



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

April 29, 2026

DIVISION MEMORANDUM

SGOD-2026-212

To : Assistant Schools Division Superintendent
Division Chiefs
Education Program Supervisors
Public School District Supervisors
Public School Heads
Public School Teachers
All Others Concerned
Attention: Stephen R. Pascual, ITO

Subject: **CORRIGENDUM TO PARTICIPATION IN THE CYBER SMART TEACHERS: CYBER HYGIENE FOR PROTECTING STUDENT DATA**

1. This is in reference to Regional Memorandum HRDD-2026-092 dated April 27, 2026, signed by Allan G. Farnazo, Director IV, re: Corrigendum to Participation in the Cyber Smart Teachers Cyber Hygiene for Protecting Student Data, be informed that the Cyber Smart Teachers: Cyber Hygiene for Protecting Student Data will be conducted on May 5 to 19, 2026, via Microsoft Teams and DepEd Learning Management System. Relevant details and information are provided in the enclosures.
2. Each School shall endorse **One (1) ICT Coordinator** or teacher handling student data and facilitating online learning as participant in this training. The registration sheet can be accessed at <https://tinyurl.com/R11-Cyber-Smart-Teacher>. The duly accomplished template shall be submitted via <https://forms.office.com/r/JQwVfb2zge>. Participants are required to register individually to conform their attendance on or before April 30, 2026, through <https://projectteachneap.my.canva.site/cybersmartteachers>.
3. Teacher participants are entitled to earn Service Credits when the training falls on Summer Vacation, Saturdays, Sundays, and Holidays in accordance with DO 53, s. 2003 "Granting of Vacation Service Credits to Teachers", and the non-teaching personnel is entitled to Compensatory Overtime Credit (COC) in accordance with CSC & DBM Joint Circular No. 2 s. 2024, which prescribes guidelines on the availment of compensatory time-off, pursuant to the adoption of austerity measures in the government. Further, teacher-participants shall adhere to Regional Memorandum No. 025, s. 2023, known as





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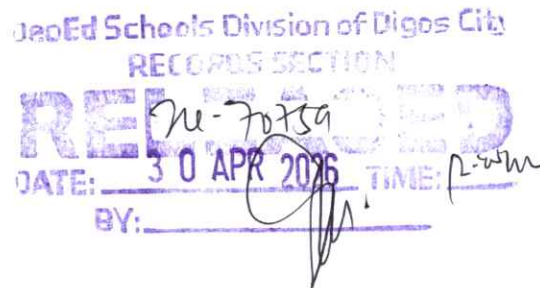
Office of the Schools Division Superintendent

Regional Policy Guidelines in the Substitution of Classes and Granting of Service Credits to strengthen time on tasks and minimize disruption of classes.

4. For queries, email hrddneapro11@gmail.com.
5. Immediate dissemination of this Memorandum is desired.


MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent 

Enclosed: As stated.
SGOD/jsa



Records

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Republic of the Philippines
Department of Education
DAVAO REGION



April 27, 2026

REGIONAL MEMORANDUM
HRDD-2026-092

CORRIGENDUM TO THE PARTICIPATION IN THE CYBER SMART TEACHERS:
CYBER HYGIENE FOR PROTECTING STUDENT DATA

To: Assistant Regional Director
Schools Division Superintendents

1. This has reference to DM-OULS-2026-141 and advisory dated April 21, 2026, be informed that the Cyber Smart Teachers: Cyber Hygiene for Protecting Student Data will be conducted on May 5 to 19, 2026, via Microsoft Teams and DepEd Learning Management System.
2. Each Schools Division Office shall endorse **forty-five (45)** ICT School Coordinators or teachers handling student data and facilitating online learning as participants in this training. The registration sheet can be accessed at <https://tinyurl.com/R11-Cyber-Smart-Teacher>. The duly accomplished template shall be submitted via <https://forms.office.com/r/JQwVfb2zge>.
3. Participants are required to register individually to confirm their attendance on or before April 30, 2026, through <https://projectteachneap.my.canva.site/cybersmartteachers>. Other relevant details are found in the enclosures.
4. For queries, email hrddneap01@gmail.com.
5. Immediate dissemination of this Memorandum is desired.

