



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2026- 196

To :
Assistant Schools Division Superintendent
CID Chief
Public Schools District Supervisors
Education Program Supervisors
Public School Heads
Public School Teachers

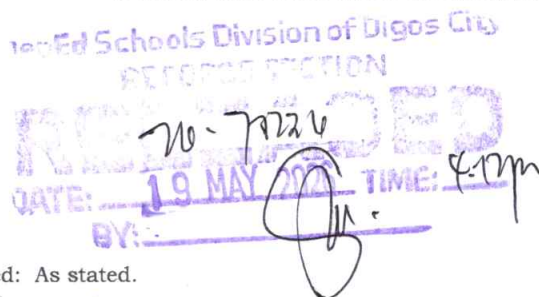
Subject: **INVITATION TO THE NATIONAL TRAINING ON SKILLS-BASED TEACHING, ASSESSMENT, AND INDUSTRY ALIGNMENT IN TLE, TVL, AND TECH-VOC EDUCATION**

Date : May 18, 2026

This is in reference to the official invitation from the Philippine Organization for TLE and TVL Educators, Inc. (POTTE Inc.) regarding the conduct of the **“National Training on Skills-Based Teaching, Assessment, and Industry Alignment in TLE, TVL, and Tech-Voc Education”** on **June 12–14, 2026** via online platform. The content of the invitation is self-explanatory and enclosed herewith for reference.

Participation in the activity should be voluntary and prior arrangement of the concerned school heads and teachers shall be made in compliance with DepEd Order No. 009 s. 2025 re: “Amendment to DepEd Order No.009, s. 2024 titled Implementing Guidelines on the School Calendar and Activities for the School Year 2024-2025 ensuring that attendance in these activities shall be voluntary and conducted outside the declared options of teachers for school breaks and no DepEd funds shall be used.

Immediate and wide dissemination of this Memorandum is directed.



Melanie P. Estacio
MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

Enclosed: As stated.
CID/efq



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Telephone No: (082)553-8396 | (082)553-8376 | (082)553-9170
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**PHILIPPINE
ORGANIZATION
FOR TLE AND TVL
EDUCATORS INC.
(POTTE) INC.**

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0526070236

May 11, 2026

MELANIE P. ESTACIO

Schools Division Superintendent
Digos City

Subject: *Request for Advisory/Endorsement – National Training on Skills-Based Teaching, Assessment, and Industry Alignment in TLE, TVL, and Tech-Voc Education*

Dear Sir/Ma'am,

Peace and good health unto you!

With utmost respect, the **Philippine Organization for TLE and TVL Educators, Inc. (POTTE Inc.)** humbly extends its invitation to your good office in connection with our upcoming program entitled:

“National Training on Skills-Based Teaching, Assessment, and Industry Alignment in TLE, TVL, and Tech-Voc Education,” to be conducted on **June 12, 13, and 14, 2026** via online platform.

This three-day national training is designed to support educators and trainers in strengthening their competencies in **skills-based teaching, competency-based training, and performance-based assessment**, anchored on the current standards and practices of **TESDA, DepEd, and CHED**. It aims to provide practical and relevant learning experiences that will contribute to improving instructional delivery and aligning education with industry needs.

In this regard, may we most respectfully request from your esteemed office the issuance of an **ADVISORY AND/OR ENDORSEMENT** to inform and encourage the participation of teachers, trainers, and other concerned personnel under your jurisdiction. We humbly believe that your support in this matter will greatly assist in the wider dissemination of the program and in promoting continuous professional development among educators.

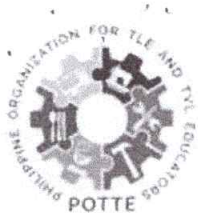
Registration Link

<https://forms.gle/Jwo8sgG9UGKStPzQ7>

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QR Code





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We sincerely hope for your kind consideration and support. Should your office require any additional information or clarification, you may kindly contact us at **0992052 -8588** or via email at potteincorporated@gmail.com.

Thank you very much for your time, guidance, and continued commitment to advancing quality education.

Respectfully yours,

Sha G.

Office Admin

Philippine Organization for TLE and TVL Educators, Inc. (POTTE Inc.)



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PROGRAM MATRIX

National Training on Skills-Based Teaching, Assessment, and Industry Alignment in TLE, TVL, and Tech-Voc Education

Description: This three-day national training program is designed to enhance the competencies of educators in delivering **skills-based teaching, performance-based assessment, and industry-aligned instruction** in TLE, TVL, and Technical-Vocational Education.

The program integrates current practices from **TESDA (competency-based training and assessment), DepEd (skills-based teaching and updated lesson planning), and CHED (assessment alignment and performance-based evaluation)** to ensure relevance across educational sectors.

It focuses on **practical application**, enabling participants to design training plans, develop updated lesson plans, and create assessment tools aligned with industry standards and workforce demands. At the end of the program, participants will produce a **complete instructional package** that can be immediately applied in their respective teaching and training contexts.

Objectives:

At the end of the training program, the participants are expected to:

1. **Explain and apply competency-based and skills-based teaching approaches** relevant to TLE, TVL, and Technical-Vocational Education.
2. **Design competency-based training plans and session plans** aligned with TESDA training standards.
3. **Develop updated lesson plans based on MELCs and skills-based teaching principles** applicable to DepEd and TVL programs.
4. **Design and implement performance-based learning tasks** that promote skills mastery and real-world application.
5. **Develop assessment tools using evidence-based and performance-based approaches**, including rubrics and evaluation checklists.
6. **Apply alignment of learning outcomes, teaching strategies, and assessment methods** in instructional planning.



