



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent
DIVISION MEMORANDUM

SGOD-2026- 251

To : Asst. Schools Division Superintendent
CID and SGOD Chiefs
Education Program Supervisors
Public Schools District Supervisors
School Heads and Teachers of Public
Elementary and Secondary Schools
All Non-teaching Personnel

Subject : CONSOLIDATED FINDINGS ON THE 2026 RESEARCH PROPOSALS

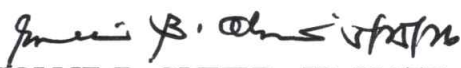
Date : May 25, 2026

In reference to the attached letter signed by Regional Director Allan G. Farnazo, re: "Consolidated Findings on the 2026 Research Proposals", this Office hereby directs all concerned personnel and future researchers to refer and use the attached consolidations for the crafting of research proposals.

For clarification and technical assistance, contact the Planning and Research unit of School Governance and Operations Division through prme.digoscity@deped.gov.ph.

For information, guidance, and compliance.

For and in the absence of the
Schools Division Superintendent


SOLLIE B. OLIVER, JD, MATE
Chief ES, SGOD
Officer-In-Charge

DepEd Schools Division of Digos City
RECORDS SECTION

RELEASED
DATE: 25 MAY 2026 TIME: 10:17 AM

Enclosed: As stated.
SGOD/PR/mbr

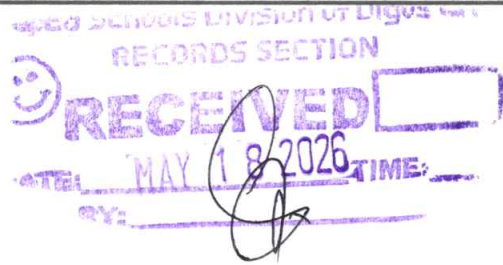


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Republic of the Philippines
Department of Education
 DAVAO REGION

May 6, 2026



MELANIE P. ESTACIO, CESO VI
 Schools Division Superintendent
 Digos City Division

Dear SDS Estacio:

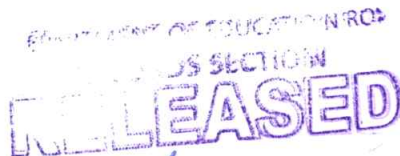
Relative to Regional Memorandum PPRD- 2025-068 re: “2026 Call for Research Proposals”, this Office through the Regional Research Committee (RRC) furnishes the summary of findings to the proposals not qualified for the Basic Education Research Funding (BERF). Take note that the proposals may still be resubmitted on the next cycle for consideration once comments and suggestions are incorporated.

For clarifications and technical assistance, contact the Policy, Planning, and Research Division through pprd.region11@deped.gov.ph.

Very truly yours,

ALLAN G. FARNAZO
 Director IV

ROP4/jbac



By: _____
 Date: _____ Time: May 13, 2026
 121493



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CONSOLIDATED FINDINGS ON THE 2026 RESEARCH PROPOSALS

On Initial Screening

- Document Compliance and Completeness Issues

Proponents fail to attach essential components such as the research proposal, application form, endorsements, annexes, and required signatures. Missing elements like Research Proposal Application Forms, Gantt charts, cost estimates, and dissemination plans were also commonly observed. This indicates a general lack of adherence to submission guidelines and checklist requirements.

- Absence of Supervisor Endorsement and Required Signatures

Proposals fail to attached endorsement from supervisors and missing signatures in various sections (e.g., declarations, annexes, proponents' information). This suggests weak compliance with administrative protocols and approval processes. Since endorsement signifies institutional support and validation, its absence was a critical reason for disqualification.

- Non-compliance with Format and Template Standards

Improper use or modification of prescribed templates, especially the cover page. Many submissions had modified, missing, or non-uniform cover pages, incorrect formatting, and incomplete forms. There were also cases of wrong attachments, incorrect research type selection, and poorly filled-out forms. This reflects insufficient familiarity with DepEd-required formats.

- Budget and Financial Inconsistencies

Inconsistencies in proposed budgets were also observed, such as mismatched amounts between the research proposal and application form, exceeding allowable funding limits, or absence of indicated funding sources. Some proposals also improperly included personal funds, which is highly discouraged.

