



Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**

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**OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT**

**DIVISION MEMORANDUM**

**OSDS-2026-137**

To : **Assistant Schools Division Superintendent  
All Personnel Involved  
All Others Concerned**

Subject : **ATTENDANCE TO THE QUARTERLY MEETING AND  
SITES TITLING CONVERGENCE WITH LEGAL  
OFFICERS, SITES FOCAL, AND TECHNICAL  
ASSISTANTS**

Date : **May 25, 2026**

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1. As part of the effort of the Legal Unit in improving prompt and efficient resolution of administrative cases, addressing school sites concerns, and in enhancing collaboration among regional and division lawyers/legal officers and legal unit staff, a regular meeting among the aforementioned personnel is deemed important.
  2. In line with the *Regional Memorandum ORD-2026-045* dated May 14, 2026, this Office directs the following persons to attend the **Quarterly Meeting and Sites Titling Convergence with Legal Officers, Sites Focal, and Technical Assistants** on **June 11, 2026** in **Davao City**:

NAME	DESIGNATION
<b>1. ATTY. CLARISSE JOY C. ARNAEZ-LLABAN</b>	Attorney III
<b>2. LURIEL MAE A. SOLARTE</b>	Legal Assistant I
<b>3. JAPHETH ALGEN C. GENITA</b>	Technical Assistant II

3. Meals shall be chargeable to Regional Office funds while travel and other incidental expenses shall be charged to local funds and/or Program





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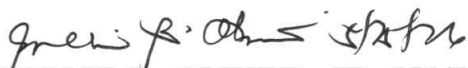
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Support Fund (OSEC-11-26-00984), all subject to usual accounting and auditing rules and regulations.

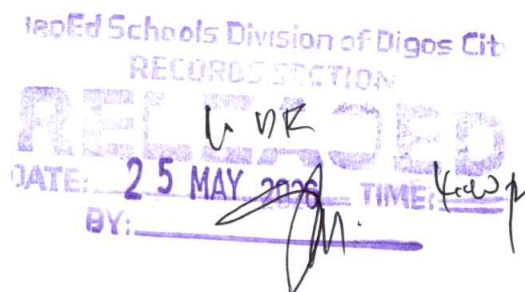
For your information and guidance.

**MELANIE P. ESTACIO, PhD, CESO VI**  
Schools Division Superintendent

For in the absence of the  
Schools Division Superintendent

  
**SOLLIE B. OLIVER, JD, MATE**  
Chief – SGOD  
Officer-in-Charge

Enclosed: As stated.



LEGAL

526120910



Republic of the Philippines  
**Department of Education**  
DAVAO REGION

May 14, 2026

REGIONAL MEMORANDUM  
ORD-2026-045

ATTENDANCE TO QUARTERLY MEETING AND SITES TITLING CONVERGENCE  
WITH LEGAL OFFICERS, SITES FOCAL AND TECHNICAL ASSISTANTS

To: Schools Division Superintendents

1. As part of the effort of the Legal Unit in improving prompt and efficient resolution of administrative cases, addressing school sites concerns, and in enhancing collaboration among regional and division lawyers/legal officers and legal unit staff, a regular meeting among the aforementioned personnel is deemed important.
2. In view thereof, regional and division lawyers/legal officers, and legal unit staff are directed to join the Quarterly Meeting and Sites Titling Convergence to be hosted by the Division of Davao City on June 11, 2026 in Davao City.
3. Meals shall be chargeable to Regional Office funds while traveling expenses and other incidental expenses relative to this activity shall be charged to local funds subject to usual accounting and auditing rules and regulations.
4. For strict compliance.

**ALLAN G. FARNAZO**  
Director IV

DEPARTMENT OF EDUCATION RO  
RECORDS SECTION  
**RELEASED**

ORD/LU 4/mcc

By: \_\_\_\_\_  
Date: \_\_\_\_\_ Time: May 21, 2026



Address: F. Torres St., Davao City (8000)  
Telephone Nos.: (082) 291-0051  
Email Address: region11@deped.gov.ph  
Website: www.depedroxi.ph





Republic of the Philippines  
**Department of Education**  
DAVAO REGION

**LIST OF PARTICIPANTS**

Office	Names	No. of Participants
Regional Office	Atty. Lorenza C. Pitulan Atty. Shemelyn D. Gamorot- Bilbao Mary Grace C. Cataytay Joyce A. Martinez Khalidja Pita	5
Davao City	Atty. Immaculate G. Clark-Malinao Atty. Joanna Paula Cagapae Harey Lyka Roseos Abbygail Torres Andrei Asuncion Stephen Luna	6
Digos City	Atty. Clarisse Joy Arnaez-Llaban Luriel Mae Solarte Japhet Genita	3
Davao del Norte	Atty. Vevirlic O. Gallo Christelle Marie S. Dumbase Engr. Leonard V. Jaron Shay O. Malinao Analiza G. Celo	5
Island Garden City of Samal	Atty. Darwin Z. Polido Ken Anthony B. Asdang	2
Davao Oriental	Atty. Jimar C. Balo Engr. Dianne Marie A. Amora Reyan P. Besin Jonrey O. Barrientos Reina S. Bautista Wisthel Sassy O. Misagal Donna Jean B. Pilo	7
Davao De Oro	Atty. Armando D. Dalisay Jr. Vanessa B. Casonite Rosalie S. Lina Angelica G. Celo Sarraha Gay L. Bautista Kate O. Tiongson Fallen Joy A. Pagaran	7
Davao del Sur	Atty. Maruli Ali G. Sanchez Stephen Moore Egcaoyogen Dwince Bryan Guilaran Rachel Baltazar Jade Mirafuentes	5
Davao Occidental	Atty. Glein Mark L. Bodiongan Engr. Melvin Jay Robles Engr. Jules Dominique Cañada	7



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	Judy Mae D. Tapales Jean Rose Gonzales Bayron Doping Krystal Joyce R. Cimafranca	
Mati City	Illuminado D. Boiser Albert Louie B. Villar Jr. Engr. Maria Christina E. Maglimong	3
Tagum City	Atty. Kenneth Albert R. Malinao Legal Assistant (1)	2
Panabo City	Atty. Annalene A. Dacumos Lyngelou Arellano	2
	<b>Total No. of Participants</b>	54



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