Education (in PDF Form) via the submission link provided on or before the specified deadline. Kindly use official DepEd email accounts to submit the requirements. These include:
 - a. Regional Office Nomination Form
 - b. Recent Personal Data Sheet (PDS)



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- c. Work Experience Sheet
 - d. Endorsements from the Immediate Supervisor and Schools Division Office
 - e. Proof/s of outstanding accomplishments (relevant certificates)
 - f. Two (2) most recent Individual Performance and Commitment Review Form (IPCRF) ratings
 - g. Updated Service Record
 - h. Certificate of No Pending Case
 - i. Passport
 - j. Work Application Plan
 - k. Medical Certificate
7. NEAP shall screen and evaluate the nominations submitted and endorse the qualified participants to TESDA.
 8. Please be advised that applications may be disqualified for various reasons, including but not limited to incomplete requirements, absence of official endorsement(s), direct submission of applications to the Secretariat's email, or discrepancies in the submitted documents, among others.
 9. For more information regarding the course programme, please refer to the attached **General Information Brochure**.
 10. For further information or concerns, please contact the **NEAP Scholarships Secretariat** via email at scholarships@deped.gov.ph or landline (02) 8715-9919.
 11. For immediate dissemination and appropriate action.

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