- Weak Research Design and Content Quality Issues

Several remarks highlight conceptual and methodological weaknesses, including: inappropriate research design, lack of clear intervention or innovation, weak literature support and improper use of tense and lack of focus on target beneficiaries (e.g., learners vs. parents).

- Missing Technical Components of Research Proposals

Submissions lacked critical research elements such as: work plans and timelines, cost estimates, scope and limitations, dissemination and utilization plans, conceptual or methodological clarity. This reflects gaps in research writing skills and



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understanding of minimum requirements for research proposal as stipulated in DO 16, s. 2017.

- Data Entry and Administrative Errors

There were also frequent clerical and system-related issues, including: incomplete or incorrectly filled-out forms, missing research titles in online submissions, duplicate or wrong file uploads or improper formatting and document organization (e.g., jumbled annexes). These errors suggest a need for better attention to detail and review prior to submission.

- Redundancy and Relevance Issues

Some proposals were flagged as: duplicate submissions, already conducted studies, not introducing new or innovative interventions or not aligned with priority research themes. This indicates a need for originality and stronger contextual relevance in research proposals.

On Committee Evaluation

- Weak Alignment Across Research Components

Misalignment between research title, questions, methodology, and data analysis was observed. Many proposals exhibit inconsistencies such as: mixing qualitative and quantitative methods without justification, research questions not aligned with data collection tools, titles not reflecting actual variables or design or instruments not suited to the stated methodology. This indicates a fundamental issue in research coherence, where different parts of the study do not logically connect.

- Poorly Developed Research Questions

Proposals lack of clear, specific, and measurable research questions. Common issues include: overly broad or vague questions, lack of sub-questions, misalignment with variables and objectives or redundancy or overlapping questions. This suggests that many researchers struggle with problem formulation, which is critical in guiding the entire study.

- Inadequate Research Design and Methodology

Proposals demonstrate weak methodological rigor, including: Unclear or inappropriate research design, Insufficient explanation of procedures, Lack of step-by-step data analysis plans or Inconsistent use of mixed methods. There are also concerns about feasibility, such as unrealistic timelines and unclear processes. This reflects gaps in understanding how to operationalize a study.

- Issues with Sampling and Participants



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Proposals lack of clarity and justification in sampling, including: undefined number of participants, small or insufficient sample sizes, missing sampling techniques or poor description of respondents. Some studies also fail to distinguish between respondents (quantitative) and informants (qualitative), affecting the validity and credibility of findings.

- Weak Literature Review and Lack of Synthesis

Proposals had limited quality of literature review, characterized by: Use of outdated sources, descriptive listing instead of synthesis, lack of identified research gap or weak connection between literature and study. This shows a need to strengthen critical analysis and scholarly writing skills.

- Lack of Valid and Appropriate Research Instruments

Proposals lack validated or clearly described data gathering tools, including: missing instruments, no validation process, tools not aligned with research questions or lack of explanation on how tools will be used. This undermines the reliability and validity of the research.

- Ethical and Legal Considerations Not Fully Addressed

Proposals had missing or insufficient attention to: parental consent for minors, ethical considerations for vulnerable groups (e.g., IP learners), non-disruption of classes or data privacy and compliance with deped policies. This reflects a need to strengthen research ethics awareness.

- Incomplete or Weak Work Plan, Timeline, and Budget Justification

Common administrative and planning issues were also observed in the proposals, including: incomplete or outdated gantt charts, unrealistic timelines, poor sequencing of activities or budget items lacking justification. These issues affect the feasibility and implementation of the research.

- Lack of Relevance and Alignment to DepEd Priorities

Proposals were flagged as: Not responsive to current educational priorities, Lacking clear contribution to DepEd goals or Weak articulation of significance. This suggests the need for better alignment with the Basic Education Research Agenda (BERA) and policy directions specifically those listed under the *Sumbanan-* DepEd RO XI Contextualized Research Agenda.

- Writing Quality and Technical Issues

Proposals showed concerns related to: Wordiness and repetition, Poor grammar and tense usage or Lack of clarity and organization. These affect the overall readability and professionalism of the proposals.



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