



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

April 13, 2026

DIVISION MEMORANDUM

SGOD-2026-189

To : Division Chiefs
Education Program Supervisors
Public School District Supervisors
Public School Heads
Public School Teachers
All Others Concerned

Subject: **ADDENDUM TO THE CONDUCT OF SUBJECT-CONTENT PROFESSIONAL DEVELOPMENT PROGRAM**

1. This is in reference to Regional Memorandum HRDD-2026-070, re: **Addendum to the Conduct of Subject-Content Professional Development Program**. Content is self-explanatory Relevant details and other information are found in the enclosures..
2. For queries, email hrddneapro11@gmail.com
3. Immediate dissemination of this memorandum is directed.

For and in the absence of the
Schools Division Superintendent

MARIA GENEVIEVE T. FRANCISQUETE, CESO VI
Assistant Schools Division Superintendent
Officer In-Charge

20-7007
DATE: 13 APR 2026
BY: _____

Enclosed: As stated.
SGOD/jsa



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Telephone No: (082)553-8396 | (082)553-8376 | (082)553-9170
| (082)553-8375

RECORDS

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Republic of the Philippines
Department of Education
DAVAO REGION



March 30, 2026

REGIONAL MEMORANDUM
HRDD-2026-070

ADDENDUM TO THE CONDUCT OF SUBJECT-CONTENT
PROFESSIONAL DEVELOPMENT PROGRAM

To: Assistant Regional Director
Schools Division Superintendents

1. This has reference to DM-OULS-2026-076 and advisory dated March 26, 2026 on Mentoring the Mentors Activity of Subject Content Professional Development Program. Content is self-explanatory. Relevant details and other information are found in the enclosures.
2. For queries, email hrddneaprol1@gmail.com.
3. Immediate dissemination of this Memorandum is directed.

ALLAN G. FARRAZO
Director

Encl.: As stated
ROH3/glv

DEPARTMENT OF EDUCATION RO
RECORDS SECTION
RELEASED

By: _____
Date: _____ Time: APRIL 07, 2026
121939



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Republika ng Pilipinas
Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

ADVISORY
March 26, 2026

**Mentoring the Mentors Activity of Subject Content
Professional Development Program**

In view of the **unexpected changes in the schedule of activities** for the **Mentoring the Mentors Activity of Subject Content Professional Development Program**, all concerned participants are hereby advised to take note of the following:

1. Flight Bookings and Rebooking Fees

Participants who have already booked their **flight tickets** and may need to process **rebooking, rescheduling, or other related changes** are advised to coordinate with the concerned airline or travel agency for the necessary adjustments. Any **rebooking fees and other charges incurred** due to these schedule changes shall be charged to the respective Regional Office, Schools Division Office, or school funds, subject to existing accounting and auditing rules and regulations.

2. Submission of List of Endorsed Participants

Regions are requested to upload the official List of Endorsed Participants via this link: <https://tinyurl.com/2026NTEECFDPPEndorsedPas>. Kindly use the attached template as a reference. The required number of participants is as follows:

- **Key Stage 2:** Three (3) participants per learning area (**Araling Panlipunan, Filipino, and Mathematics**) for a total of nine (9) participants per region.
- **Key Stage 3:** Three (3) participants per learning area (**Araling Panlipunan, Filipino, MAPEH, and SNED**) for a total of twelve (12) participants per region.

3. Guidelines in the Selection of Participants

Endorsed participants must meet the following qualification standards:

- a. **Position Requirement:** Must be currently holding any of the following positions:
- Head Teacher
 - Assistant School Principal
 - School Principal
 - Public Schools District Supervisor
 - Education Program Supervisor



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- b. **Educational Attainment:** Must possess at least a **Master's Degree and/or Doctorate Degree** in a specialization relevant to the identified learning areas.
 - c. **Performance Requirement:** Must have obtained **at least a Very Satisfactory (VS) performance rating** for the last rating period.
 - d. **Trainer Status:** Must **not** be currently serving or have previously served as a trainer in any ongoing NEAP or DepEd-recognized Professional Development Programs.
 - e. **Facilitation Skills:** Must possess **good facilitation skills** to effectively and engagingly deliver professional development programs.
4. For any questions or concerns, kindly coordinate with **Ms. Jhoanna C. Javier**, Senior Education Program Specialist of NEAP-PDD, through email at jhoanna.javier@deped.gov.ph or at [+632 8638 8638](tel:+63286388638).



MICHAEL JOSEPH P. CABAUTAN
Director III, NEAP



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