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7. **Produce a complete skills-based instructional package** integrating training plan, lesson plan, and assessment tools.

Duration: 3 Days (24 Hours)

Training Modality: via Zoom

Date of Conduct: June 12,13& 14, 2026

DAY 1 - COMPETENCY-BASED TRAINING & ASSESSMENT

Time	Session / Activity	Learning Outcomes	Person-in-Charge
8:00 – 8:10	Attendance	Participant documentation	PCPD Staff
8:11 am – 8:30 am	Pre-test	Determine prior knowledge	Mr. Rasul A. Pundogar <i>School Administrator</i> Blue Phenix Baguio
8:31 – 10:00	Session 1: Competency-Based Training Framework	Explain principles of competency-based training	Mr. Rasul A. Pundogar <i>School Administrator</i> Blue Phenix Baguio
10:00–10:30	Break		
10:30–12:00	Session 2: Training Delivery & Session Planning	Design training delivery aligned with competencies	Mr. Rasul A. Pundogar <i>School Administrator</i> Blue Phenix Baguio
12:00–1:00	Lunch Break		
1:00–2:30	Session 3: Competency-Based Assessment & Evidence Gathering	Develop assessment methods based on evidence	Mr. Rasul A. Pundogar <i>School Administrator</i> Blue Phenix Baguio
2:30–3:00	Break		
3:00–4:00	Session 4: Assessment Tools & Portfolio Development	Create assessment tools and evaluation checklist	Mr. Rasul A. Pundogar <i>School Administrator</i> Blue Phenix Baguio
4:00–5:00	Integration Activity & Synthesis	Apply learning into training plan	Mr. Rasul A. Pundogar <i>School Administrator</i> Blue Phenix Baguio



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DAY 2 - SKILLS-BASED TEACHING & LESSON PLAN ENHANCEMENT

Time	Session / Activity	Learning Outcomes	Person-in-Charge
8:00 - 8:10	Attendance	Participant documentation	PCPD Staff
8:11 am - 8:30	Review of Day 1 / Introduce Speaker	Recall learning	PCPD Staff
8:30-10:00	Session 1: Skills-Based Teaching in TLE/TVL (Updated Trends)	Explain updated teaching approaches	JOSEPHINE G. FIGUEROA, PHD <i>Education Program Supervisor TLE Schools Division Office Angeles City</i>
10:00-10:30	Break		
10:30-12:00	Session 2: MELCs-Based Lesson Planning (Updated Format)	Develop updated lesson plans	JOSEPHINE G. FIGUEROA, PHD <i>Education Program Supervisor TLE Schools Division Office Angeles City</i>
12:00-1:00	Lunch Break		
1:00-2:30	Session 3: Designing Performance Tasks (DepEd Aligned)	Create performance-based activities	BERNADETTE MENESES, MAED <i>Master Teacher III Irene Rayos Ombac National High School</i>
2:30-3:00	Break		
3:00-4:00	Session 4: Lesson Plan Enhancement & Coaching	Improve and finalize lesson plans	BERNADETTE MENESES, MAED <i>Master Teacher III Irene Rayos Ombac National High School</i>
4:00-5:00	Integration Activity & Synthesis	Apply skills-based teaching	BERNADETTE MENESES, MAED <i>Master Teacher III Irene Rayos Ombac National High School</i>



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DAY 3 - ASSESSMENT & ALIGNMENT

Time	Session / Activity	Learning Outcomes	Person-in-Charge
8:00 – 8:10	Attendance	Participant documentation	PCPD Staff
8:11 am – 8:30 am	Review of Day 1 / Introduce Speaker	Recall learning	
8:30–10:00	Session 1: Aligning Learning Outcomes, Teaching, and Assessment	Explain alignment concepts	DR. ANNABELLE A. GORDONAS Chief-Graduate School Research and Extension Office Chair-Master of Arts in English Language Teaching Polytechnic University of the Philippines, Sta. Mesa, Manila
10:00–10:30	Break		
10:30–12:00	Session 2: Designing Outcome-Based Learning Activities	Apply alignment in activities	DR. ANNABELLE A. GORDONAS Chief-Graduate School Research and Extension Office Chair-Master of Arts in English Language Teaching Polytechnic University of the Philippines, Sta. Mesa, Manila
12:00–1:00	Lunch Break		
1:00–2:30	Session 3: Performance-Based Assessment & Rubric Development	Develop assessment tools	
2:30–3:00	Break		
3:00–4:00	Session 4: Assessment Tool Finalization & Application	Finalize rubric and tools	DR. ANNABELLE A. GORDONAS Chief-Graduate School Research and Extension Office



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			<i>Chair-Master of Arts in English Language Teaching Polytechnic University of the Philippines, Sta. Mesa, Manila</i>
4:00-5:30	Final Presentation, Post-Test & Evaluation	Demonstrate integrated learning	DR. ANNABELLE A. GORDONAS <i>Chief-Graduate School Research and Extension Office Chair-Master of Arts in English Language Teaching Polytechnic University of the Philippines, Sta. Mesa, Manila</i>

**Please note that this is a working program. Minor updates might occur.*