ALLAN G. FARNAZO
Director IV

Encl.: As stated
ROH/lrc

DEPARTMENT OF EDUCATION RO:
RECORDS SECTION
RELEASED

By: _____
Date: _____ Time: APRIL 28, 2024



Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-0051
Email Address: region11@deped.gov.ph
Website: www.depedoxi.ph





Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

MEMORANDUM
DM-OULS-2026-141

TO : **Regional Directors**
Schools Division Superintendents
School Heads
All Others Concerned

FROM : *Carmela Oracion*
CARMELA C. ORACION
Assistant Secretary
Officer-in-Charge
Office of the Undersecretary for Learning Systems

SUBJECT : **CALL FOR PARTICIPATION ON CYBER SMART TEACHERS:
CYBER HYGIENE FOR PROTECTING STUDENT DATA**

DATE : 13 April 2026

1. In alignment with the Department of Education's commitment to educational transformation, this initiative directly supports the Secretary's 5-Point Agenda, with a specific focus on creating an Enabling Learning Environment. By ensuring that our educational spaces are safe, functional, and supportive for both students and teachers, we recognize that safety extends beyond the physical classroom and into the digital landscape. As schools increasingly rely on technology, protecting the digital identity and personal information of our learners is fundamental to maintaining a secure and trusting environment. Strengthening the digitalization of education must be paired with robust cyber hygiene to ensure that our digital tools remain assets rather than liabilities to the well-being of our school community.
2. In line with this, the HABI Education Lab, in coordination with the National Educators Academy of the Philippines (NEAP), will conduct the **Cyber Smart Teachers: Cyber Hygiene for Protecting Student Data** from **May 5 to 19, 2026**, via Microsoft Teams and the DepEd Learning Management System (LMS). This 20-hour program strengthens educators' capacity to protect student data and practice responsible digital behavior, equipping them with strategies to address cyber threats and comply with the Data Privacy Act and Code of Ethics. The program matrix (**Enclosure 1**) for this professional development program is enclosed, for reference.
3. Each Regional Office (RO) is requested to endorse a **total of forty-five (45) participants**, ensuring representation from all Schools Division Offices (SDOs) within the region. These participants shall specifically be **ICT School Coordinators or teachers handling student data and facilitating online**

learning. Endorsements must use the prescribed template (**Enclosure 2**) and be submitted through the following link: forms.office.com/r/JQwVfb2zge

4. Furthermore, to confirm their participation in the program, all officially endorsed participants are required to register individually through this link: projectteachneap.my.canva.site/cybersmartteachers. The **deadline of the registration** is on **30 April 2026**. The Town Hall meeting link, the LMS access link, and other clickable resources for the program will also be made available through the same site.
5. Should you require more information, please contact the NEAP-Professional Development Division (PDD) via email at neap.pdd@deped.gov.ph or through landline **(02) 8715-9919**.
6. For immediate dissemination and appropriate action. *cc*





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Enclosure 1

PROGRAM MATRIX

Cyber Smart Teachers: Cyber Hygiene for Protecting Student Data
May 5 - May 19, 2026

Date	Time	Duration	Title	Resource Person / Facilitator
May 5, 2026	8:00 am - 12:00 noon	4 hours	Cyber Smart Teachers: Cyber Hygiene for Protecting Student Data <ul style="list-style-type: none">• Data Safe or Data Delikado• Data Privacy for Schools• How's My Cyber Hygiene• Everyday Cyber Hygiene• Incident Reporting	Jenny Flor S. Baclor, Habi Aron Jayson L. Garchitorena, Habi Resty C. Collado, Habi
May 5, 2026	1:00 pm - 5:00 pm	4 hours	Learning Assessment on Cyber Smart Teachers: Cyber Hygiene for Protecting Student Data	Jenny Flor S. Baclor, Habi Aron Jayson L. Garchitorena, Habi Resty C. Collado, Habi
May 6, 2026	8:00 am - 12:00 noon	4 hours	Guided Workshop: Digital Integrity Audit: Evaluating Practice Against Legal Standards	Jenny Flor S. Baclor, Habi Aron Jayson L. Garchitorena, Habi Resty C. Collado, Habi
May 12, 2026	8:00 am - 12:00 noon	4 hours	Guided Workshop: Collective Vigilance: Validating the School's Cyber Landscape	Jenny Flor S. Baclor, Habi



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Doc. Ref. Code	PAWIM-F-026	Rev	00
Effectivity	09.20.21	Page	1 of 5





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				Aron Jayson L. Garchitorena, Habi Resty C. Collado, Habi
May 19, 2026	8:00 am - 12:00 noon	4 hours	Guided Workshop: The Cyber Smart Blueprint: Strategic Action for Data Protection	Jenny Flor S. Baclor, Habi Aron Jayson L. Garchitorena, Habi Resty C. Collado, Habi



