



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2026- 204

To : Noba J. Rubion – DiCNHS, Principal II

Attention: Chona A. Lasib-DiCNHS, Guidance Coordinator

Subject : **WORKSHOP ON THE REFINEMENT OF HOMEROOM GUIDANCE PROGRAM FACILITATION MANUAL FOR KEY STAGES 1 TO 4**

Date : May 25, 2026

In reference to Regional Memorandum CLMD-2026-212 dated May 21, 2026, titled “Workshop on the Refinement of Homeroom Guidance Program Facilitation Manual for Key Stages 1 to 4,” this Office directs the participation of Chona A. Lasib, Guidance Coordinator III of Digos City National High School, in the said workshop to be conducted on May 25–27, 2026 at Red Hotel, Cubao, Quezon City.

The activity aims to strengthen and refine the Homeroom Guidance Program Facilitation Manual for Key Stages 1 to 4 through collaborative review, contextualization, and enhancement of facilitation and learner support materials aligned with the Department’s commitment to responsive, inclusive, and learner-centered guidance delivery.

Board and lodging, meals, and travel expenses shall be charged against FY 2026 BEC Funds per OSEC-11-26-02548, subject to the usual accounting and auditing rules and regulations. In the event that downloaded funds are insufficient, additional expenses may be charged against available local funds, subject to existing policies and guidelines.

Enclosed is a copy of the Regional Memorandum for reference and guidance.

Immediate dissemination of and compliance with this Memorandum is directed.

For and in the absence of the
 Schools Division Superintendent

Sollie B. Oliver, JD, Mate
SOLLIE B. OLIVER, JD, MATE
 SGOD - Chief
 Officer-In-Charge *sp*

DepEd Schools Division of Digos City
 RECORDS SECTION
RELEASED
 DATE: 28 MAY 2026 TIME: 4:20pm
 BY: *[Signature]*

Enclosed: Regional Memorandum
 Rdm/CID



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Republic of the Philippines
Department of Education
DAVAO REGION



May 21, 2026

REGIONAL MEMORANDUM
CLMD-2026-212

WORKSHOP ON THE REFINEMENT OF HOMEROOM GUIDANCE
PROGRAM FACILITATION MANUAL FOR KEY STAGES 1 TO 4

To: Schools Division Superintendents
Divisions of Davao del Norte, Panabo City, Tagum City, Digos City

1. Relative to Memorandum DM-LS-2026-05-188 dated May 15, 2026, regarding the conduct of **Workshop on the Refinement of Homeroom Guidance Program Facilitation Manual for Key Stages 1 to 4**, on May 25-27, 2026, within the National Capital Region. The specific venue will be announced in a separate advisory.
2. Board and lodging, meals, and travel expenses shall be charged against FY 2026 BEC Funds per OSEC-11-26-02548. In the event the downloaded funds are insufficient, additional funds shall be obtained from available local funds, subject to the usual accounting and auditing rules and regulations.
3. The school head or the immediate head of office is advised to designate an Officer-in-Charge with authority confined only to the functions of administration to ensure continuity of services and activities of the Office.
4. The list of names and other important enclosures is in the enclosures.
5. Immediate dissemination of this memorandum is requested.

Digitally signed by Farnazo
Allan Gabriel
Date: 2026.05.22 21:04:10
ALLAN G. FARNAZO
Director IV

Enclosure: As Stated
ROC05/mcde



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Republic of the Philippines
Department of Education
 DAVAO REGION

**WORKSHOP ON THE REFINEMENT OF HOMEROOM GUIDANCE
 PROGRAM FACILITATION MANUAL FOR KEY STAGES 1 TO 4**

NAMES OF PARTICIPANTS

	Name	Designation	SDO
1	Juliet Raganas	Guidance Coordinator III	Panabo City
2	Chona A. Lasib	Guidance Coordinator III	Digos City
3	Melanie Mandin	Education Program Specialist	Davao del Norte
4	Jywell C. Pacana	Principal III	Panabo City
5	Young Sil C. Mediano	Guidance Coordinator III	Davao del Norte
6	Gladys L. Abastillas	Guidance Coordinator III	Tagum City
7	Elden D. Orbeta	Education Program Supervisor	Panabo City
