

SPD

PURCHASE ORDER



Department of Education
SCHOOLS DIVISION OF DIGOS CITY
Agency / Procuring Entity



Supplier : **EZ SERVE MARKETING OPC**
Address : **Estrada 1st, Brgy. Zone II, Digos City, Davao del Sur**
Contact No. :
TIN :

P.R. No.: **26-02-002**
P.O. No.: **26-01-002**
Date: **January 29, 2026**
Mode of Procurement: **Small Value Procurement**

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery : **DEPED DIGOS CITY DIVISION
COR. ROXAS & LOPEZ JAENA STS., DIGOS CITY**
Date of Delivery : **Within 15 Calendar days upon receipt of PO.**
Payment Term : **WITHIN 30 DAYS**

ITEM NO.	UNIT	DESCRIPTION	QTY	UNIT COST	AMOUNT
lot 2	unit	Supply and Delivery of Camera and Lens In Preparation for the 2026 City Meet			
	unit	Digital Camera Body, AF Modes: At least One-shot AF, AI Focus AF (stills), Servo AF / Movie Servo AF AF Point Selection: At least Spot AF, 1-point AF, Expand AF area (above/below/left/right or around), Flexible Zone AF 1/2/3, Whole area AF Built-in Flash: Yes Digital Zoon: At least Digital Tele-converter x2.0 & 4.0 With 512gb SD Card, Camera Case	1	47,999.00	47,999.00
	unit	'Digital Camera Lens for Mirrorless Camera, Angle of View (Diagonal): At least 74°20' - 33°40' Angle of View (Horizontal): At least 64°30' - 28°20' Angle of View (Vertical): At least 45°30' - 19°0'5" Closest Focusing Distance (m, ft): At least 0.2 / 0.66 (AF, f=18mm), and 0.15 / 0.49 (MF, f=18mm) Diameter x Length (mm) (Approx.): At least 69.0 x 44.3 Filter Size (mm): At least 49 Max. Magnification (x): Min. 0.16x (AF, f=45mm), 0.26x (MF, f=45mm) Min. Aperture: 22 - 32 Weight (g): At least 130	1	12,241.00	12,241.00

COMMISSION ON AUDIT
RECEIVED
BY:
DATE: 05 FEB 2026
TIME: 3:45

SUBJECT TO WITHHOLDING TAX

GRAND TOTAL

Total Amount in words: **Sixty Thousand Two Hundred Forty Pesos Only.** P60,240.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

Melanie P. Estacio
MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

Conforme:

MA. MARILYN M. GARCIA
Signature over printed name of Supplier
Date: 2/5/26

Funds Available:
DISBURSMENT SHALL BE MADE SUBJECT TO THE AVAILABILITY AND RELEASE OF CASH ALLOCATION:
MA. FLORINE GARCIA
Accountant III

ORS No: 50
Amount: 60,240