

800

PURCHASE ORDER



Department of Education
SCHOOLS DIVISION OF DIGOS CITY
Agency / Procuring Entity



Supplier : **EZ SERVE MARKETING OPC**
Address : **Estrada 1st, Brgy. Zone II, Digos City, Davao del Sur**
Contact No. :
TIN :


P.R. No.: **25-12-189**
P.O. No.: **25-12-0245**
Date: **December 23, 2025**
Mode of Procurement: **Small Value Procurement**

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein.

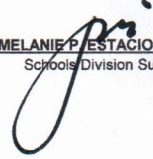
Place of Delivery : **DEPED DIGOS CITY DIVISION
COR. ROXAS & LOPEZ JAENA STS., DIGOS CITY**
Date of Delivery : **Within 15 Calendar days upon receipt of PO.**
Payment Term : **WITHIN 30 DAYS**

ITEM NO.	UNIT	DESCRIPTION	QTY	UNIT COST	AMOUNT
lot 1	set	Procurement of ICT-related Equipment for the Modernization of NASBE Programs Desktop Computer Set A. On Hardware NTC Approval: Brand/model must be NTC type approved with a certificate and a licable registration number Ecolabel: At least ECMA 370 or its equivalent Certifications: On device ISO/IEC 11889:2015 (Information Technology- Trusted platform module library) TCO Certified 9.0 EPEAT - Gold Tier FSC Certification Processor: At least i7 series, 13th gen or its equivalent RAM (Memory): Minimum 32 GB DDR5 Graphics: Dedicated graphics processor with at least 8 GB GDDR6 memory, supporting DirectX 12, ray tracing, and AI-based rendering acceleration Storage: 1 TB NVMe M.2 SSDv (Drive C-System), and 2TB SATA HDD (Drive D-Data) Connectivity: Gigabit Ethernet port; Built-in Wi-Fi 6 Bluetooth 5.0 or higher Ports / Interfaces: At least 6 USB ports (including 2 USB 3.2 Gen 1 or higher), 1 HDMI 2.1, 1 DisplayPort, Combo audio jack SD card reader 1 x PCIe x 16 Slots (USB conversion extension or adapter is not allowed) Cooling System: Integrated liquid or advanced thermal cooling solution (AIO type) to maintain optimal performance under sustained load Power Supply: Minimum 850 W, 80+ certified, compatible with high-performance components Peripherals: 1 x 2 meters power cords (system unit) Monitor Screen Size: Minimum 27", IPS or VA panel, Resolution: 4K UHD (3840 x 2160) Refresh rate: 144 Hz or higher Anti-glare coating, factory color calibration Ports: 1 x HDMI; 1 x VGA Port 1 x 2 Meter Power Cord	1	202,000.00	202,000.00
SUBJECT TO WITHHOLDING TAX			SUB-TOTAL		

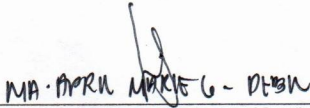
Total Amount in words: **TWO HUNDRED TWO THOUSAND PESOS ONLY** **₱202,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

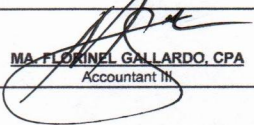
Very truly yours,


MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

Conforme:


Signature over printed name of Supplier
Date: 1-12-26

Funds Available:


MA FLORINEL GALLARDO, CPA
Accountant in

ORS No:

2387



244,297

400

PURCHASE ORDER



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SCHOOLS DIVISION OF DIGOS CITY
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ITEM NO.	UNIT	DESCRIPTION	QTY	UNIT COST	AMOUNT
		Procurement of ICT-related Equipment for the Modernization of NASBE Programs B. On Software Operating System: Windows 11 Pro Education "Shape the Future" SKU Applications: Latest Microsoft Office available in the market Recovery Key: Any function Key shall be assigned to restore to its original stem state in case of a breakdown C. On Accessories 1. Headset (1 unit): Headset Fit Type: On Ear Advance DTS Headphone / 7.1 surround sound With noise cancelling microphone (flippable) 3.5mm standard audio jack (with at least 1.5-meter audio wire) 2. Mouse (1 unit) 3. Keyboard: US English Lay out ; Standard Size Wireless, optical, and must be rechargeable. If the mouse requires physical batteries, batteries must be included. 4. Copy of Software In USB Format (bootable and capable of restoring the original system state to another hard disk) to be provided to: (a) One (1) USB each per Regional Office and Schools Division Office through the IT Officer D. Inclusions (Add-ons) 1. Computer Table (1 unit): Heavy Duty Computer Table (for desktop) suitable for monitors with 23" and up wide size Color: Black With at least 2 drawers; With printer shelf 2. Computer Chair (1 unit): Comfortable like sofa with breathable fabric Can support up to 220 pounds With backrest, headrest, footrest, and armrest With reclining function With wheels (heavy duty) Adjustable height Color: Black Additional Requirements: 1. A certification from the Brand and product Manufacturer shall be provided confirming that the proposed brand and product parts will be available and serviceable for at least five (5) years after delivery and acceptance of the goods. 2. Unit must be brand new, and the model must be current and not in "end of life" as reflected in the current product line found on the manufacturer's official website or official product brochure, or similar literature, and in the Manufacturer's Certificate issued for this purpose. 3. Equipment marking and User Manuals, printed and/or electronic copies must be in English. 4. The bidder must have authorized service centers in at least two (2) different provinces and one (1) city of each region they are bidding for. 5. The Bidder shall provide the following: * Signed notarized contract agreement between the bidder and the authorized service partner. * A valid and current Business permit of the Service center. * Authorized Service Center/s contact details.			
SUBJECT TO WITHHOLDING TAX					

Total Amount in words:

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

Conforme:

MA. MAREN MARIE G. DORR
Signature over printed name of Supplier
Date: 12-24

Funds Available:

MA. FLORINEL GALLARDO, CPA
Accountant III

ORS No:

2027

Amount

244,297



PURCHASE ORDER



Department of Education
SCHOOLS DIVISION OF DIGOS CITY
Agency / Procuring Entity



Supplier : **EZ SERVE MARKETING OPC**
Address : **Estrada 1st. Brgy. Zone II, Digos City, Davao del Sur**
Contact No. :
TIN :
[Redacted]

P.R. No.: **25-12-189**
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ITEM NO.	UNIT	DESCRIPTION	QTY	UNIT COST	AMOUNT
lot 1	unit	Procurement of ICT-related Equipment for the Modernization of NASBE Programs			
	unit	Printer, with minimum specifications: Print, scan, copy Compact integrated tank design High yield ink bottles Spill-free, error-free refilling Wi-Fi & Wi-Fi Direct	1	14,999.00	14,999.00
	unit	Speaker, with minimum specifications: High quality sound (surround) / 2.1 speaker system Total Watt (RMS): at least 25 W Subwoofer: at least 15 W Satellites: at least 2 x 5 W Connection: 3.5 mm wired / wireless Headphone jack: 1 Controls: Power and volume controls on wired control pod Color: Black	1	3,299.00	3,299.00
	unit	Uninterruptible Power Supply, with minimum specifications: Output Capacity: 1600VA/900W Output (on battery): 220V-240V, 50/60Hz +/- 1Hz Input Power: 220V-240V, 50/60Hz +/- 5Hz (auto sensing) Surge: 273 J Battery recharge time: 8 hours No. of Outlets: 4 - 4 universal Battery Type: Lead-Acid Software: PowerChute Personal Edition	1	23,999.00	23,999.00
SUB-TOTAL					42,297.00
SUBJECT TO WITHHOLDING TAX			GRAND TOTAL		
Total Amount in words:		Two Hundred Forty Four Thousand and Two Hundred Ninety Seven Pesos Only.			₱244,297.00

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Very truly yours,

MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

Conforme:

MA - APRIL MARIE G. ORO
Signature over printed name of Supplier
12-23-25
Date

Funds Available:

MA FLORENCE GALLARDO, CPA
Accountant in Charge

ORS No:

2387

Amount:

244,297

